

# **WEST HANOVER TOWNSHIP BOARD OF SUPERVISORS**

7171 Allentown Blvd  
Harrisburg, PA 17112

**THURSDAY, OCTOBER 19, 2023**  
**Board of Supervisors Meeting Minutes**

- 1. Call to Order, Pledge of Allegiance & Invocation**
- 2. Approval of Minutes from September 21**

*Motion: Secretary/Treasurer Steinmeier moved, seconded by Supervisor Zimmerman to approve the minutes. The motion was unanimous.*

**Chair Connors said at this time we will be going out of order on the agenda, taking care of item B under New Business:**

**Consideration to Adopt Ordinance 2023-06, DCIB-G Financing for the West Hanover Township Authority (Stormwater)**

Zachary Williard from PFM Financial Advisors LLC spoke and introduced Josh Martinez from PFM and Erica Wible from McNees Wallace & Nurick. Walked through the handout they provided. They had presented to the West Hanover Township Authority (Stormwater) last week. The Authority applied for various stormwater projects in the spring, with the adoption of Ordinance 2023-06, West Hanover Township will enter into a Guaranty Agreement with the Authority and the County.

*Motion: Vice Chair Miller moved, seconded by Supervisor Megonnell to approve Ordinance 2023-06. The motion was unanimous.*

- 3. PA State Police In-Person Report: Corporal Chris Costello – Not Present**
- 4. WHT Fire Company In-Person Report**

Matt Senft, Assistant Fire Chief reported that they had a better turnout at the recent Open House, better than the previous 2 years, but still less than pre-COVID. During the Open House they had a dedication ceremony for the Township Emergency Operations Center in the memory of Bill McCahan. They were actively recruiting with a display at the Open House. Several residents took applications. Matt has some new material from the State Fire Commissioner's Office which details programs for tax relief from both the Township level and the school district level. Relief from the Township taxes would be small, relief from the school district taxes would make a difference for volunteers. It may not help the recruitment but possibly retention. He would like to discuss implementing some of these programs. The Fire Company is working on a 10-year plan to present to the Board of Supervisors. They would like to attend the Hummelstown and Grantville Halloween Parades.

## 5. Correspondence

- A. Congratulatory letter from the Department of Conservation and Natural Resources (DCNR) Secretary Cindy Adams Dunn for receiving a \$48,300.00 grant for the Community Conservation Partnerships Program administered by DCNR

## 6. First Public Comment

Mark Childs, Brookridge Court – If trails are put in and paved on a right-of-way or an easement, you have now forced that homeowner to assume impervious surface asphalt and their stormwater fees would go up. Make sure the property owners are on board.

Jim Shandersky, N. Fairville Avenue; Jessica Berman, Piketown Road;

Patty Shade, N. Fairville Avenue; Mark Childs, Brookridge Court;

Peggy Heffleger, Avondale Terrace; Erich Bair, Moyer Road; and Deb Carl,

Meadow Run Place – Made comments for or against the proposed new municipal complex.

Jon Hetrick, Saw Mill Road & John Robinson, Beaver Creek Road – Made comments regarding preserving Bucks Tavern.

Michele Camilli, Sleepy Hollow Road – Regarding an issue coming up later the agenda, why do we need to purchase a new vehicle for the Volunteer Fire Company Chief?

## 7. Presentations, Staff & Board Reports

- A. September Zoning Report
- B. September Engineer's Report
- C. September WHT Fire Chief's Report
- D. September Parks & Recreation Meeting Minutes
- E. October Environmental Advisory Committee (EAC) Mtg. Minutes
- F. August South Central Emergency Services Chief's Report
- G. September South Central Emergency Services Chief's Report
- H. Property Maintenance Log for September 21 through October 12
- I. Public Works Daily Report for September 18 through October 13

