

WEST HANOVER TOWNSHIP BOARD OF SUPERVISORS
7171 ALLENTOWN BOULEVARD, HARRISBURG, PA 17112
MONDAY, MARCH 20, 2017

CALL TO ORDER

Chairman Klein called the meeting to order at 7:00 PM followed the Pledge of Allegiance and the invocation.

ROLL CALL

Harold Harman, Supervisor	Adam Klein, Chairman
Kyle Miller, Supervisor	Donald Steinmeier, Secretary-Treasurer
Gloria Zimmerman, Vice Chairperson	

APPROVAL OF MINUTES

Regular meeting –March 6, 2017- *Mrs. Zimmerman moved, seconded by Mr. Miller to approve the regular meeting minutes of March 6, 2017. Motion passed unanimously.*

Workshop meeting –March 6, 2017- *Mrs. Zimmerman moved, seconded by Mr. Miller to approve the workshop meeting minutes of March 6, 2017. Motion passed unanimously.*

CORRESPONDENCE: No comments

PUBLIC COMMENT: None

PRESENTATIONS, STAFF/BOARD REPORTS-Mrs. Zimmerman acknowledged Mr. Rosario’s certificate from PA Construction Codes Academy for completing training regarding Two Family Dwellings and Townhouses.

TREASURER’S REPORT: Mr. Steinmeier reported the following fund balances:

A. Fund Balances (Fund balances are presented for reference only.)

General Fund Balance as of March 17, 2017	\$2,557,694.22
Liquid Fuels Balance as of March 17, 2017	\$906,525.46
Capital Reserve Fund Balance as of March 17, 2017	\$644,845.03

B. Deposit Activity since March 7, 2017 \$48,861.71

Mr. Steinmeier reported the gross payroll of March 17, 2017 totaled \$40,501.56. *Mrs. Zimmerman moved, seconded by Mr. Miller to approve the payroll of March 17, 2017 in the amount of \$40,501.56. Motion passed 4-0, with Mr. Harman abstaining.*

Mr. Steinmeier reported the vouchers prepaid to meet due dates were \$18,313.90. *Mr. Miller moved, seconded by Mrs. Zimmerman to approve the vouchers prepaid to meet due dates in the amount of \$18,313.90. Motion passed unanimously.*

Mr. Steinmeier reported the total for the vouchers to be approved is \$59,611.40.

Mrs. Zimmerman asked for clarification regarding the invoice submitted by C.F. Acri. Mr. Rosario explained the work that was completed. Mrs. Zimmerman commented that the township continues to spend money on the HVAC system and it is never properly fixed.

Mr. Harman moved, seconded by Mrs. Zimmerman to approve the vouchers in the amount of \$59,611.40. Motion passed unanimously.

Mr. Steinmeier reported the total for the vouchers to be approved and paid from Fire Tax is \$8,940.54. ***Mr. Harman moved, seconded by Mrs. Zimmerman to approve the vouchers to be paid from fire tax in the amount of \$8,940.54. Motion passed unanimously.***

PLANNING COMMISSION AND ZONING REPORTS None

OLD BUSINESS

Discussion- Classic Communities, Stormwater and Road Issues- Due to the storm last week the walk through of the Townes at Hershey Road has been rescheduled for April 11th at 10:00 am. The workshop with the HOA to discuss the outstanding issues will be rescheduled.

Mark Chiles, 228 Brookridge Court- Mr. Chiles thanked Mr. Harman and the public works staff for the great job they did plowing the snow in the development. Mr. Chiles asked Solicitor Yost what information he needs to move forward in obtaining funds from the bond. Solicitor Yost stated he will need the cost of the required improvements before a claim can be made.

NEW BUSINESS

Motion – Consent Items: Section 607. (4): None

Discussion-Quotes for Upgrade of Township Building Interior – Mr. Rosario stated the final value appraisal for the township building was \$365,000.00. Mrs. Zimmerman commented that the appraisal price is crazy. Mr. Rosario explained that the appraisal was of the front parcel of land which is 2.75 acres.

Mrs. Zimmerman brought up that Bidder #1, Yingst, has not submitted a bid. She spoke to Mr. Hawk who said due to the manner he was treated on his second visit they do not want to submit a bid and get involved with the animosity. Mr. Rosario stated he spoke with Mr. Hawk today and that a bid has not been submitted because they are backlogged with current projects. Mrs. Zimmerman said her conversation was a few months ago, but she does not want the township to be represented in a negative way.

Mr. Steinmeier commented if the board wants renovations to be done, the job should be bid out in the fall or winter, not during peak building season. Chairman Klein said he doesn't think that now is the time for the township to take on large capital projects.

Mr. Harman asked if the township could apply for a gaming grant for the renovation.

Mrs. Zimmerman stated that the HVAC needs to be repaired before any cosmetic changes are completed.

Mr. Rosario explained that the two quotes received do not include the air quality abatement or asbestos sampling. He stated that the township staff would need to be relocated.

Mr. Steinmeier suggested that a room at the parks and recreation center be set up so township staff can use it as a temporary office if necessary. Mr. Rosario stated that the township has the necessary remote multi-port computer connection box which will allow staff to temporary work at a different site.

Chairman Klein moved, seconded by Mr. Miller to table the discussion regarding quotes for the upgrade of the Township Building interior until after Labor Day. Motion passed unanimously.

OTHER BUSINESS THAT MAY COME BEFORE THE BOARD

Mrs. Zimmerman asked Mr. Rosario where are the computers that were purchased for the township boards to use. Mr. Rosario stated that he has to set up the computers to get the project started.

Mr. Rosario informed the board that a credit card scam called Lower Paxton Township. The receptionist dialed *69 and she was connected to the township office. Mr. Rosario said that he reported the incident to the state police. Mr. Miller stated that the scam is known as Caller ID Spoofing.

Mr. Rosario stated that he received notification the township will be allocated \$250,000.00 from the 2016-17 Local Share Municipal Grant Program.

PUBLIC COMMENT: None

SUPERVISORS COMMENTS

Mrs. Zimmerman had the following comments:

- The senior luncheon held today was excellent.
- The potpie dinner is on Wednesday night.

Mr. Miller stated that ten firefighters attended training this past weekend in Williamsport. They received specialized training in responding to electrical hazards, gas leaks, and carbon dioxide detection. All firefighters received certificates for passing the training programs.

Mr. Steinmeier had the following comments:

- The Water & Sewer Authority board will meet on Tuesday night. Some residents don't think they have to hook up to public sewer. Residents who do not comply will be subject to legal action.
- Public works should cut closer to the right of way when plowing near resident's driveways. Mr. Harman will address this with the public works staff.

Chairman Klein thanked public works for doing a great job of plowing the streets during the storm.

Mrs. Zimmerman stated that a row of mailboxes on Appleby Road were damaged by the snow plows. She told the residents to submit receipts to Mr. Rosario for reimbursement.

ADJOURNMENT: 7:30 PM