

**WEST HANOVER TOWNSHIP BOARD OF SUPERVISORS
7171 ALLENTOWN BOULEVARD, HARRISBURG, PA 17112
MONDAY, APRIL 4, 2016**

CALL TO ORDER

Chairman Klein called the meeting to order at 7:00 PM followed the Pledge of Allegiance and the invocation.

ROLL CALL

Harold Harman, Supervisor	Adam Klein, Chairman
Steve Kurtz, Supervisor	Donald Steinmeier, Secretary-Treasurer
Gloria Zimmerman, Vice Chairman	

APPROVAL OF MINUTES

Regular meeting – March 21, 2016- *Mrs. Zimmerman moved, seconded by Mr. Harman to approve the regular meeting minutes of March 21, 2016. Motion passed unanimously.*

Workshop meeting – March 21, 2016- *Mrs. Zimmerman moved, seconded by Mr. Harman to approve the workshop meeting minutes of March 21, 2016. Motion passed unanimously.*

CORRESPONDENCE

Chairman Klein briefly reviewed the correspondence items and informed the public that all correspondence is available for review.

PUBLIC COMMENT: None

PRESENTATIONS, STAFF/BOARD REPORTS

Mrs. Zimmerman acknowledged that Mr. Von Neida received a certificate for completing “The Course in Zoning Administration”.

Mrs. Zimmerman brought up the property at 728 Piketown Road that will be demolished if not sold. She said the property maintenance report had a date of March and May. She said she will assume the correct date is May since the property is still standing. Mr. Rosario will ask Marty to follow up.

Mrs. Zimmerman commented that she has received numerous compliments regarding the compost center attendant Bill Sheriff. Mr. Harman said he will pass on the compliments to Bill.

TREASURER’S REPORT: Mr. Steinmeier reported the following fund balances:

A. Fund Balances (Fund balances are presented for reference only.)

General Fund Balance as of April 1, 2016	\$2,211,896.35
Liquid Fuels Balance as of April 1, 2016	\$635,414.88
Capital Reserve Fund Balance as of April 1, 2016	\$634,030.20

B. Deposit Activity since March 22, 2016	\$420,681.39
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Mr. Steinmeier reported the gross payroll of April 1, 2016 totaled \$28,150.42. ***Mrs. Zimmerman moved, seconded by Mr. Kurtz to approve the payroll of April 1, 2016 in the amount of \$28,150.42. Motion passed 4-0, with Mr. Harman abstaining.***

Mr. Steinmeier reported the total for the vouchers to be approved is \$31,664.80. ***Mrs. Zimmerman moved, seconded by Mr. Harman to approve the vouchers in the amount of \$31,664.80. Motion passed unanimously.***

Mr. Steinmeier reported the total for the vouchers to be approved and paid from Fire Tax is \$9,671.09. ***Mr. Harman moved, seconded by Mr. Kurtz to approve the vouchers to be paid by Fire Tax in the amount of \$9,671.09. Motion passed unanimously.***

PLANNING COMMISSION AND ZONING REPORT: None

OLD BUSINESS

Motion- Scope of Work, Pedestrian Path Master Plan, Tabled 3/16/2015

Motion- Authorization to Advertise Ordinance 2015-02, ECHO Housing, Tabled 4/20/2015- Mr. Rosario said a workshop will be held on April 18th to review the draft of the Ordinance.

Discussion- Townes at Hershey Road, Pond Issues- Mr. Rosario stated that there is a court hearing on April 26th at 2:15pm with Classic Communities.

Discussion – HR Resolutions-Comprehensive Review of Township HR Policies & Procedures, Tabled 2/1/2016- Mr. Kurtz explained that the proposed service would review the township’s employee manual, employee files, and human resource policies and procedures. Mr. Rosario briefly reviewed the three quotes that were obtained. Mr. Kurtz stated that he is in favor of hiring a company to review the township’s information. He said he wouldn’t recommend the self-service website because someone still has to do the work. Mr. Harman said he doesn’t think the township needs this service. Mrs. Zimmerman commented that the budget is tight and suggested that the board revisit this issue in the future. Mr. Kurtz said he thinks it would be a good investment to mitigate risk. There was discussion regarding the proposals.

