



## ***West Hanover Township - Park & Recreation Board Meeting Minutes***

628 Walnut Ave. Harrisburg, PA 17112

June 21, 2017

**Type of Meeting:** Regular Monthly Board Meeting

**Invitees:** None

**I. Call to Order:** Meeting called to order by Jeff Holt at 7:00 pm.

**II. Roll Call:** Jeff Holt, Chairman; Rebecca Schwartz, Vice Chairman, Jan Bahret, Secretary; Debbie Hetrick; Steve Jones, Jennifer Bowers, Alternate

**Absent:** Gloria Zimmerman, Marc Ehnnot

**Also in attendance:** Don Steinmeier

**III. Approval of Minutes:** Rebecca Schwartz made a motion to approve the minutes from the regular monthly meeting held on May 17<sup>th</sup>, 2017, seconded by Debbie Hetrick. Motion passed unanimously.

**IV. Public Comment –** Don Steinmeier, Township Supervisor: Mr. Steinmeier stated that we should be paying a higher hourly rate to summer program counselors. Also, if maintenance employees work in a dual role, they should receive the higher hourly rate vs. counselor's rate. Don Holmes elaborated on the situation with the dual roles. Mr. Holt agreed with Mr. Steinmeier. Mr. Steinmeier suggested hiring additional counselors for 2018.

**V. Board Presentations:** Don Holmes & Jeannette Zimmerman were present to make the following presentations to the Board:

- a) **Steel Doors** Don reported that all of the steel doors have been installed satisfactorily and that he had a good experience working with Central State Door Service

- b) **Indoor Yard Sale** The turnout was not as good as years past and Don attributes this to the WH Elem. May Fair held on the same day, as well as several other community events in the area. The Board discussed moving the event to winter when there are no other yard sales and minimal community events being held.
- c) **Strawberry Social** Don reported a successful event (250+ attendees) and thanked the attending Board members for their participation. The dedication ceremony went smooth and Mr. Hoffman was absolutely thrilled with the honor. Live music will be eliminated next year. Jan Bahret suggested a fee for admission. Discussion was held about having more space between guest tables and buffet tables. Also, add an outdoor seating area and cocktail tables inside for 2018.
- d) **Father / Daughter Dance** was a success. All attendees enjoyed the mini-prom atmosphere. Approx. 40 in attendance. Great resident feedback and P&R plans to do it again.
- e) **Mandated Reporter Certification** Don reported to the Board that all employees and counselors have completed the state required training.
- f) **Movie Night** – Approx. 150 tickets dispersed. Weather was great and a good turnout!
- g) **Fairville Park Project** – Jennette presented the approved plans with the Board. Demo scheduled for week of 7/10, Equipment will arrive by 8/10, construction will commence the following week.
- h) Don thanked Mr. Jones and Mrs. Bowers for their involvement on the Board

## **VI. Old Business**

- a) None.

## **VII. New Business**

- a) **Fairville Park** – HRG to review the need for parking lot improvements and lighting upgrades.
- b) **Gaming Grant** - \$50k towards Fairville Park playground project. Lighting and parking lot improvements are also needed. The township needs to put up \$100k to secure the \$50k.

## **VIII. Upcoming Events**

- a) Discussed upcoming events and excursions.

**IX. Correspondence** – None

**X. Public Comment** – None

**XI. Board Comments** – Mr. Holt welcomed the new Board members to chime in any time with thoughts and ideas and thanked them for their time and service.

**XII. Adjournment** - Motion made by Steve Jones to adjourn meeting at 7:55 pm, seconded by Jan Bahret. Motion passed unanimously.