

**WEST HANOVER TOWNSHIP BOARD OF SUPERVISORS  
7171 ALLENTOWN BOULEVARD, HARRISBURG, PA 17112  
MONDAY, OCTOBER 17, 2016**

**CALL TO ORDER**

Mrs. Zimmerman called the meeting to order at 7:00 PM followed the Pledge of Allegiance and the invocation.

**ROLL CALL**

Harold Harman, Supervisor	Adam Klein, Chairman-Absent
Kyle Miller, Supervisor	Donald Steinmeier, Secretary-Treasurer
Gloria Zimmerman, Vice Chairperson	

**APPROVAL OF MINUTES**

Regular meeting – October 3, 2016- *Mr. Miller moved, seconded by Mr. Harman to approve the regular meeting minutes of October 3, 2016. Motion passed unanimously.*

**CORRESPONDENCE**

Mrs. Zimmerman briefly reviewed the correspondence item which was a thank you card from the Central Dauphin Soccer team.

**PUBLIC COMMENT: None**

**PRESENTATIONS, STAFF/BOARD REPORTS**

Mrs. Zimmerman thanked the following employees:

- Mr. Harman and the public works department for helping out the parks and recreation department over the past few weeks. She also thanked them for cleaning the gutters throughout the township.
- Mr. Von Neida for attending the Land Use Briefing Seminar and the PENNBOC conference. Mr. Von Neida earned 12 continuing education credits towards his BCO license.

**TREASURER’S REPORT:** Mr. Steinmeier reported the following fund balances:

A. Fund Balances (Fund balances are presented for reference only.)

General Fund Balance as of October 14, 2016	\$2,538,044.59
Liquid Fuels Balance as of October 14, 2016	\$526,259.97
Capital Reserve Fund Balance as of October 14, 2016	\$635,299.33

B. Deposit Activity since October 4, 2016 \$23,506.55

Mr. Steinmeier reported the gross payroll of October 14, 2016 totaled \$28,416.41. *Mr. Miller moved, seconded by Mr. Steinmeier to approve the payroll of October 14, 2016 in the amount of \$28,416.41. Motion passed 3-0, with Mr. Harman abstaining.*

Mr. Steinmeier reported the vouchers prepaid to meet due dates were \$466.23. ***Mr. Harman moved, seconded by Mr. Miller to approve the vouchers prepaid to meet due dates in the amount of \$466.23. Motion passed unanimously.***

Mr. Steinmeier reported the total for the vouchers to be approved is \$63,042.85. ***Mr. Harman moved, seconded by Mr. Miller to approve the vouchers in the amount of \$63,042.85. Motion passed unanimously.***

Mr. Steinmeier reported the total for the vouchers to be approved and paid from Fire Tax is \$12,733.59. ***Mr. Harman moved, seconded by Mr. Steinmeier to approve the vouchers to be paid by Fire Tax in the amount of \$12,733.59. Motion passed unanimously.***

## **PLANNING COMMISSION AND ZONING REPORTS**

The following proposed Ordinance changes were reviewed at the workshop on September 12<sup>th</sup> by the board. The Tri County Planning Commission reviewed and had no additional comments.

Motion-Zoning Ordinance Changes to the definition of Dwelling, Single Family Detached §195-10 with illustration update 1b- No additional comments.

Motion- Zoning Ordinance Changes to the FRA District §195-21- No additional comments.

Motion-Changes to the FRA District §195-21- No additional comments.

Motion-Zoning Ordinance Changes to Accessory Apartments in the C, FRA, RR, R-1, R-2, R-3 & NC Districts, §195-94- No additional comments.

Motion- Zoning Ordinance Changes to the definition of Bed and Breakfast Homes, §195-10- No additional comments.

Motion- Zoning Ordinance Changes to R-3, §195-41- No additional comments.

Motion- Zoning Ordinance Changes to NC, §195-46- No additional comments.

Motion- Zoning Ordinance Changes to Off Street Parking Requirements, §195-141- No additional comments.

Motion- Zoning Ordinance Changes to Fences or Walls, §195-95.D- Mr. Steinmeier commented on 195-95.D.(2) regarding the color and distance of a fence between a residential and commercial lots. He suggested that the distance should be ten feet instead of eight and the color shouldn't be opaque in a residential area. Section 195-95.D.(3) Mr. Steinmeier suggest any fence in the front yard should be five feet out of the right-of-way not two feet out of the right-of-way.

***Mr. Miller moved, seconded by Mr. Harman to set a public hearing to be held on November 21, 2016 for the Zoning Ordinance changes listed in Mr. Von Neida's memo. Motion passed unanimously.***

Motion-Send to Tri County Planning Commission-Amendment to §139-3.J., Prohibited Conduct- Mr. Rosario stated that the amendment does not need to be sent to Tri County Planning Commission for comment. It is a stand-alone Ordinance and no further action is needed until the November 21<sup>st</sup> public hearing.

## **OLD BUSINESS**

Discussion- Classic Communities, Stormwater and Road Issues- No new information to report.

