

**WEST HANOVER TOWNSHIP BOARD OF SUPERVISORS  
7171 ALLENTOWN BOULEVARD, HARRISBURG, PA 17112  
MONDAY, JUNE 6, 2016**

**CALL TO ORDER**

Chairman Klein called the meeting to order at 7:00 PM followed the Pledge of Allegiance and the invocation. Chairman Klein stated that an Executive Session was held at 6:00 PM to discuss legal, employment, and real estate issues.

**ROLL CALL**

Harold Harman, Supervisor  
Steve Kurtz, Supervisor  
Gloria Zimmerman, Vice Chairman

Adam Klein, Chairman  
Donald Steinmeier, Secretary-Treasurer

**APPROVAL OF MINUTES**

Regular meeting – May 16, 2016- *Mrs. Zimmerman moved, seconded by Mr. Harman to approve the regular meeting minutes of May 16, 2016. Motion passed unanimously.*

**CORRESPONDENCE**

Chairman Klein briefly reviewed the correspondence items and informed the public that all correspondence is available for review. He stated that the board also received a letter from Anna Atanasoff regarding one of the supervisors.

**PUBLIC COMMENT**

Mark Chiles, 228 Brookridge Court- Mr. Chiles brought up the issue of speed humps. He commented that if installed they may end up being a maintenance issue. He suggested that stop signs be installed on Manor Drive. Chairman Klein explained that PennDOT will not allow stop signs to be installed because they aren't warranted. Mr. Chiles brought up the issues with the retention pond in the development. He said a home sale fell through because the potential buyer had concerns with the pond.

Ruth Ann Funck- Mrs. Funck addressed the board regarding her and her husband's concerns regarding the preliminary land development plan for Sheetz. Mrs. Funck provided information regarding the following: (1) Variance for a free standing sign that was granted by the Zoning Hearing Board in 2002. They are concerned that the sign will become a billboard. (2) The proposed installation of a driveway on Route 39. They are concerned with the amount of traffic and safety issues. (3) Number of required parking spaces on the proposed plan.

Mike Crocenzi- Mr. Crocenzi attorney for Mr. and Mrs. Funck briefly addressed the board. He explained their concerns and wanted the board to be aware of the issues prior to the board reviewing the plan.

Chairman Klein stated the item on the agenda this evening if for the board to authorize sending the Preliminary/Final Lot Add-On & Land Development Plan for Sheetz, Inc. to the Tri-County Planning Commission for the review and comment. He also stated that the township can't override any decisions granted by PennDOT.

Richard Hummer, 7539 Fishing Creek Valley Road- Mr. Hummer stated that he is concerned with the increase in traffic on Linglestown Road as a result of the proposed Sheetz project.

**PRESENTATIONS, STAFF/BOARD REPORTS: None**

**TREASURER’S REPORT:** Mr. Steinmeier reported the following fund balances:

A. Fund Balances (Fund balances are presented for reference only.)

General Fund Balance as of June 3, 2016	\$2,264,423.26
Liquid Fuels Balance as of June 3, 2016	\$635,838.56
Capital Reserve Fund Balance as of June 3, 2016	\$634,452.96

B. Deposit Activity since May 17, 2016 \$80,440.93

Mr. Steinmeier reported the gross payroll of May 27, 2016 totaled \$29,733.08. *Mrs. Zimmerman moved, seconded by Mr. Kurtz to approve the payroll of May 27, 2016 in the amount of \$29,733.08. Motion passed 4-0, with Mr. Harman abstaining.*

Mr. Steinmeier reported the vouchers prepaid to meet due dates were \$22,764.38. *Mr. Harman moved, seconded by Mrs. Zimmerman to approve the vouchers prepaid to meet due dates in the amount of \$22,764.38. Motion passed unanimously.*

Mr. Steinmeier reported the total for the vouchers to be approved is \$31,894.28. *Mr. Harman moved, seconded by Mrs. Zimmerman to approve the vouchers in the amount of \$31,894.28. Motion passed unanimously.*

Mr. Steinmeier reported the total for the vouchers to be approved and paid from Fire Tax is \$3,747.12. *Mr. Kurtz moved, seconded by Mr. Harman to approve the vouchers to be paid by Fire Tax in the amount of \$3,747.12. Motion passed unanimously.*

**PLANNING COMMISSION AND ZONING REPORTS**

Motion-#16.002 Preliminary/Final Lot Add-On & Land Development Plan for Sheetz, Inc. -

*Mrs. Zimmerman moved, seconded by Mr. Harman to send #16.002 Preliminary/Final Lot Add-On & Land Development Plan for Sheetz, Inc. to Tri -County Planning Commission for review. Motion passed unanimously.*

**OLD BUSINESS**

Discussion- Section 195-100, ECHO Housing, Tabled 4/20/2015- There was discussion that the Ordinance has been on the agenda for more than a year. Mrs. Zimmerman suggested that the board move forward with the Ordinance. Mr. Steinmeier asked the Mr. Rosario obtain information regarding septic system requirements from Mr. McFeaters and present it to the board at the June 13<sup>th</sup> workshop.

