

**WEST HANOVER TOWNSHIP BOARD OF SUPERVISORS
7171 ALLENTOWN BOULEVARD, HARRISBURG, PA 17112**

To respect others, please silence all electronics.

Monday, March 19, 2018

Executive Meeting prior & following: HR Items

1. CALL TO ORDER: 7:08 PM

Mr. Miller called the meeting to order at 7:08 pm followed the Pledge of Allegiance & the invocation. Mr. Miller apologized for the late start to the meeting.

2. ROLL CALL

Mr. Kyle Miller, Chairman; present
Mr. Jay Megonnell, Vice-Chairman; present
Mr. Donald Steinmeier, Secretary/Treasurer; present
Mrs. Gloria Zimmerman, Supervisor; present
Ms. Stacey Connors, Supervisor; present

3. APPROVAL OF MINUTES

Regular Meeting – March 5, 2018 – ***MOTION: Mrs. Zimmerman moved, seconded by Mr. Megonnell to approve the regular meeting minutes of March 5, 2018. The motion passed unanimously.***

Workshop Meeting – March 5, 2018 – ***MOTION: Mrs. Zimmerman moved, seconded by Mr. Megonnell to approve the workshop meeting minutes of March 5, 2018. The motion passed unanimously.***

4. CORRESPONDENCE:

Mr. Miller said we had two items, the Cap Cog Meeting Agenda and a nice Thank you card from the Mt. Laurel Community Association. The Road Crew had helped with a tree.

5. PUBLIC COMMENT (Please limit comments to 3 to 5 minutes)

Sameer Khan, a senior and founder of DECA Chapter at CD High School. Mr. Khan told the Board of Supervisors of the hard work the students have given at both Regional and State levels. Now, six of the students are finalists going to the International Competition in Atlanta, Georgia. He is asking on behalf of his fellow members for any assistance to help mitigate the costs. Central Dauphin School District covered the 20% down payment, with the remainder due in early April. Mr. Miller congratulated the students on all of their hard work. The Board of Supervisors agreed that the Township would donate the remaining \$440/student, pending a letter of recommendation from Mr. Miller, the Principal of CD High School. Mrs. Zimmerman said we could put a picture in the newsletter.

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6. PUBLIC HEARING/MEETINGS:

A court reporter from Geiger, Loria, Filius, McLucas has taken the minutes for this section.

- A. Conditional Use, #18.001, West Hanover Elementary School. The current school was built in 1951 and does not meet current code. *MOTION: Mrs. Zimmerman motioned, seconded by Ms. Connors to approve the Conditional Use Plan 18.001 as presented with the requested extension until March 2020. The motion passed unanimously.***
- B. Ordinance 2018-01, Wetland, Steep Slope, & EPOD Definition Updates – This was presented by Ms. Hardman. *MOTION: Mr. Steinmeier moved, seconded by Mrs. Zimmerman to approve Ordinance 2018-01, Wetland, Steep Slope & EPOD Definition Updates. The motion passed unanimously.***
- C. Ordinance 2018-02, Medical Marijuana This was presented by Ms. Hardman. Ms. Connors noted the spelling errors on the top of the page. *MOTION: Mr. Megonnell moved, seconded by Mrs. Zimmerman to approve Ordinance 2018-02, Medical Marijuana. The motion passed unanimously.***
- D. Ordinance 2018-03, Fireworks - This was presented by Mr. Rosario. *MOTION: Mr. Megonnell moved, seconded by Ms. Connors to approve Ordinance 2018-03 Fireworks. This motion passed unanimously.***

~ The Public Hearings/ Meetings closed at 8:26 p.m. ~

7. PRESENTATIONS, STAFF/BOARD REPORTS – No comments

- 8. TREASURER’S REPORT** Mr. Steinmeier reported the following fund balances: Fund Balances (Fund balances are presented for reference only.)

General Fund Balance as of March 16, 2018	\$3,540,127.26
Liquid Fuels Balance as of March 16, 2018	\$542,081.64
Capital Reserve Fund Balance as of March 16, 2018	\$652,103.49

B. Deposit Activity since March 6, 2018 \$221,775.07

C. Expenditures:

Payroll, March 16, 2018	Net: \$ 18,866.95	Gross: \$27,950.27
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MOTION: Ms. Connors moved, seconded by Mr. Megonnell to approve the payroll of March 16, 2018 in the amount of \$27,950.27. The motion passed unanimously.

