

**WEST HANOVER TOWNSHIP WATER & SEWER AUTHORITY
7901 JONESTOWN ROAD, HARRISBURG, PA
TUESDAY, MARCH 15, 2016
REGULAR MEETING**

CALL TO ORDER

Chairman Steinmeier called the regular meeting to order at 6 p.m., followed by the Pledge of Allegiance.

ATTENDANCE

Donald L. Steinmeier, Chairman
Michael A. Kreiser, Vice Chairman
Robert Garland, Secretary
Thomas Stewart, Treasurer
Kenneth L. Tyndale, Assistant Secretary

APPROVAL OF MINUTES

Regular Meeting, February 17, 2016. ***Mr. Kreiser moved, seconded by Mr. Tyndale, to approve the Minutes as distributed. The motion was unanimously approved.***

FINANCIAL REPORTS

Mrs. Martin reported that the prepaid invoices totaled \$37,357.64; pending invoices totaled \$21,779.19.

Mr. Stewart moved, seconded by Mr. Tyndale, to approve the current prepaid invoices in the amount of \$37,357.64. The motion was unanimously approved.

Mr. Kreiser moved, seconded by Mr. Stewart, to approve the current pending invoices in the amount of \$21,779.19. The motion was unanimously approved.

Receipts for February 2016 totaled \$176,349.29.

PUBLIC COMMENT

No public comment was offered at this time.

OLD BUSINESS

Houck Manor Discussion. Mr. Steinmeier reported that the Amended Comprehensive Plan has been approved and will become effective in May 2016.

Sheriff Sales. A brief discussion took place regarding the Arrears Reports as of March 1, 2016. Mr. Yost reported that he filed Writs of Scire Facias against seven (7) properties on March 15, 2016.

West Hanover Composting Facility Project – NuTerra Proposal. Mr. Shope called the members' attention to his memorandum, as well as the additional information supplied by NuTerra that were distributed with the packets.

Mr. Shope pointed out that in Pennsylvania, public funds cannot be used to finance a private company's project so if the project moves forward, NuTerra would be responsible for supplying the funds needed to get it set up. Mr. Shope suggested that the Authority might want to have a study done as to the viability of the project, which would be conducted by NuTerra.

Mr. Garland moved, seconded by Mr. Tyndale, to move forward with the study. The motion was unanimously approved.

NEW BUSINESS

Authorization for Dodge Disposal Arrangement. Mr. Salisbury reported that he was approached by a party interested in purchasing the Dodge. He discussed the matter with Mr. Yost, who counseled that it would be necessary to obtain bids.

Mr. Salisbury stated that Hoffman Ford offered a \$1,000 trade-in for the Dodge. A discussion ensued during which it was suggested that perhaps the interested party should contact Hoffman Ford and make arrangements to purchase the Dodge after it was traded in.

Mr. Kreiser moved, seconded by Mr. Stewart, to trade in the Dodge truck at Hoffman Ford. The motion was unanimously approved.

CD Renewal 03.19.2016. Mr. Salisbury called the members' attention to the e-mail from Mid-Penn Bank regarding the investment period and rates. A brief discussion followed.

Mr. Garland moved, seconded by Mr. Kreiser, to invest \$2.5 million for a period of one (1) year. The motion was unanimously approved.

PUBLIC COMMENT

No public comment was offered.

CORRESPONDENCE

Mr. Salisbury called the members' attention and briefly reviewed Mr. Aston's memorandum of February 23, 2016 regarding the force main repair on Blue Ridge Avenue.

AUTHORITY MEMBER COMMENTS

Mike Kreiser. Mr. Kreiser had no comments.

Bob Garland. Mr. Garland had no comments.

Don Steinmeier. Mr. Steinmeier called the members' attention to the information he distributed on ECHO Housing Cottages. He indicated that this matter was before the Board of Supervisors for possible approval and would impact the Authority relative to tapping and user fees.

A brief discussion ensued, during which Mr. Yost indicated that it might be necessary for the Authority to adopt a Resolution related to this matter, if it was approved by the Board of Supervisors.

Ken Tyndale. Mr. Tyndale stated that he noticed that the light stands need to be painted.

Tom Stewart. Mr. Stewart had no comments.

REPORTS

Authority Manager. Mr. Salisbury submitted a written report.

Engineer. Mr. Shope had nothing further.

Solicitor. Mr. Yost had nothing further.

ADJOURNMENT

Mr. Tyndale moved, seconded by Mr. Stewart, to adjourn the meeting. The motion was unanimously approved. The meeting adjourned at 7:35 p.m.

Respectfully submitted,

Gail A Martin
Recording Secretary