

**WEST HANOVER TOWNSHIP BOARD OF SUPERVISORS
7171 ALLENTOWN BOULEVARD, HARRISBURG, PA 17112
TUESDAY, SEPTEMBER 6, 2016**

CALL TO ORDER

Chairman Klein called the meeting to order at 7:00 PM followed the Pledge of Allegiance, moment of silence for the September 11th anniversary, and the invocation.

ROLL CALL

Harold Harman, Supervisor
Steve Kurtz, Supervisor
Gloria Zimmerman, Vice Chairman

Adam Klein, Chairman
Donald Steinmeier, Secretary-Treasurer

APPROVAL OF MINUTES

Regular meeting – August 15, 2016- *Mrs. Zimmerman moved, seconded by Mr. Kurtz to approve the regular meeting minutes of August 15, 2016. Motion passed 4-0, with Chairman Klein abstaining.*

CORRESPONDENCE

Chairman Klein briefly reviewed the correspondence items and informed the public that all correspondence is available for review. The following items were brought up for comment/discussion:

FROM: US Bankruptcy Court, Middle District of Pennsylvania RE: Classic Communities

Chairman Klein stated that there will be a lot of correspondence in the upcoming months regarding the bankruptcy. He asked the board to decide if they want the information to be included in correspondence or forwarded to Solicitor Yost for review. The board will make a decision at a future meeting.

FROM: DCATO RE: Annual Convention- Chairman Klein stated the convention will be hosted by the township on October 6th at the recreation center. The program begins at 5:00pm. He asked the supervisors to contact Mr. Rosario to register. Mrs. Zimmerman commented that the tax collector is invited to attend the convention.

PUBLIC COMMENT

Lisa McNaughton, Vice President Central Dauphin Boys' Soccer Booster Club- Mrs. McNaughton explained that the Booster Club supports the boys' soccer team in many ways and one activity is supporting "team bonding pasta nights". The event is for the varsity and junior varsity teams and their parents. She asked if the board would allow them to use the recreation center and waive the rental fee. There was discussion at an earlier meeting if the township should offer community groups the use of the recreation center at no cost. The club is interested in booking the recreation center for September 28th. Mrs. Zimmerman stated the group would have to supervise the teens and would be responsible for cleaning the social hall.

Chairman Klein moved, seconded by Mr. Kurtz to authorize the Central Dauphin Boys' Soccer Booster Club to use the recreation center on September 28th if available at no cost. The group is responsible for cleaning the social hall. Motion passed unanimously.

Chris Engle, 1265 Azalea Trail- Mr. Engle said he is a member of Mt. Laurel Community Park and he informed the board that the road is washing out near the mailbox. He said the mail carrier is concerned

that she will get stuck if the road is not repaired. Also, the pipes under the road are full and need to be cleaned out. Mr. Harman stated that Public Works can blacktop the road and they will flush the pipes. Mr. Engle stated he lives in the Conservation District and asked how much acreage is need to build a home in that district. Mr. Rosario suggested that he contact the Zoning Officer who can help him with his question.

PRESENTATIONS, STAFF/BOARD REPORTS

NPSES Permit Plan Revisions, Fire Station No. 1- Erin Letavic from HRG stated she is not prepared this evening to review the report for the board.

TREASURER’S REPORT: Mr. Steinmeier reported the following fund balances:

A. Fund Balances (Fund balances are presented for reference only.)

General Fund Balance as of September 2, 2016	\$2,419,942.45
Liquid Fuels Balance as of September 2, 2016	\$557,597.09
Capital Reserve Fund Balance as of September 2, 2016	\$635,091.10

B. Deposit Activity since August 15, 2016 \$178,912.39

Mr. Steinmeier reported the gross payroll of August 19, 2016 totaled \$36,244.81. ***Mr. Kurtz moved, seconded by Mrs. Zimmerman to approve the payroll of August 19, 2016 in the amount of \$36,244.81. Motion passed 4-0, with Mr. Harman abstaining.***

Mr. Steinmeier reported the gross payroll of September 2, 2016 totaled \$30,009.41. ***Mr. Kurtz moved, seconded by Mrs. Zimmerman to approve the payroll of September 2, 2016 in the amount of \$30,009.41. Motion passed 4-0, with Mr. Harman abstaining.***

Mr. Steinmeier reported the vouchers prepaid to meet due dates were \$22,441.94. ***Mr. Kurtz moved, seconded by Mr. Harman to approve the vouchers prepaid to meet due dates in the amount of \$22,441.94. Motion passed unanimously.***

Mr. Steinmeier reported the total for the vouchers to be approved is \$119,451.83. Mr. Kurtz asked for clarification on the following invoices: (1) Runwell, IT services-Mr. Rosario stated that the fees are for monitoring the server. (2) Higher Information-copy overage fee-Mr. Rosario stated the overage is due to printing the grant applications. Chairman Klein suggested that large projected be outsourced. (3) Hornung’s Hardware- The majority of the invoice was for the tents/supplies for the community festival.

Mrs. Zimmerman moved, seconded by Mr. Harman to approve the vouchers in the amount of \$119,451.83. Motion passed unanimously.