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Vouchers prepaid to meet due dates \$88,313.55

MOTION: Mrs. Zimmerman moved, seconded by Ms. Connors to approve the vouchers prepaid to meet due dates in the amount of \$88,313.55. The motion passed unanimously.

Vouchers prepaid from Fire Tax \$1,717.23

MOTION: Mr. Megonnell moved, seconded by Mrs. Zimmerman to approve the vouchers prepaid from Fire Tax in the amount of \$1,717.23. The motion passed unanimously.

9. PLANNING COMMISSION & ZONING REPORTS

- A. Discussion – Transient Retail & Mobile Merchant Proposed Ordinance Amendment – It was recommended to change the Ordinance to have signage that would prohibit people from coming to your door. Ms. Hardman brought up a court case that was featured in American Planning Magazine. Ms. Hardman does not think we should get involved. Ms. Connors asked to see the article Ms. Hardman had found. Mr. Yost stated that it is difficult to give signs to the residents. Ms. Connors said that it may be too much for this office to maintain a list to give to solicitors.
- B. Discussion – 2018-04, Special Event Ordinance – Ms. Hardman presented the Ordinance with the requested revisions. The Ordinance will be advertised and put on the April 16th agenda.

10. OLD BUSINESS

- A. Discussion- Townes of Hershey, Stormwater and Road Issues. Mr. Yost gave a brief update to the Townes of Hershey residents. He said that their lawyers are at least communicating with us.

11. NEW BUSINESS

- A. Rain Gardens @ Township Admin Property. This was presented by Mr. Rosario reading Mrs. Patti Estheimer's letter. There are currently two gardens: the butterfly and rain gardens located at the front of the Township Office. It was discussed the cost and time to maintain these gardens. The EAC is asking to have the gardens restored or removed. Discussion continued on how to find a group to take care of these gardens and the Rain Garden at Fairville Park. Efforts to find volunteers for these gardens have been unsuccessful. Mr. Miller asked for options for care of the Rain Gardens to be investigated further. It was decided to restore the front garden to grass.

MOTION: Mrs. Zimmerman moved, seconded by Mr. Steinmeier to restore the front Rain Garden to grass

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and to find volunteers willing to maintain the Butterfly Garden at 7171 Allentown Boulevard and the Rain Gardens at Fairville Park. The motion passed unanimously.

12. OTHER BUSINESS THAT MAY COME BEFORE THE BOARD

- A. Mrs. Zimmerman said that there will be five members of the Youth Government that will attend the Board of Supervisors meeting and be “acting Supervisors”. She said that she will get in touch with the contact person to set this up. **MOTION: Mrs. Zimmerman moved, seconded by Mr. Megonnell to move forward with the Youth Government project. The motion passed unanimously.**
- B. Mr. Miller read the vacancies for the Zoning Hearing Board. Mr. Megonnell read the vacancy for the PSAB.
- C. Mr. Megonnell said that he had a conversation with the PA District Attorney, Honorable Francis Chardo. Mr. Chardo suggested setting up a meeting between Probation & Parole, Mr. Terry Davis, the Board of Supervisors and himself to rectify the poor communication.
- D. Mr. Steinmeier asked if anyone has heard about the status of the blighted housing on Devonshire Heights Road. He said the Board of County Commissioners deals with these properties all the time.

13. PUBLIC COMMENT (Please limit comments to 3 to 5 minutes)

14. SUPERVISORS COMMENTS

Mr. Megonnell: reminded the public that a program about Invasive Species will be held this Saturday at ten a.m. in the Hoffman Hall.

Mrs. Zimmerman: asked Mrs. Jeannette Zimmerman if Parks & Recreation has hired their Maintenance Person. Mrs. Jeannette Zimmerman replied that it is pending.

15. ADJOURNMENT: MOTION: Mr. Megonnell moved, seconded by Ms. Connors to adjourn the meeting at 9:11 p.m. The motion was unanimous.