***Mrs. Zimmerman moved, seconded by Mr. Harman to authorize advertisement for a public hearing for Section 195-100, Echo Housing. Motion passed 3-2, with Mr. Kurtz and Mr. Steinmeier voting nay.***

Discussion- Classic Communities, Stormwater and Road Issues- Solicitor Yost stated that Classic Communities has filed for bankruptcy. He said that there may be a problem in collecting judgements; special legal counsel may be necessary. A resident from the Townes at Hershey Road asked what the amount of the bond is. Mr. Rosario said he will need to look up the bond amount. Another resident from the Townes at Hershey Road stated that the retention pond is behind her home and she is concerned about the zika virus. She said the pond issues could cause health problems.

Discussion – Speed Humps for Avondale Terrace and Manor Drive- There was a brief discussion regarding the possible installation of speed humps. Mr. Harman will look into the cost. Mrs. Zimmerman suggested that rumble strips could be installed.

Motion-Resolution 2016-39, Sewage Facilities Planning Module for 1049 North Fairville Avenue, Tabled 5/16/2016- Mr. Rosario briefly reviewed the memo from Mr. McFeaters regarding the property and DEP requirements.

***Chairman Klein moved, seconded by Mr. Kurtz to submit the Sewage Facilities Planning Module for 1049 North Fairville Avenue to DEP. Motion passed unanimously.***

## **NEW BUSINESS**

Motion – Consent Items: Section 607. (4): None

Motion-Request for Septic Pumping Extension, 7069 Fishing Creek Valley Road

***Chairman Klein moved, seconded by Mr. Harman to approve the pumping extension request for 7069 Fishing Creek Valley Road. Motion passed unanimously.***

Motion-Authorization to Accept Agreement between A.P. Williams and Township for the Recreation Center Storage Addition – Chairman Klein suggested that Solicitor Yost review the draft agreement and that it be discussed at the June 13<sup>th</sup> workshop.

***Chairman Klein moved, seconded by Mr. Harman to table the Agreement between A.P. Williams and Township for the Recreation Center Storage Addition until the draft has been reviewed. Motion passed unanimously.***

Motion-Authorization to Offer Full Time Position to Part Time Parks & Recreation Employee- Mrs. Fesig stated that she spoke with current staff members regarding the full time position. Cathy Wingard is interested in the position and Mrs. Fesig said she is qualified for the position. Mr. Kurtz asked if a formal offer letter was issued. Mrs. Fesig said she verbally discussed the position and provided a job description. A formal offer letter will be prepared by Mr. Rosario.

***Mr. Harman moved, seconded by Mr. Steinmeier to offer Cathy Wingard the full time administrative assistant position for the parks and recreation department. Motion passed unanimously.***

Motion-Hiring of Summer Recreation Counselors- Mrs. Fesig stated that she is conducting interviews this week to fill the positions.

*Mrs. Zimmerman moved, seconded by Mr. Steinmeier to authorize the hiring of five summer recreation program counselors at \$11.00 per hour. Motion passed unanimously.*

Discussion- Manada Hill FILO Funds- Chairman Klein stated that item will be discussed at the June 13<sup>th</sup> workshop.

Discussion-2016/2017 Gaming Grants- It was the consensus of the board that the township will apply for a grants for Fire Station debt reduction and Exit 77 debt reduction. Chairman Klein commented that if there are any other suggestions that they be forwarded to Mr. Rosario.

## **OTHER BUSINESS THAT MAY COME BEFORE THE BOARD**

Mr. Steinmeier informed that board that he met with Ron Marsico regarding Act 90 which deals with blighted properties. Representative Marsico is going to try to amend Act 90 to allow local government to have more control over blighted properties.

Mr. Steinmeier stated that there will be a workshop on July 18<sup>th</sup> at 6:00pm with the Water and Sewer Authority. The Water and Sewer Authority will present information regarding sewer installation to Holiday Park and Houck Manor.

## **PUBLIC COMMENT**

Dixie Fesig, Parks and Recreation Coordinator-Mrs. Fesig asked the board if there is anything that they want her to do prior to the June 13<sup>th</sup> workshop. Chairman Klein said the board doesn't need any additional information.

## **SUPERVISORS COMMENTS**

Mrs. Zimmerman had the following comments:

- A tractor trailer got stuck on Clover Lane near the fire station last week.
- The strawberry social is on June 10<sup>th</sup>
- The movie program begins on June 14<sup>th</sup>

Mr. Harman asked when work on the van garage is going to begin. Mr. Rosario said that they are waiting on the shingles.

Mr. Steinmeier commented that tractor trailers are always turning around at the water and sewer plant. He said the truck drivers don't follow the signs.

Mr. Harman commented that the public works department tried to repair the truck wall at Exit 77, but the trucks continually run into the wall.

**ADJOURNMENT: 7:55 PM**