

**WEST HANOVER TOWNSHIP WATER & SEWER AUTHORITY
7901 JONESTOWN ROAD, HARRISBURG, PA
TUESDAY, APRIL 18, 2017
REGULAR MEETING**

CALL TO ORDER

Chairman Kreiser called the regular meeting to order at 6 p.m., followed by the Pledge of Allegiance.

ATTENDANCE

Michael A. Kreiser, Chairman
Donald L. Steinmeier, Vice Chairman
Thomas Stewart, Treasurer
Joseph Sembrot, Assistant Secretary

PUBLIC COMMENT

No public comment was offered at this time.

APPROVAL OF MINUTES

Regular Meeting, March 21, 2017. ***Mr. Stewart moved, seconded by Mr. Steinmeier, to approve the Minutes as distributed. The motion was unanimously approved.***

FINANCIAL REPORTS

Mrs. Martin reported that the prepaid invoices for April 2017 totaled \$47,399.27. She also reported that the pending invoices for April 2017 totaled \$30,394.30.

Mr. Stewart moved, seconded by Mr. Steinmeier, to approve the prepaid invoices in the amount of \$47,399.27. The motion was unanimously approved.

Mr. Stewart moved, seconded by Mr. Steinmeier, to approve the pending invoices in the amount of \$30,394.30. The motion was unanimously approved.

The February receipts totaled \$74,492.65.

OLD BUSINESS

Houck Manor and Holiday Park Update. Mr. Shope reported that there are several possible sites for the pumping station for the Houck Manor project. One involves obtaining an easement from Jerry Hile, a resident who owns a farmette in the proposed sewer area. Mr. Shope stated that he and Mr. Salisbury have spoken with the owner, who is undecided whether he wants to grant the easement or not. Another site is the location of a right-of-way believed to be owned by the Township. Mr. Rosario is researching the possibility of using that site. A brief discussion followed, during which a possible monetary offer was discussed for the owner of the farmette, if the decision was made to pursue that site.

Mr. Stewart moved, seconded by Mr. Steinmeier, to authorize staff to negotiate with Mr. Hile up to \$10,000 to obtain an easement. The motion was unanimously approved.

Mr. Shope called the members' attention to an Authorization for Additional Services submitted by Herbert, Rowland, and Grubic for the purpose of exploring an alternate route of discharge for the Houck Manor project. The cost of the additional services would be \$5,500.

Mr. Stewart moved, seconded by Mr. Steinmeier, to authorize the additional services in the amount of \$5,500. The motion was unanimously approved.

West Hanover Township Sewer Authority Policy Manual – Revised. Mr. Salisbury briefly reviewed the inclusion of changes discussed at the March 21, 2017 meeting. The only additional change suggested was in the Foreward on page 1 changing “Township residents” to “customers of the Authority.”

Mr. Stewart moved, seconded by Mr. Sembrot, to approve the West Hanover Township Sewer Authority Policy Manual incorporating the additional change. The motion was unanimously approved.

NEW BUSINESS

Manada Hill Reserve Rate Request. Mr. Salisbury called the members’ attention to a letter dated March 30, 2017 from the attorney for Metropolitan Management Group, who owns the Manada Hill Reserve, and a response from the Authority’s solicitor, Steve Miner, dated April 4, 2017. Both letters were in regard to the issue of how the Authority set the monthly sewer charges for the Manada Hill Reserve. A brief discussion followed, after which the solicitor was asked to respond to Attorney Nagy and advise the Authority was in the process of gathering information.

Manada Hill Reserve Performance Bond Release. Mr. Salisbury called the members’ attention to his memorandum dated April 12, 2017. Metropolitan Management Group requested the Authority release the Performance Surety Bond in the amount of \$35,000 and release the Maintenance Bond in the amount of \$13,200.

Mr. Stewart moved, seconded by Mr. Steinmeier, to approve the release of Performance Surety Bond #481592S in the amount of \$35,000 for the Manada Hill Reserve. The motion was unanimously approved.

Mr. Stewart moved, seconded by Mr. Sembrot, to approve the release of Maintenance Bond #589446S in the amount of \$13,200 for the Manada Hill Reserve. The motion was unanimously approved.

Rehab Pump Station #9. Mr. Salisbury called the members’ attention to Mr. Aston’s memorandum dated April 5, 2017, outlining some of the issues present at Pump Station #9, which is located at the intersection of Manor Drive and Sandy Hollow Road.

Some of the issues include: (1) a hole in the discharge line of Pump #2; (2) a damaged control panel and electrical system that has degraded due to Hydrogen Sulfide gas; (3) a breaker that continually trips and cannot be replaced as there is no direct replacement for it, only manufactured parts; and, (4) failing, but currently operating, air releases in the force main leaving Pump Station #9 that need to be replaced along with their connection fittings which would require that the force main be drained so they may be removed.

A brief discussion followed, after which it was suggested that staff should offer some recommendations of items that need to be done at that pump station and that perhaps Mr. Shope might need to prepare an RFP to have those items addressed.

PUBLIC COMMENT

No public comment was offered.

CORRESPONDENCE

Mr. Salisbury briefly reviewed the correspondence, which included a letter from the Dauphin County Conservation District stating that beginning on January 1, 2018 municipalities would be required to pay a

fee for review of Erosion and Sedimentation Plans; a letter from the Authority's solicitor to Seth and April Duncan outlining a payment plan to bring their arrears in line; and, a letter to Nicholas Calderelli from the Township Manager regarding connection to the public sewer.

AUTHORITY MEMBER COMMENTS

Tom Stewart. Mr. Stewart had no comments.

Donald Steinmeier. Mr. Steinmeier stated that on April 3, 2017 the Board of Supervisors approved a text amendment that would allow the development of the Fowler tract on Route 39.

Mike Kreiser. Mr. Kreiser had no comments.

Joe Sembrot. Mr. Sembrot had no comments.

REPORTS

Authority Manager. Mr. Salisbury submitted his monthly written report.

Engineer. Mr. Shope had no further report.

Solicitor. Ms. Van Eck was present at the meeting and reported that the Court approved the sale of 187 Mapleton Drive in the matter of the bankruptcy of Classic Communities.

Ms. Van Eck also reported that she met with Mr. Salisbury and Mrs. Martin to review the liens placed against properties over the years. A total of 91 liens are scheduled to be released. She asked if the Authority could advance the costs to remove the liens. By consensus the Authority agreed to provide those funds.

ADJOURNMENT

Mr. Stewart moved, seconded by Mr. Steinmeier, to adjourn the meeting. The motion was unanimously approved. The meeting adjourned at 7:23 p.m.

Respectfully submitted,

Gail A Martin
Recording Secretary