

WEST HANOVER TOWNSHIP BOARD OF SUPERVISORS
7171 ALLENTOWN BLVD. HARRISBURG, PA 17112
WWW.WESTHANOVER.COM

MONDAY MARCH 5, 2018

1. **Call to Order:** Mr. Miller called the meeting to order at 7 p.m. Mr. Miller reminded everyone to be courteous and silence your phones.

2. **Roll Call:** All Supervisors were present for the meeting.

3. **Approval of Minutes:**

Regular Meeting – February 20, 2018 – Ms. Connors corrected the spelling of Nora. ***MOTION: Mrs. Zimmerman motioned, seconded by Mr. Megonnell to approve the regular meeting minutes of February 20, 2018. The motion was unanimous.***

Workshop Meeting – February 20, 2018 – ***MOTION: Mrs. Zimmerman motioned, seconded by Mr. Megonnell to approve the workshop meeting minutes of February 20, 2018. The motion was unanimous.***

4. **Correspondence:**
 - Liquid Fuels Audit 1/1/16-12/31/16. No comment.
 - PennDOT, Notice of Payment March 2018. Mr. Rosario added that we have received the \$22,000.00 check.
 - Monica Johnson, Maple Glen. There was discussion on the background. It was noted that she bought the house a year ago. Mr. Yost said we are not liable. Mrs. Zimmerman recommended to deny waiving the taxes in the amount of \$2,147.12 and the 10% penalty.
 - Gaming Grant Award list in the Patriot News 03/01/2018. West Hanover Township was awarded \$250,000 towards Exit 77 & the Fire Station debts. Mr. Steinmeier said that almost \$1.5 Million dollars went to private organizations and non-government agencies. He stated that these funds should be prioritized for first responders and government.

8. **Treasurers Report** figures were read by Mr. Steinmeier.
MOTION: Mr. Megonnell moved, seconded by Mrs. Zimmerman to approve the Payroll of March 2, 2018 in the amount of \$35,903.78. The motion was unanimous.

MOTION: Ms. Connors moved, seconded by Mr. Megonnell to approve the vouchers prepaid to meet due dates in the amount of \$86,118.88. The motion was unanimous.

MOTION: Mr. Megonnell moved, seconded by Ms. Connors to approve the vouchers prepaid from Fire Tax in the amount \$3,855.12. The motion was unanimous.

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9. Planning Commission & Zoning Reports

A. Discussion – Transient Retail & Mobile Merchant Proposed Zoning Ordinance. Ms. Connors noted that the transient business is out of control. She would like to amend the Ordinance to have the Township help residents ward off unwanted soliciting. There was discussion on the signage, the penalties and the process to amend this Ordinance. Residents could report offenders via the complaint form that we have. Mr. Steinmeier said that this is hard to enforce without a police department. Mr. Holmes asked if language could be added to include those offering a service. Mr. Chiles asked if it could be put into the newsletter. Mr. Enck commented that anything in the newsletter can be enlarged if the resident wishes. Mrs. Zimmerman thanked Ms. Connors for doing the work to get this started. ***MOTION: Mrs. Zimmerman moved, seconded by Mr. Megonnell to move forward with this Ordinance change presented in draft form. The motion was unanimous.***

10. Old Business

A. Mr. Yost stated that the letter has gone out to the Surety Company. We are just waiting for a response.

11. New Business

A. Resolution 2018-13, Citizen-at-Large for the PSAB. Mr. Megonnell said that a citizen-at-large should have no affiliations to the Fire Company. He stated that the PSAB needs a representative from the Business Association as well. Mr. Rosario said that we could advertise on the website. ***MOTION: Mrs. Zimmerman moved, seconded by Mr. Steinmeier to approve Resolution 2018-13 to appoint Bruce Hetrick as the Citizen-at-Large for the PSAB for the calendar year 2018. The motion was unanimous.*** Mr. Steinmeier said that we should also add the Zoning Hearing Board openings to the website.

B. Authorization to attend 2018 PRPS Conference. ***MOTION: Mr. Megonnell moved, seconded by Mr. Steinmeier to approve Jeannette Zimmerman and Don Holmes to attend the 2018 PRPS Conference. The motion was unanimous.***

C. 7590 Jonestown Road Minor Subdivision. Presented by Mr. Holmes, Parks & Recreation Director. He would like to reach out to three engineers for quotes and final design. ***MOTION: Mrs. Zimmerman moved, seconded by Mr. Megonnell to approve to move forward with the minor subdivision of 7590 Jonestown Road. The motion was unanimous.***

D. Employee Handbook Update. Presented by Mr. Holmes, Parks & Recreation Director. He stated that the current handbook restricts the hiring of anyone under the age of 18 years old because of the inability to do a background check. Mr. Holmes said that High School Students are usually the type of person that apply for Camp Counselor. Mr. Miller stated that there are other ways to check up on students. Mrs. Zimmerman said that they should have three letters of reference.