## 8. Treasurer's Report

- A. Monthly Deposits for September were in the amount of \$256,075.89
- B. Expenditures
  - (1) Payroll for September 22, Net: \$36,769.67 - Gross: \$50,759.38  
*Motion: Supervisor Megonnell moved, seconded by Supervisor Zimmerman to approve the payroll. The motion was unanimous.*
  - (2) Payroll for October 6, Net: \$38,493.19 - Gross: \$54,759.38  
*Motion: Vice Chair Miller moved, seconded by Supervisor Megonnell to approve the payroll. The motion was unanimous.*

(3) Vouchers pre-paid via paper check, ACH transfer & vendor sites for September were \$638,186.29

*Motion: Supervisor Megonnell moved, seconded by Vice Chair Miller to approve the paper check and ACH transfers. The motion was unanimous.*

## **9. Old Business**

### **A. Buck's Tavern discussion and possible action**

A discussion took place, and it was decided to get bids for demolition and have an engineer look at it. A final decision will be made at the December Board meeting.

*Motion: Supervisor Zimmerman moved, seconded by Vice Chair Miller to get demolition bids.*

## **10. Zoning & Planning**

### **A. Consideration to approve Financial Security Adjustment #1 for Lot 14, 7108 Sterling Road, in the amount of \$27,099.00, as reviewed by HRG. The remaining balance will be \$2,493.00**

*Motion: Supervisor Megonnell moved, seconded by Secretary/Treasurer Steinmeier to approve the adjustment. The motion was unanimous.*

### **B. Consideration to approve Financial Security Adjustment #2 for Lot 2, 7182 Sterling Road, in the amount of \$13,654.00, as reviewed by HRG. The remaining balance will be \$2,200.00**

*Motion: Supervisor Megonnell moved, seconded by Secretary/Treasurer Steinmeier to approve the adjustment. The motion was unanimous.*

### **C. Consideration to approve Financial Security Adjustment #2 for Lot 13, 7110 Sterling Road, in the amount of \$12,955.00, as reviewed by HRG. The remaining balance will be \$2,200.00**

*Motion: Vice Chair Miller moved, seconded by Secretary/Treasurer Steinmeier to approve the adjustment. The motion was unanimous.*

### **D. Consideration to approve Financial Security Adjustment #2 for Lot 7, 7162 Sterling Road, in the amount of \$4,400.00, as reviewed by HRG. The remaining balance will be \$550.00**

*Motion: Supervisor Megonnell moved, seconded by Vice Chair Miller to approve the adjustment. The motion was unanimous.*

### **E. Consideration to approve Financial Security Adjustment #3 for Hillcrest Business Center - Phase 1, in the amount of \$21,959.30, as reviewed by HRG. The remaining balance will be \$55,502.15**

*Motion: Vice Chair moved, seconded by Secretary/Treasurer Steinmeier to approve the adjustment. The motion was unanimous.*

- F. Consideration to approve Financial Security Adjustment #5 for Landis Crossing in the amount of \$28,246.00, as reviewed by HRG. The remaining balance will be \$223,037.00  
*Motion: Supervisor Megonnell moved, seconded by Secretary/Treasurer Steinmeier to approve the adjustment. The motion was unanimous.*

## **11. New Business**

- A. Consideration to adopt Ordinance 2023-05, Restricting Truck Traffic on Cassel Avenue  
*Motion: Supervisor Megonnell moved, seconded by Secretary/Treasurer Steinmeier to approve the Ordinance. The motion was unanimous.*
- B. Consideration to Adopt Ordinance 2023-06, DCIB-G Financing for the West Hanover Township Authority (Stormwater)  
*Addressed at the beginning of the meeting.*
- C. Authorize staff and consultants to initiate the bidding process for the municipal complex  
Matt McQuaide from Kimmel Bogrette Architects presented an overall project update and requested to go out bid.  
*Motion: Supervisor Zimmerman moved, seconded by Vice Chair Miller to approve initiating the bid process. The motion was unanimous.*
- D. Consideration to approve the purchase of a new WHT Volunteer Fire Company Chief's vehicle from Whitmoyer Auto Group for \$44,500.00, which is Co-Star pricing  
*Motion: Supervisor Megonnell moved, seconded by Supervisor Zimmerman to approve the purchase. The motion was unanimous.*
- E. Consideration to approve the Contract Closeout Documents from New Enterprise Stone & Lime Co., Inc. for \$675.00, final payment for the WHT paving project, as reviewed by HRG  
*Motion: Supervisor Zimmerman moved, seconded by Supervisor Megonnell to approve the final payment. The motion was unanimous.*
- F. Consideration to waive the building and zoning permit fees for a small press box behind home plate on the varsity softball field at Central Dauphin High School  
*Motion: Supervisor Zimmerman moved, seconded by Vice Chair Miller to waive the fees. The motion was unanimous.*

