

West Hanover Township Authority Monthly Meeting Minutes

September 14, 2022 at 6 pm

11 Attendees including board, staff, solicitor and public (1 in person, 2 Zoom)

1. **CALL TO ORDER:** Mr. Fowler called the meeting to order at 6:04 pm.
2. **ROLL CALL:** Mr. Shradley was absent, all other board members present.
3. **APPROVAL OF THE MINUTES:**

- a. Monthly meeting minutes from August 10, 2022

A motion was made to approve the monthly meeting minutes as presented. Moved by Mr. Kreiser, seconded by Mr. Stewart. Motion passed.

4. **CORRESPONDENCE:** None
5. **BOARD COMMENT / ANNOUNCEMENTS:** None

6. PUBLIC COMMENT:

Diane Allen -7440 Fishing Creek Valley Road (via email prior to meeting)

Mrs. Allen asked questions regarding the Corps. Of Engineers (COE) stream analysis. Mr. Fowler confirmed that the COE is not doing a stream analysis, they are doing an analysis on the Townships stormwater pipes and conveyance systems.

Richard Enck – 7112 Hillside Road

Mr. Enck commented on the executive session after the August meeting, how clean the water is outside the Sewer plant, and a pipe he recommended public works look at.

7. PRESENTATIONS, STAFF & BOARD REPORTS:

- a. **Administration**
 - i. Alexis' activity log for August
- b. **MS4 Projects**
 - i. Rettew update

Mr. Gossert confirmed the easements are being drafted by the solicitor. Rettew is hoping to have the permits from DEP by the end of the year. The Beaver Creek project is a little further along in the process than the UNT to Beaver Creek.

- ii. COE Update

The COE was delayed in hiring the third-party vendor, who performs the analysis. There should be a kickoff meeting by the end of September to get that process started. The slowdown has been on the COE's side, not the Township.

c. Public Works

- i. 7245 Sleepy Hollow: replacing driveway pipe and restoring Township right of way
- ii. Skyline View Development: street sweeping
- iii. Fairville, Appleby, Appalachian Trail, Piketown: street sweeping (8/23)
- iv. Fairville, Piketown, Sleepy Hollow, Mayberry Dev., Clover: post storm street sweeping (8/31)

The board and Mr. Gossert had a discussion on public works emergency vs. non-emergency repair projects. Mr. Gossert will prepare a policy to discuss at the next meeting.

The board then had a discussion with Mr. Houck on the public works cost sheets and would like to see the labor cost on them, which is currently billed separately.

8. TREASURER'S REPORT:

- a. Mr. Stewart announced the Mid Penn bank balance as of 9/12/22 was \$1,000,150.37
- b. Approval of July invoice from WHT in the amount of \$49,655.56

A motion was made to approve the invoice as presented. Moved by Ms. Zimmerman, seconded by Mr. Stewart. Motion passed.

- c. Mr. Stewart stated the following Keystone Collections totals for the month of August were \$8,001.18. Broken down:
 - 2020: n/a
 - 2021: \$32.89
 - 2022: \$7,968.29
- d. Financial reports provided by Tim

The board, Mr. Houck and Mr. Gossert discussed removing and combining some line items for the upcoming budget.

9. OLD BUSINESS:

Mr. Fowler announced that the Authority's contract with Keystone Collections ends March 9, 2023. December 9, 2022 is the deadline for deciding whether to renew with them.

10. NEW BUSINESS:

- a. Discussion – budget workshop or discuss in monthly meetings

In the past, separate budget workshops have been held. The board agreed they will have budget discussions during the monthly meeting rather than holding additional workshops.

11. PUBLIC COMMENT:

Richard Enck – 7112 Hillside Road

Mr. Enck commented on public works emergency vs. non-emergency repairs.

12. BOARD MEMBER COMMENTS:

- a. Gloria Zimmerman: Commented on board members having side conversations during the meetings.
- b. Mike Kreiser: No comments
- c. Tom Stewart: No Comments
- d. Max Shradley: N/A
- e. Bob Fowler: Commented on Dauphin County having a new program which coordinates and encourages inter-municipal projects.

13. ADJOURNMENT:

Mr. Fowler announced an executive session will be held immediately following the monthly meeting to discuss expected complaints and related items in connection with legal matters.

A motion was made to adjourn the monthly meeting. Moved by Mr. Stewart, seconded by Mr. Kreiser.
The meeting ended at 7:07 pm.

Upcoming 2022 Meeting Dates

October 12

November 9

December 14