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Ms. Connors asked if the change could be restricted to summer camp/ part-time seasonal help only. **MOTION: Mrs. Zimmerman moved, seconded by Ms. Connors to review the Employee Handbook update in draft form. The motion was unanimous.**

E. Parks & Recreation 2017 Report. Parks & Recreation reported that they had a great year with rentals and bus trips are better. Mr. Megonnell asked if the northwest and southwest corners of Fairville Park have been defined yet. He asked for it to be added to the Comprehensive Plan update they are working on. Parks stated that they want to encourage the Boy Scouts to do more camping there.

F. Mowing Packet Discussion. Mr. Holmes said this quote is based on 30 mows per year. He is recommending the company previously used by Parks & Recreation. Mr. Rosario stated that the 2018 Budget for mowing is \$25,000. Mr. Holmes anticipates staying under the cap. There was discussion about Green's Lawn Care and Sleepy Creek. Mr. Steinmeier stated that Sleepy Creek mows the Sewer Authority. **MOTION: Mr. Megonnell moved, seconded by MR. Steinmeier to accept Sleepy Creek for the 2018 Mowing Contract. The vote was 2 -3 with Mrs. Zimmerman, Mr. Miller and Ms. Connors opposing.**

MOTION: Ms. Connors moved, seconded by Mrs. Zimmerman to accept Green's Lawn Care for the 2018 Mowing Contract. The vote was 3 – 2 with Mr. Steinmeier and Mr. Megonnell opposing.

Mr. Miller thanked Parks & Recreation for reaching out to the Fire Company; they really appreciate it. Mr. Holmes announced the Casino Night Fundraiser is April 21st from 7 pm to 10 pm at the Parks & Recreation Building. Tickets are \$35 and the event benefits the West Hanover Fire Company.

12. Other Business:

- Private Fire Hydrants. Mr. Rosario said that private roads have private hydrants. He said that there is a meeting with PA American Water next week. Mr. Rosario said that we need confirmation if hydrants are public or private.
- 2016 FILO Audit. Mr. Rosario said that the Audits are in the Boards mailboxes.
- Waste Management. Mr. Rosario said that the new contract starts July 1st. He said the new trash cans and trucks are already ordered. Waste Management is working on information to send to the residents.
- 2018 PSATS. Mr. Rosario said further information is in their mailboxes.
- Speeders in the Community. Mr. Rosario said that we received a proposal from HRG for their professional engineering services for the traffic calming study. The proposal is \$6,500 and would include Sagewicke, Brynfield & Millstone. Mr. Megonnell asked what the purpose of the calming study was. Mr. Miller replied that it is to find alternatives to speed humps. Mrs. Zimmerman asked if the neighborhoods were public or private. Mr. Rosario said they are all public. Mr.

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Megonnell said that he hates to spend the money, but it is a safety issue. **MOTION: Mr. Steinmeier moved, seconded by Mr. Megonnell to move forward with the study. The motion was unanimous.**

- Brookview Phase II and Phase III. Mr. Rosario said that we have received notice that all signs are installed.

13. Public Comment:

Richard Enck, 7112 Hillside Avenue. Mr. Enck wanted to let the Board of Supervisors know that the ten houses that were missed in recycle pickup were collected. Mr. Miller was pleased that the issue was resolved.

Marilyn Mullen, 7206 Linglestown Road. Ms. Mullen asked if there was anything the Township can do concerning the robbery? Mrs. Zimmerman stated that the subject was already released from next door. Mr. Miller said that we don't know until the residents know. Mr. Megonnell said that he called the District Attorney and told him that there is no way we can run a Township if we have no idea what is going on. Mr. Rosario said we were not notified by the State Police or Central Dauphin School District. Mr. Megonnell said if we had been aware, the Township could have notified the daycares. Mr. Rosario stated that he is starting a list of people that be notified when the Township has important information. He said if you want to be added to our contact list, give us your name, number and email. Ms. Mullen said she would be happy to help the Township with this. Mr. Megonnell asked Ms. Mullen to fill out an application for PSAB.

Jennifer Jackson, 332 Baumgardner Drive. Ms. Jackson said that she was terrified and was unaware of the incident. Mr. Megonnell said to take precautions because the suspect is still armed, dangerous and on the loose.

14. Supervisor Comments

Mr. Megonnell said the senior lunch is on March 15th. He said there is a chicken or ham pot pie dinner on the 10th that is eat in or takeout. Casino Night Fundraiser is April 21st. Egg Hunt is on the 31st. Mr. Megonnell also wanted to let everyone know that this is MS Awareness Week.

Mr. Steinmeier wanted to remind the residents of West Hanover Township to be aware of your surroundings. He said that it looks like we are spending properly on the Liquid Fuels Audit. Mr. Steinmeier directed Mr. Rosario to call UGI; he has heard that Sunset wants to hook up to natural gas.

Ms. Connors thanked the staff for their help with the Transient Permit and for the Board for allowing the discussion.

MOTION: Mr. Megonnell moved, seconded by Ms. Connors to adjourn the meeting at 9:04 p.m. the motion was unanimous.