- G. Consideration to approve Resolution 2023-40, filing of an application to the statewide local share account program requesting up to one million dollars towards the purchase of a new fire apparatus

*Motion: Supervisor Zimmerman moved, seconded by Supervisor Megonnell to approve the Resolution. The motion was unanimous.*

- H. Consideration to approve the purchase of replacement water fountains for Skyline Commons Park in the amount of \$11,706.60

*Motion: Supervisor Zimmerman moved, seconded by Secretary/Treasurer Steinmeier to approve the purchase. The motion was unanimous.*

## **12. Second Public Comment**

Jim Shandersky, N. Fairville Avenue; Linda Turns, Rabbit Lane; and Harold Harman, Catherine Drive – Had comments for or against the proposed new municipal complex.

Michele Camilli, Sleepy Hollow – Asked why the log cabin that has been discussed was torn down.

## **13. Parks & Recreation Upcoming Events**

- 10/19 – Senior Luncheon: Chicken Saltimbocca, buttered noodles, veg. medley and roll. Dessert: Apple Crisp or Apple Cake
- 10/22 – Fall Festival 3 – 8 p.m.
- 10/26 – Senior Entertainment – Craig Bomberger - Paint Class
- 11/02 – Technology Corner 12 – 3 p.m.
- 11/04 – Fall Indoor Yard Sale 7 a.m. – 12 p.m.
- 11/07 – Election Soup 12 – 5 p.m.
- 11/09 – Veteran Drive Thru Lunch (Rep. Joe Kerwin) 11 a.m. – 1 p.m.
- 11/10 – Offices Closed

## **14. Supervisor Comments**

Township Supervisor Gossert announced to the board that the Gaming Grant Presentation will be on November 13 at 3:30 p.m.

Supervisor Zimmerman – Kudos to the residents, didn't know we had so many experts and they did their homework. She is still learning, and she has been here a long time. If you are going to ask questions about another entity, like the Water & Sewer Authority, go to the Water & Sewer Authority, same with stormwater.

Supervisor Megonnell – Agrees with Supervisor Zimmerman regarding going to the entity with questions. Attended the Senior Luncheon and it was very good, about 180 in attendance. Attended the Lower Paxton Meet the Candidates Night last night.

Secretary/Treasurer Steinmeier – Senior Lunch was very good and packed house. Door-to-door salespeople are out, be careful who you let in your home. The Township does run background checks on them. Don't be afraid to contact your state legislators with complaints or problems.

Vice Chair Miller – Trick-or-Treat is the 31. The fire company will be out driving around and handing out glow sticks. Old Troop 27 came before the board a few months ago and said they were dissolving or merging with Linglestown Troop 10. Boy Scouts of America are looking to start a new Cub Pack for West Hanover Township Elementary School aged boys. They approached the fire company and they have been using their meeting room. The Boy Scouts asked the fire company if they would charter them.

Chair Connors – One resident on Zoom. Thank you to everyone that came out and shared your concerns. If you have any questions, contact the Township.

**15. Adjournment at 9:02 p.m.**

*Motion: Supervisor Megonnell moved, seconded by Vice Chair Miller to adjourn.  
The motion was unanimous.*