



West Hanover Township - Park & Recreation Board Meeting Minutes

628 Walnut Ave. Harrisburg, PA 17112

November 15, 2017

Type of Meeting: Regular Monthly Board Meeting

Invitees: None

I. Call to Order: Meeting called to order by Jeff Holt at 7:01 pm.

II. Roll Call: Jeff Holt, Chairman; Jan Bahret, Secretary; Steve Jones; Jennifer Bower; Debbie Hetrick

Absent: Rebecca Schwartz, Vice Chairman; Gloria Zimmerman

Also in attendance: Robert Fowler

III. Approval of Minutes: Debbie Hetrick made a motion to approve the minutes from the regular monthly meeting held on September 20th, 2017, seconded by Jan Bahret. Motion passed unanimously.

IV. Public Comment – None

V. Board Presentations: Don Holmes & Jeannette Zimmerman were present to make the following presentations to the Board:

- a) **Parkview at Birch Run –** Mr. Fowler was present to show the board the new access to the 9-acre parcel near the pond. Also presented was an engineer's proposal for a geotechnical analysis of the integrity of the dam. He wants to make sure that he is covering all of his bases as well as not overshooting. Don will review the proposal with Erin from HRG to see what her thoughts are. Park improvement items that were requested by the Board to be included in the construction by Desouza Brown has been submitted to Allen Love, Engineer, to be reviewed and Don is awaiting a reply.

- b) **Harvest Festival** – Don reported a successful community event with over 250 in attendance. Food truck, fire, scarecrows, Ciocca Honda, bake sale, fire company, etc. all worked together well and cleaned up prior to the rain. Considering possibility of combining Harvest Fest and Pumpkin carving next year.
- c) **Election Day Soup Sale** – Don reported a successful soup sale event, selling out of soup by 5:00. Mr. Holt suggested selling pot pie closer to election day.

VI. Old Business

- a) **Fairville Park Playground** – The playground project is complete at Fairville Park. There is still some grass that needs to be planted where the trucks and equipment were driving. Don asked the Board to stop by to check it out.
- b) **Ped Path Project** - Tabled
- c) **Lenker Park Extension / Buck's Tavern** – Don took the request from the Board to the BOS and was asked to hold off until a walkthrough was held with BOS, P&R Board, & Historical Society to get on the same page. Walkthrough will be held on Sunday, November 19th at 4:00 pm and all are encouraged to attend. The workshop will be held November 20th at the municipal building.
- a) **Fairville Parking Lot** – Plan is ready to be submitted to BOS for approval to move forward.
- b) **Board Membership** – Motion to remove alternate member was denied by the Chairman of the BOS. Don will reach out to request a formal resignation from the person.
- c) **Pet Waste Stations** – Purchased and ready to be installed

VII. New Business

- a) **Baseball / Softball Field Updates** – Don reported the work being done on the ballfields. Areas that were affected by poor drainage and erosion were dug out and stone was added to those areas for proper drainage. Steps added to major field dugout. Stones removed from Minor Field (left field foul area) foul lines filled and grass planted, etc. Bailey's Landscape providing special pricing, WHBSA contributed approx. \$3k, looking for buy in from Lion's Club as well. Dave Moreland from WHBSA is donating professional masonry services to repoint dugouts and address structural issues.

- b) **Resignation of Board Member** – Marc Ehnot. Don is waiting on a formal resignation from Mr. Ehnot.
- c) **Resignation of Maintenance Employee** – Codie Zimmerman. Don thanked Codie for his service and asked the Board to accept his resignation.
- d) **Volunteers Needed** – Breakfast with Santa Event

VIII. Upcoming Events

- a) Discussed upcoming events and excursions and Board participation for events.

IX. Correspondence – None

X. Public Comment – None

XI. Board Comments – Mr. Holt asked how rentals were coming along. Don noted that we are full for December & January and working on February.

XII. Adjournment – Motion made by Debbie Hetrick to adjourn meeting at 7:56 pm, seconded by Jan Bahret. Motion passed unanimously.