Mr. Steinmeier reported the total for the vouchers to be approved and paid from Fire Tax is \$2,462.07. ***Mr. Kurtz moved, seconded by Mr. Harman to approve the vouchers to be paid by Fire Tax in the amount of \$2,462.07. Motion passed unanimously.***

PLANNING COMMISSION AND ZONING REPORTS: None

OLD BUSINESS

Discussion- Classic Communities, Stormwater and Road Issues- No new information to report.

NEW BUSINESS

Motion – Consent Items: Section 607. (4): None

Motion- Traffic Study for Manor Drive and Jonestown Road- Erin Letavic from HRG addressed the board regarding the PennDOT criteria that could warrant a 4-way stop at Manor Drive and Jonestown Road. Mrs. Zimmerman commented that every time a traffic study was completed at this location PennDOT always determines that it is not warranted. Ms. Letavic stated that volume at the location may have increased since the last traffic study. HRG is proposing traffic counts/analysis and review of crash history and intersection geometric for an estimated fee of \$3,300.00. Mr. Steinmeier asked if PennDOT comes for a site visit if a traffic study is completed. He said he would like to have PennDOT come out and see the intersection.

Mr. Steinmeier moved, seconded by Mr. Harman to approve a traffic study for Manor Drive and Jonestown Road. Motion passed unanimously.

Motion- Resolution 2016-46, Temporary Closing of Devonshire Heights Road- Ms. Letavic explained that Devonshire Heights Road will need to be temporarily closed in order to replace two culverts that were damaged during Tropical Storm Lee in 2011. The project will be paid by the CDBG-DR grant program sponsored by Dauphin County. The school district has been notified and residents affected will be notified upon approval from the board this this evening.

Chairman Klein moved, seconded by Mr. Harman to adopt Resolution 2016-46, Temporary Closing of Devonshire Heights Road. Motion passed unanimously.

Motion- Request for Septic Pumping Extension, 7817 Bridle Lane –Mrs. Zimmerman asked staff to confirm that the most recent pumping date listed in the memo is correct.

Mrs. Zimmerman moved, seconded by Mr. Kurtz to approve the request for a pumping extension for the property at 7817 Bridle Lane pending confirmation of the most recent pumping date. Motion passed unanimously.

Motion- Request for Septic Pumping Extension, 1009 Piketown Road

Mrs. Zimmerman moved, seconded by Mr. Steinmeier to approve the request for a pumping extension for the property at 1009 Piketown Road. Motion passed unanimously.

Discussion-Letter of Interest/Board of Supervisor Vacant Seat- Chairman Klein stated that Mr. Kurtz is moving to Lower Paxton Township and is resigning effective September 9, 2016. Mr. Kurtz thanked the township for the opportunity to serve on the board. He stated that he recommends and supports that Kyle Miller be appointed to his vacant seat. Chairman Klein thanked Mr. Kurtz for his service to the township. The board has thirty days to appoint a new member and needs to post the vacancy to allow residents to submit applications. Chairman Klein suggested that information and requirements be posted on the township website. Applications must be received by September 28th and will be reviewed by the board at the October 3rd meeting.

OTHER BUSINESS THAT MAY COME BEFORE THE BOARD

Mrs. Zimmerman brought up the following items for discussion/review:

- Speed Humps for Avondale Terrace and Manor Drive- Mr. Harman said that he has been working on other projects, but will look into a solution for the issue.
- ECHO Housing-Mr. Rosario said it will be on the September agenda of the Tri-County Planning Commission. Comments and recommendations will be forwarded after the meeting.

- 252 Piketown Road- This home needs to be demolished. Staff needs to pursue this issue with the homeowner.
- Replacement of the blinking light for the fire station #2. The insurance company will only pay for one light not both. Currently there are no warning lights. Mrs. Zimmerman asked if the board will authorize \$6,700.00 from the general fund. There was a brief discussion.

Mrs. Zimmerman moved, seconded by Mr. Kurtz to authorize the township to pay for the blinking light for fire station #2 from the general fund. Motion passed unanimously.

- No rental fee for use of the recreation center for community groups. Mrs. Zimmerman stated that a security deposit should be required in case damages occur. Chairman Klein suggested that the parks and recreation board come up with some guidelines for community groups who want to use the recreation center.

Mr. Steinmeier stated the blighted property on Devonshire Heights Road is up for Sherriff's Sale on September 22nd.

Mr. Steinmeier asked if the township will accept applications from handicapped individuals for the parks and recreation director position. Chairman Klein stated that the township is an equal opportunity employer.

PUBLIC COMMENT

Don Holmes, Parks and Recreation Board Member- Mr. Holmes asked for an update regarding changing the township Ordinance to allow alcohol to be served at the recreation center. Mr. Rosario stated that he has the suggested language that will need to be added to the Ordinance. Chairman Klein explained that the township will need to advertise for the Ordinance to be amended and hold a public hearing. It was the consensus of the board to amend the Ordinance. Mr. Holmes volunteered to supervise the soccer group on September 28th.

SUPERVISORS COMMENTS

The entire board thanked Mr. Kurtz for his service to the township and for bringing new ideas and different approaches to many issues.

Mr. Kurtz said it was a pleasure to serve on the board and thanked the residents for the opportunity.

ADJOURNMENT: 7:50 PM