Mrs. Zimmerman moved, seconded by Mr. Harman to revisit the Comprehensive Review of Township HR Policies & Procedures in the future. Chairman Klein called for a roll call vote; a yes vote is to revisit this issue in the future a no vote is to make a decision today. ***Mr. Harman voted yes. Chairman Klein voted no. Mr. Kurtz voted no. Mr. Steinmeier voted yes. Mrs. Zimmerman voted yes. Motion passed 3-2 to revisit the Comprehensive Review of Township HR Policies & Procedures in the future.***

Motion-Township Garage Roof Replacement-3/7/2016, Waiting on Additional Quotes- Mr. Rosario said that he is still waiting for two quotes. He will update the board when the quotes are received.

Mrs. Zimmerman stated that the concern brought up by Mr. Mowery regarding his suggestion to install speed bumps on Avondale Terrace and Manor Drive should be added under Old Business. Chairman Klein suggested that his concerns/suggestions be forwarded to PSAB for their review.

NEW BUSINESS

Motion – Consent Items: Section 607.(4): None

Resolution 2016-33, Designation of Agent PEMA Grant- Mr. Rosario will be the agent for the township.

Chairman Klein moved, seconded by Mr. Kurtz to adopt Resolution 2016-33, Designation of Agent for PEMA Grant. Motion passed unanimously.

Resolution 2016-34, Application for Traffic Signal Approval – Mr. Stump from HRG explained that PennDOT is making a modification to the current traffic signal at Route 22 and Route 39. They require a Resolution to make the modification.

Chairman Klein moved, seconded by Mrs. Zimmerman to adopt Resolution 2016-34, Application for Traffic Signal Approval. Motion passed unanimously.

Motion-Scope of Work, North Fairville Avenue Truck Restrictions- Mr. Stump addressed the board and reviewed the signage recommendations and truck restrictions. There was discussion regarding the current problems and how they can be resolved. Mrs. Zimmerman commented that current signs in the township have a gross vehicle weight rating of 17,000 and that signs in the proposal are listed as 16,000. Mr. Stump said they can be changed to read 17,000. Mrs. Zimmerman brought up that “No Trucks” signs should be installed past the driveway to Triple K. There was discussion regarding where the proposed “No Trucks” signs should be installed. Mrs. Zimmerman asked if signage will be installed near the public works building. Mr. Stump confirmed that signs will be installed near the public works building.

Mrs. Zimmerman moved, seconded by Mr. Harman to approve the Scope of Work for North Fairville Avenue and have HRG submit the documents to PennDOT for their review and approval. Motion passed unanimously.

Motion- Scope of Work, Douglas Road Intersection Realignment at Devonshire Heights/Rt. 39 Intersection- Mr. Brulo reviewed the additional services which include: (1) Roadway Improvement Evaluation and Alternatives, (2) Survey, (3) Traffic Control, (4) Ms4 Improvements, (5) Additional Drainage Design, and (6) Additional Right-of-Way Investigation. The additional cost will be \$24,200 bringing the contract to \$199,200 which is still under budget.

Mrs. Zimmerman moved, seconded by Mr. Steinmeier to approve the Supplemental Scope of Work, Douglas Road Intersection Realignment at Devonshire Heights/Rt. 39 Intersection. Motion passed unanimously.

Motion- Award Bid 2016-01, Mowing and Landscaping- Chairman Klein reviewed the two bids that were received for the 2016 mowing and landscaping services.

Mrs. Zimmerman moved, seconded by Mr. Harman to award bid 2016-01, Mowing and Landscaping Services to Green’s Lawn Care. Motion passed unanimously.

