

West Hanover Township Authority Monthly Meeting Minutes

October 11, 2023 at 6:00 pm

14 Total in attendance including board, staff, engineer, solicitor, presenters and public (2 zoom, 1 in person)

1. **CALL TO ORDER:** Mr. Fowler called the meeting to order at 5:58 pm.
2. **ROLL CALL:** All board members present.
3. **APPROVAL OF THE MINUTES:**
 - a. Monthly meeting minutes from September 13, 2023.
A motion was made to approve the monthly meeting minutes as presented. Moved by Mr. Kreiser, seconded by Ms. Zimmerman. Mr. Shradley abstained as he was absent. Motion passed.
4. **CORRESPONDENCE:** None
5. **BOARD COMMENT / ANNOUNCEMENTS:**
Mr. Fowler reminded the public of the rain barrel workshop on Monday October 16th at 6 pm at Parks and Recreation.
6. **PUBLIC COMMENT:** None
7. **PRESENTATIONS, STAFF & BOARD REPORTS:**
 - a. **MS4 Projects**
 - i. Rettew stream restoration projects update.
Mr. Gossert confirmed the projects are under construction. Flyway Excavating is wrapping up at the UNT at Lenker Park and moving over to the Beaver Creek across from Central Dauphin.
 - ii. Approval payment application #1 for \$18,450
A motion was made to approve the first payment to Flyway Excavating as recommended by Rettew. Moved by Mr. Shradley, seconded by Mr. Kreiser. Motion passed.
 - iii. COE update
Mr. Greenly from HRG informed the video has been received and they are working on analyzing the data to identify priority areas to develop a long-term infrastructure plan in accordance with other projects in the Township. They are still awaiting the additional mapping data, which is in QAQC at COE.
 - b. **Public Works**
 - i. 8/28: Stormwater catch basin inspections (Evergreen, Ritzie Village, Appalachian)
 - ii. 9/11 & 9/12: Post storm clean up (Sleepy Hollow, Appleby, Fairville, Mumma, Piketown, Appalachian, Avondale, Sterling, Lawrence, Brynfield, Towns of Hershey)

iii. 9/14: Street sweeper maintenance

8. TREASURER'S REPORT:

- a. Mr. Kreiser announced the Mid Penn bank balance as of 10/6/23 was \$66,717.03.
- b. The September PSDLAF statement balance as of 9/30/23 is \$1,015,539.63 earning \$4,613.43 in interest at 5.225%.
- c. Approval of August WHT invoice totaling \$42,481.71
A motion was made to approve the August invoice as presented. Moved by Mr. Kreiser, seconded by Mr. Shradley. Motion passed.
- d. The Keystone Collections totals for September were \$4,856.57.
 - a. 2020: \$286
 - b. 2021: \$365
 - c. 2022: \$599.27
 - d. 2023: \$3,606.10
- e. Financial reports provided by Tim.
The reports indicated revenues through August and expenses through July.

Solicitor Ghazanfari updated the Board on the lien process. They will proceed with formal filings.

9. OLD BUSINESS:

- a. WREP Discussion
The board, Mr. Greenly, Mr. Gossert and Solicitor Ghazanfari discussed more pros and cons to the program. They would like more information on costs of the different levels offered and possibly have another one-on-one call with WREP to clarify some of their questions. They do have the option to pay \$500 and table their decision for 2024 and remain on the advisory committee. They must make their decision by the December meeting.
- b. 2024 Budget
The board and Mr. Gossert agreed they needed more WREP information to update budget line items like infrastructure and redesign, etc. The budget shows the maximum costs to show that it can handle the expenses.
- c. Consider adoption of Resolution regarding DCIB financing
Zach Williard from PFM and Erica Wibble from McNees, Wallace and Nurick presented the resolution and ordinances to the board regarding the investment from the Dauphin County Infrastructure Bank. They will be working with Webster Bank at 4.86% rate, the County is providing a 1.75% subsidy so the rate will be 3.11% fixed for 20 years. There is a 5-year prepayment penalty. A motion was made to approve the resolution. Moved by Mr. Holmes, seconded by Mr. Shradley. Motion passed.

10. NEW BUSINESS:

- a. Discussion on HRG contract extension

This was an informational item for the board, the contract is through the Township in relation to the MS4 permit. It's a time and material contract, they are only billed for what is used.

- b.** Salzmann Hughes rate increase
Salzmann Hughes has not increased their municipal rate since 2009, in 2024 it will be increasing by 3%. A motion was made to approve the increase. Moved by Mr. Shradley, seconded by Ms. Zimmerman. Motion passed.
- c.** RFP discussion for third stream restoration project
The board, Mr. Gossert and Greenly discussed the next stream restoration project near the sewer plant and future new municipal complex. They agreed to have Rettew and HRG submit proposals and did not see the need to search elsewhere. Rettew and HRG were the only companies that submitted bids for the current projects.

11. PUBLIC COMMENT:

Richard Enck – 7112 Hillside Road

Mr. Enck commented on a pipe found during the construction at the UNT Beaver Creek.

12. BOARD MEMBER COMMENTS:

- a.** Gloria Zimmerman: Happy Halloween
- b.** Mike Kreiser: None
- c.** Don Holmes: None
- d.** Max Shradley: None
- e.** Bob Fowler: Thanked all that attended the meeting.

13. ADJOURNMENT:

A motion was made to adjourn the monthly meeting. Moved by Mr. Kreiser, seconded by Mr. Shradley. Motion passed. The meeting ended at 6:54 pm.

Upcoming 2023 Meeting Dates

November 8

December 13