

**WEST HANOVER TOWNSHIP WATER & SEWER AUTHORITY
7901 JONESTOWN ROAD, HARRISBURG, PA
TUESDAY, SEPTEMBER 20, 2016
REGULAR MEETING**

CALL TO ORDER

Chairman Steinmeier called the regular meeting to order at 6 p.m., followed by the Pledge of Allegiance.

ATTENDANCE

Donald L. Steinmeier, Chairman
Michael A. Kreiser, Vice Chairman
William Rehkop, Secretary
Thomas Stewart, Treasurer
Kenneth L. Tyndale, Assistant Secretary

APPROVAL OF MINUTES

Regular Meeting, August 16, 2016. ***Mr. Kreiser moved, seconded by Mr. Tyndale, to approve the Minutes as distributed. The motion was unanimously approved.***

FINANCIAL REPORTS

Mrs. Martin reported that the prepaid invoices totaled \$45,202.06; pending invoices totaled \$38,837.81.

Mr. Tyndale moved, seconded by Mr. Stewart, to approve the current prepaid invoices in the amount of \$45,202.06. The motion was unanimously approved, with Mr. Tyndale abstaining on the invoice paid to K.L. Tyndale.

Mr. Stewart moved, seconded by Mr. Rehkop, to approve the current pending invoices in the amount of \$28,837.81. The motion was unanimously approved.

Receipts for August 2016 totaled \$397,318.62.

PUBLIC COMMENT

No public comments were offered at this time.

OLD BUSINESS

Sheriff Sales. Mr. Yost reported that he was moving forward on Sheriff's sale for the Grove and Duncan properties. He stated that the Authority should issue a check for \$4,000 in order to proceed with the sales.

Resolution Changes – Echo Housing. Mr. Yost reported that he did not yet have an opportunity to review the proposed changes. He stated that he would review the proposed changes and report at the October meeting.

Houck Manor/Holiday Park RFPs. Mr. Shope called the members' attention to the RFP that would be sent to several engineering firms. He also called their attention to the proposed schedule for the projects. Both projects will be designed at the same time; however, Houck Manor will be constructed before Holiday Park. A brief discussion followed regarding the schedule. Several date changes were

proposed, with the Houck Manor project scheduled for construction in 2018 rather than 2017. Mr. Shope will revise the schedule and submit it to the Authority for review.

Mr. Steinmeier suggested that staff prepare an article for the next newsletter outlining the schedule for the projects.

NEW BUSINESS

Newsletter Article. Mr. Salisbury called the members' attention to the article prepared for the next Township Newsletter regarding an emergency number in the event residents have a sewer issue during off hours. By consensus, the Authority agreed that the article should be submitted for inclusion in the next Newsletter.

Mr. Salisbury reported that the Authority has engaged a service for having calls forwarded after hours in the event of an emergency.

Lime Silo Painting. Mr. Salisbury called the members' attention to the estimates for painting the lime silo. A brief discussion followed, during which it was suggested that perhaps a paint expert should be consulted to ensure that the proper materials are used for painting since there is a fair amount of rust on the silo. Mr. Rehkop stated that he would provide Mr. Salisbury with the names of several contractors, one of which recently did some work for the Derry Township Authority.

PUBLIC COMMENT

Richard McNeal, Walnut Street. Mr. McNeal stated that he was not able to attend the public meeting at the Township building in early September but had spoken with many of his neighbors regarding the Houck Manor project. He stated that he believed it was important for the Authority to continue to communicate with the residents that will be affected by the project in order for them to better understand what would be happening and when.

CORRESPONDENCE

Mr. Salisbury briefly reviewed the correspondence included in the packet.

AUTHORITY MEMBER COMMENTS

Mike Kreiser. Mr. Kreiser had no comments.

Bill Rehkop. Mr. Rehkop had no comments.

Don Steinmeier. Mr. Steinmeier had no comments

Ken Tyndale. Mr. Tyndale had no comments.

Tom Stewart. Mr. Stewart had no comments.

REPORTS

Authority Manager. Mr. Salisbury submitted a written report. In addition, Mr. Salisbury stated that he was approached by NRG regarding an electric curtailment program. He will report back to the Board when additional details are received concerning the availability of the program.

Engineer. Mr. Shope had no further report.

Solicitor. Mr. Yost had no further report.

ADJOURNMENT

Mr. Tyndale move, seconded by Mr. Stewart, to adjourn the meeting. The motion was unanimously approved. The meeting adjourned at 7:50 p.m.

Respectfully submitted,

Gail A Martin
Recording Secretary