Mr. Kurtz commented that the township needs to compare apples to apples when bidding out projects. He said at first glance it would look like Green’s Lawn Care bid was cheaper however Green’s quoted 24 cuts and Chad Heisey quoted 30 cuts. He said the township needs to have strict requirements on submissions when bidding out projects and services. Mr. Steinmeier agreed that there needs to be more uniformity in township contracts. Mrs. Zimmerman thanked Mr. Green for all the extra work at the township building.

Motion-Authorization to Hire Part-Time Park Maintenance Employee

Mrs. Zimmerman moved, seconded by Mr. Steinmeier to hire Teresa Samo as a part-time park landscaping/ maintenance employee at a rate of \$12.00 per hour. Motion passed unanimously.

Discussion-Cost Estimate for Storage Addition to Recreation Center- Drew Williams from Williams Holding Group addressed the board regarding the summary of the bid storage addition to the recreation center. Mr. Steinmeier asked how long it will take to construct the addition. Mr. Williams said the project would take about three months to complete. Mr. Kurtz asked for clarification on how the project will be funded. Chairman Klein stated that FILO funds will pay for the project. Mrs. Zimmerman said there is no longer a time frame in place for when FILO funds must be spent. Solicitor Yost asked why the township isn't bidding the project. Mr. Rosario explained that A.P. Williams bid the project on behalf of the township. There was discussion of what developer FILO fees would be used for the project. Mr. Kurtz asked if the developers have approved the use of their funds for this project. Mrs. Fesig stated that a representative from Water Polo I attended a parks and recreation meeting and they approved use of their FILO contribution for this project. Solicitor Yost recommended that letters be obtained from Water Polo I and A. P. Williams stating that they approve using their FILO contribution to be used to build a storage addition at the recreation center. Chairman Klein suggested that the project be tabled until all the letters have been received. Mrs. Zimmerman said this is what the parks and recreation board recommended and the proposal is what they requested from Mr. Williams. She suggested the project move forward contingent upon receiving the authorization letters.

Mrs. Zimmerman moved, seconded by Mr. Steinmeier to accept the project estimate from A.P. Williams for the storage addition to the recreation center contingent upon receiving letters from A.P. Williams and Water Polo I, LP. Motion passed unanimously.

OTHER BUSINESS THAT MAY COME BEFORE THE BOARD

Mr. Steinmeier handed information to the board regarding his concern that there is no Ordinance to regulate car, motorcycle, and bicycle shows in the township. He has no objections to businesses having two or three car shows per year, but he has a problem when a business wants to do nine shows per year. He said the board has to address Ordinances that will affect the future of the township.

Chairman Klein suggested that his suggestions be forwarded to the Planning Commission for their review.

A resident in the audience asked Mr. Steinmeier what brought this issue up. Chairman Klein stated that the Grill & Chill had a car show this past weekend and they have plans for some in the future. Mr. Steinmeier's property is next to the Grill & Chill.

Ted Atanasoff, owner of the Grill & Chill asked if he could address the board. Chairman Klein said that the board will give Mr. Atanasoff a copy of Mr. Steinmeier's comments for his review. Chairman Klein provided an outline of how an Ordinance is written or amended. He said the Planning Commission will review the issue at a public meeting and eventually there will be a public hearing before the board of supervisors.

Mr. Atanasoff provided a brief overview of what he has done to establish his business in the township. He said that the building was run-down and in need of major repairs. He reviewed all the work and improvements he made to the building and the property.

He said he depends on the car shows for his livelihood. Mr. Atanasoff commented that many businesses in the township sponsor car shows including the township recreation department. His business held several cruise-ins last year and there were no problems. Mr. Atanasoff said there is only one neighbor that borders his property and that is Mr. Steinmeier. He said he has informed Mr. Steinmeier of all the changes that were occurring to the property.

Mr. Atanasoff said when he was cleaning up the rear portion of the property he removed remnants of a large pine tree that his neighbor cut down from his property and was illegally dumped on the property. Mr. Steinmeier asked how Mr. Atanasoff knows that the tree was from his property. Mr. Atanasoff stated that a tree is missing from Mr. Steinmeier's property. Mr. Atanasoff asked Mr. Steinmeier if he is denying that he dumped the tree. Mr. Steinmeier denied that he dumped the tree.