Motion- Abandonment of Emergency Access Road in Brynfield Development-Solicitor Yost stated that the agreement has to be finalized and will come before the board at a future meeting. The signed agreement will be recorded with the Recorder of Deeds.

Mrs. Zimmerman asked for an update on the Verizon invoice for pole relocation for the Exit 77 project. Mr. Rosario stated that he has not received any further information from PennDOT. They need to allocate funds to the 2017 budget since the project was closed out years ago. There was discussion that the township will not pay any portion of the invoice until information is received from PennDOT. Mark Chiles, 228 Brookridge Court, suggested that the township make a deal with Verizon. He suggested that Verizon allocate all rent on the cell towers in the township to the amount the township owes Verizon and when the invoice has been paid, rent will resume for the cell towers.

## **NEW BUSINESS**

Motion-Improvement Guarantee Reduction #2, Creekvale Phase 1

*Mr. Steinmeier moved, seconded by Mr. Harman to approve Improvement Guarantee Reduction #2 for Creekvale Phase 1 by \$57,081.00 from the current amount of \$96,853.15 leaving a balance of \$39,772.15. Motion passed unanimously.*

Motion-Improvement Guarantee Reduction #2, Millstone Phase 2

*Mr. Harman moved, seconded by Mr. Miller to approve Improvement Guarantee Reduction #2 for Millstone Phase 2 by \$148,122.75 from the current amount of \$222,792.63 leaving a balance of \$74,669.88. Motion passed unanimously.*

Motion- Improvement Guarantee Reduction #2, Ted's Bar & Grill

*Mr. Steinmeier moved, seconded by Mr. Harman to approve Improvement Guarantee Reduction #2 for Ted's Bar & Grill by \$49,162.84 from the current amount of \$63,406.11 leaving a balance of \$14,243.27. Motion passed unanimously.*

Motion-Pay Application #1, Smith-Hoffman Culvert Replacements, CDBG-DR, Contract #2

*Mr. Harman moved, seconded by Mr. Miller to approve Pay Application #1, for the Smith-Hoffman Culverts replacements in the amount of \$189,230.50. This amount will be paid by the CDBG-DR grant. Motion passed unanimously.*

## **OTHER BUSINESS THAT MAY COME BEFORE THE BOARD**

Mrs. Zimmerman asked Mr. Rosario to write a letter to the senate stating the township's opposition to House Bill 782 which would allow third party building code inspectors to work in municipalities.

Mr. Steinmeier stated that there are several residents who do not want to hook up to public sewer. The Water & Sewer Authority has sent letters informing them of the requirement to hook up, however some residents are refusing. Mr. Rosario will send letters on behalf of the township to enforce this requirement per the Act 537 Plan. If the residents' fail to respond the township will need to pursue legal action.

Mrs. Zimmerman asked why the cable company that is located on the corner of Rt. 39 and Piketown Road is parking their vehicles in front of the repossession business. Mr. Rosario said he thinks the repossession business is renting the space to them. Mrs. Zimmerman commented that the fence needs to be repaired and the grass needs to be mowed at the repossession business.

**PUBLIC COMMENT: None**

### **SUPERVISORS COMMENTS**

Mrs. Zimmerman brought up the following items:

- The Dauphin County supervisor convention that was hosted by the township was very nice.
- Pumpkin Carving is Tuesday, October 18<sup>th</sup>
- Parks & Recreation Board Meeting is Wednesday, October 19<sup>th</sup>
- Senior Luncheon is Thursday, October 20<sup>th</sup>
- Historical Society is Thursday, October 20<sup>th</sup>; the program will be "Celebrating the Past and Future of the Deaven Family Egg Farm".
- EAC meeting has been rescheduled to November 9<sup>th</sup> due to the Presidential Election.

Mr. Harman thanked the township staff for doing a great job.

Mr. Miller said the Fire Prevention open house at Station #1 on October 4<sup>th</sup> was well attended. There were a lot of children who enjoyed the activities and learned about fire safety.

Mr. Steinmeier said the Water & Sewer Authority meeting is tomorrow night. The WSA is moving forward in the process of hiring an engineering firm for the upcoming sewer project. The project must be completed by 2021.

Mr. Rosario informed the board that the Gaming Grant interview date is November 21<sup>st</sup>. He will see if the date can be changed because November 21<sup>st</sup> is a board of supervisors meeting.

Mrs. Zimmerman asked for feedback from the supervisors regarding the idea of a volunteer appreciation dinner. Mr. Miller said it is a good idea, however it would be expensive. Mrs. Zimmerman commented that the volunteers give so much to the township, without them some programs would not be possible. There was discussion regarding the number of attendees; the parks and recreation center is not large enough for the dinner. Mrs. Zimmerman asked Mr. Rosario to contact Local 520 Plumbers-Pipefitters to find out the capacity of their banquet hall. She said the event can be held in 2017 which allow for ample time to get quotes from several catering companies. Don Holmes, Parks & Recreation board member suggested heavy appetizers instead of a dinner. Mr. Steinmeier stated he would like the event to take place.

**ADJOURNMENT: 7:50 PM**