

**WEST HANOVER TOWNSHIP BOARD OF SUPERVISORS  
7171 ALLENTOWN BOULEVARD, HARRISBURG, PA 17112  
MONDAY, FEBRUARY 22, 2016**

**WORKSHOP SESSION**

**CALL TO ORDER – 6:00 p.m.**

Chairman Klein called the workshop to order at 6:00 pm.

**ROLL CALL**

Harold Harman, Supervisor	Adam Klein, Chairman
Steve Kurtz, Supervisor	Don Steinmeier, Secretary-Treasurer
Gloria Zimmerman, Vice Chairman	

**PUBLIC COMMENT: None**

**OLD TOPICS: None**

**NEW TOPICS**

Parks & Recreation Board

Board/Staff Members Present: Jan Bahret, Paul Boltz, Wade Cope, Dixie Fesig, Don Holmes, Jeff Holt, Gloria Zimmerman

Mrs. Zimmerman stated that she was very disturbed with the information that Mrs. Fesig reviewed at last week's parks & recreation board meeting regarding the evacuation center. Mrs. Fesig received a binder from Bill McCahan, Emergency Management Coordinator, which outlines the policies and procedures for the evacuation center. Mr. McCahan contacted Mrs. Fesig prior to the snow storm and informed her that she and her staff should be on call in case the evacuation center needs to be opened. Mrs. Fesig stated that she had no supplies or food ready for the center. Mr. Rosario instructed Mrs. Fesig to obtain three quotes for a diesel generator and quotes for installation of a shower. Mrs. Zimmerman stated that as a supervisor she was unaware of these requirements and asked the other board members if they were aware of the situation. The other supervisors were not aware of the requirements to open the evacuation center. Chairman Klein commented that the evacuation center project is getting out of hand and that it will cost the township a lot of money to have the center compliant. Mr. Holt asked why it is the responsibility of the parks and recreation department to staff the evacuation center. He commented that all full time employees of the township should be required to staff the center. There was discussion that Mr. McCahan as the Emergency Management Coordinator should be responsible for staffing and supervising the shelter. Mr. Boltz commented that Mr. McCahan is expecting too much of Mrs. Fesig and her staff. Mr. Steinmeier said that the board is not aware of the issues that have been brought up this evening. There was discussion that Central Dauphin high school would be a better location for an evacuation center. Mr. Boltz asked if Central Dauphin was contacted to see if they would offer the school to be used as an evacuation center. Mr. Steinmeier stated that the board has not spoken with Mr. McCahan regarding Central Dauphin high school. Mr. Holt suggested that the evacuation shelter project needs to be reviewed in detail before any more decisions are made regarding purchases and possible renovations to the recreation center. Mrs. Fesig commented that

she has no problem with the recreation center being used as an evacuation center, but she doesn't have staff to operate the center. She thinks that Mr. McCahan should coordinate the operation of the center and that the parks and recreation department will assist with staffing the center. Mr. Steinmeier commented that the board did not authorize the purchase of a generator or installation of a shower. Mrs. Zimmerman stated that the parks and recreation board should not be involved with this project, that the board of supervisors will contact Mr. McCahan regarding the project requirements. Chairman Klein said that Mr. McCahan should work directly with Mr. Rosario not Mrs. Fesig.

Mr. Holt said the parks and recreation board projects for 2016 include an addition to the recreation center and updating the recreation center rental policy. He said if the township can offer catering as part of the social hall rental, business should increase. Once finalized the parks and recreation board will present a catering proposal to the board of supervisors for their review. Mr. Steinmeier suggested that the board look into accepting credit cards as payment for rentals and programs. Mr. Kurtz suggested that pricing also be obtained for the township office to accept credit cards for services.

#### Environmental Advisory Committee

Committee Members Present: John Acri, Evelyn Burton, Patti Estheimer, John Miele

Mrs. Estheimer thanked the board for all of their support with EAC sponsored projects. The EAC currently has two workshops scheduled for 2016. "Grow Your Own Good Eats" will be held on Saturday, March 19<sup>th</sup> from 10:00am to 12:00pm at the township building. Penn State Master Gardeners will review the steps to starting a garden in your back yard or in containers on your patio. "Preserve Your Good Eats" will be held on Saturday, June 25<sup>th</sup>. The EAC plans to hold a pollinator workshop in the fall. The rain garden project and blue bird trail at Skyline Commons Park will continue to be maintained by the EAC in 2016. Mr. Steinmeier suggested that the EAC conduct a workshop regarding clean drinking water and well water programs. Mrs. Zimmerman congratulated the EAC for the 2013 Act 101 Recycling Program Performance Grant that was approved for \$10,422.00. Mr. Steinmeier asked when the EAC plans on sponsoring a tire recycling program. Mrs. Estheimer said that the number of tires collected continues to decrease and that there is not a program scheduled for 2016. Mrs. Zimmerman suggested that new developers could set space aside for a community garden for residents. Mrs. Estheimer commented that the riparian buffer restoration project at the recreation center is on hold until the public sewer project plans are completed. The board of supervisors thanked the EAC for all their work within the township and for the residents.

**OTHER BUSINESS: None**

**ADJOURNMENT: 6:50 PM**