Mr. Atanasoff stated that Mr. Steinmeier brought a woman to his property who told him that he can't clean the lot. Mr. Atanasoff is currently in the process of determining if the portion of the land is wetlands and what can be done to that area.

Mr. Atanasoff said that last week two men trespassed onto the back of his property and took pictures. He called the township to find out who they were, but the township didn't know anything about the issue.

Mr. Atanasoff stated that he is required to install a fence and therefore he hired surveyors to mark the property line. The surveyors told him that Mr. Steinmeier was upset that they were surveying the property. They said Mr. Steinmeier said, "This won't change anything and that he will try to reduce the number or eliminate the cruise-ins all together." Mr. Atanasoff stated that he feels this borders on harassment from a township supervisor. He thinks that Mr. Steinmeier has a vendetta against his business.

Mr. Atanasoff said he has a right to run a business in this township. He doesn't personally know any of the other supervisors but would hope that they would make decisions on their own accord and not just agree with Mr. Steinmeier. He said he hopes the township will allow him to run his business in accordance with the current laws. Mr. Atanasoff commented that Mr. Steinmeier is an elected official who is supposed to be working for the citizens and businesses of the township; not changing the laws to benefit himself and his family. Mr. Atanasoff asked the board that Mr. Steinmeier recuse himself from all dealings with this matter. Mr. Atanasoff stated that his restaurant is licensed and approved establishment. He can use his back lot to park overflow cars for his customers that attend the car shows. Mr. Steinmeier commented that the lot would need to be paved.

Mr. Atanasoff said if the board restricts the car shows that it will affect his business and he will put the business up for sale and leave the township.

Mrs. Zimmerman said she received a call from a resident who attended the car show and enjoyed the event.

Mr. Steinmeier stated he is not against car shows. He doesn't mind a business having two or three a year. Mr. Steinmeier commented when people come into the township and turn it into a circus, something must be done.

Mrs. Atanasoff said that a participant of the car show remarked the couple next door had a tape recorder and were recording the event. Mr. Steinmeier stated that the township has a noise Ordinance and that sometimes the music is loud.

Tom Evanoff asked if everyone can come to an agreement of the level of music and not take the car

shows away. Chairman Klein said no one is talking about eliminating car shows. He said there is a supervisor who feels that there is a problem and he wants the Planning Commission to look into it. Chairman Klein commented that prior to this evening the board has not discussed car shows in the township. Mr. Evanoff commented that Mr. Atanasoff has spent money to fix up the property and is employing residents of the township. He said the cars shows allow him to keep his business open year round. Mr. Evanoff said only six car shows are scheduled.

Mr. Steinmeier said he is not saying that Mr. Atanasoff didn't do a good job converting the building and he is not against having two or three car shows per year. He said when you change the parameters that is the problem. Mr. Evanoff asked if the parameters have been changed. Chairman Klein stated that there are no parameters in place. Mr. Steinmeier said that if he wants to sell his property it is devalued if there are nine car shows per year. Mr. Evanoff stated the Mr. Steinmeier's property borders a commercial property.

Chairman Klein said the issue will go before the Planning Commission. All residents will have an opportunity to meet with the Planning Commission and come up with some regulations that everyone can agree on.

Mr. Harman said he attended the event and had a nice time.

PUBLIC COMMENT: None

SUPERVISORS COMMENTS

Mrs. Zimmerman reminded everyone the indoor yard sale is on April 23rd and there is a soup sale on Election Day which is April 26th.

Mr. Harman said he will be out of town on April 18th and will be unable to attend the board meeting.

Mr. Kurtz addressed the Atanasoff family and said that the board is not one sided. He said they should not be concerned that the issue is being sent to the Planning Commission. If it comes back for a vote and Mr. Kurtz feels that it is driven by a personal vendetta he will not vote in favor of it.

Chairman Klein thanked the parks and recreation department for a successful Easter Egg Hunt.

ADJOURNMENT: 8:05 PM