

**WEST HANOVER TOWNSHIP WATER & SEWER AUTHORITY  
7901 JONESTOWN ROAD, HARRISBURG, PA  
TUESDAY, NOVEMBER 15, 2016  
REGULAR MEETING**

**CALL TO ORDER**

Chairman Steinmeier announced that Executive Session was held at 5:30 p.m. to discuss personnel matters.

Chairman Steinmeier called the regular meeting to order at 6 p.m., followed by the Pledge of Allegiance.

**ATTENDANCE**

Donald L. Steinmeier, Chairman  
Michael A. Kreiser, Vice Chairman  
William Rehkop, Secretary  
Thomas Stewart, Treasurer  
Kenneth L. Tyndale, Assistant Secretary

**APPROVAL OF MINUTES**

Regular Meeting, October 18, 2016. ***Mr. Tyndale moved, seconded by Mr. Kreiser, to approve the Minutes as distributed. The motion was unanimously approved.***

**FINANCIAL REPORTS**

Mrs. Martin reported that the prepaid invoices totaled \$298,617.54; pending invoices totaled \$11,083.44.

***Mr. Tyndale moved, seconded by Mr. Rehkop, to approve the current prepaid invoices in the amount of \$298,617.54. The motion was unanimously approved.***

***Mr. Kreiser moved, seconded by Mr. Stewart, to approve the current pending invoices in the amount of \$11,083.44. The motion was unanimously approved.***

Receipts for October 2016 totaled \$310,003.50.

**PUBLIC COMMENT**

No public comment was offered.

**OLD BUSINESS**

Sheriff Sales. Mr. Yost was not present at the meeting.

Resolution 2016-A-2. Mr. Shope called the members' attention to the proposed Resolution regarding Echo Housing. Mr. Shope added that Mr. Yost reviewed and approved the proposed changes.

***Mr. Kreiser moved, seconded by Mr. Tyndale, to adopt Resolution 2016-A-2. The motion was unanimously approved.***

Houck Manor/Holiday Park RFPs. Mr. Shope called the members' attention to the proposals from six engineering firms: (1) ARRO for \$104,975; (2) Buchart Horn for \$174,900; (3) Gannett Fleming for \$130,000; (4) GHD/CET for \$149,000; (5) HRG for \$98,800; and (6) T&M Associates for \$157,500.

A discussion followed as to how many of the engineering firms should be interviewed. It was decided by consensus that Gannett Fleming and HRG should be interviewed. The interviews were set for Tuesday, December 6, with Gannett Fleming scheduled for 6 p.m. and HRG for 7 p.m.

2017 Budget. ***Mr. Stewart moved, seconded by Mr. Tyndale, to adopt the 2017 Budget. The motion was unanimously approved.***

### **NEW BUSINESS**

2017 Meeting Schedule. Mr. Salisbury announced that due to Township holidays in January and February, the Authority has been asked to change its meeting schedule.

***Mr. Stewart moved, seconded by Mr. Rehkop, to schedule Authority meetings to January 18, 2017 and February 22, 2017. The motion was unanimously approved.***

### **PUBLIC COMMENT**

No public comment was offered.

### **CORRESPONDENCE**

Mr. Salisbury briefly reviewed the correspondence, which included a warning to the Authority from the Department of Labor and Industry regarding how staff had marked the sewer line on Terrann Drive and also an incident report regarding a problem encountered with the Township's building sewer line.

### **AUTHORITY MEMBER COMMENTS**

Mike Kreiser. Mr. Kreiser had no comments.

Bill Rehkop. Mr. Rehkop had no comments.

Don Steinmeier. Mr. Steinmeier reported that the Township would be holding a public hearing on Echo Housing on December 19, 2016.

Ken Tyndale. Mr. Tyndale had no comments.

Tom Stewart. Mr. Stewart had no comments.

### **REPORTS**

Authority Manager. Mr. Salisbury submitted a written report.

Engineer. Mr. Shope had no further report.

Solicitor. Mr. Yost was not present at the meeting.

**ADJOURNMENT**

***Mr. Stewart moved, seconded by Mr. Tyndale, to adjourn the meeting. The motion was unanimously approved.*** The meeting adjourned at 7:20 p.m.

Respectfully submitted,

Gail A Martin  
Recording Secretary