

West Hanover Township Authority Monthly Meeting Minutes
September 13, 2023 at 6:00 pm

14 total in attendance including board, staff, engineer, solicitor, and public (2 in person, 3 Zoom)

1. CALL TO ORDER: Mr. Fowler called the meeting to order at 6:01 pm.

2. ROLL CALL: Mr. Shradley absent, all other board members present.

3. APPROVAL OF THE MINUTES:

a. Monthly meeting minutes from August 9, 2023

A motion was made to approve the monthly meeting minutes as presented. Moved by Mr. Kreiser and Ms. Zimmerman, who also abstained. Motion passed.

4. CORRESPONDENCE:

Ms. Zimmerman received a phone call from Mr. Smullen on Pheasant Road regarding a potential stormwater project. Mr. Gossert believes the project was completed but will confirm with Public Works.

5. BOARD COMMENT / ANNOUNCEMENTS:

Mr. Fowler announced the rain barrel workshop is on Monday October 16th at 6 pm at Parks and Rec. Please reach out to Alexis to register.

6. PUBLIC COMMENT:

Richard Enck – 7112 Hillside Road

Mr. Enck talked about the court case in West Chester regarding if stormwater is considered a fee or tax.

7. PRESENTATIONS, STAFF & BOARD REPORTS:

a. MS4 Projects

i. Rettew stream restoration projects update.

Mr. Gossert announced there is a preconstruction meeting on September 22nd with Rettew and Flyway.

ii. COE update

Mr. Greenly from HRG informed the board the video data is complete, and the data files will be sent to the Township. The mapping data is being QAQC'd and will be sent to the COE for the final QAQC prior to being sent to the Township.

b. Public Works

i. 8/7: Street sweeping (Skyline View, Bretz, Carlson, Hinkle Dev., Harper, Brookview, Hollow, Terrann, Manor, Holstein, Mill Stone, Winslett)

ii. 8/8: Street sweeping (Pine Tree, Orlando, Fernando, May Berry, Morning Star, Lakeside, Woodside, Red Pine, Fern, Alva, Joy, Minute, Florence, Alden, Clover, Fairville, Daniel, Dove)

iii. 8/17: Stormwater catch basin inspection (E. Appalachian Trail)

iv. 8/24: Replace existing stormwater pipe and inlet box (845 Pheasant)

v. 8/30: Stormwater out fall clean out (6900 block of Jonestown Rd.)

c. Complaints

i. Landis Crossing follow up.

Mr. Greenly reported the stockpile that was blocking the swale was removed and there was an inlet box discharging into a drainage pond installed. HRG will be following up next week. All charges for the investigation are billed to the developer.

8. TREASURER'S REPORT:

- a. Mr. Kreiser announced the Mid Penn bank balance as of 9/12/23 was \$104,902.72.
- b. The August PSDLAF statement balance as of 8/31 was \$1,010,926.20, earning \$4,675.35 in interest with a current APR of 5.471%.
- c. This was a requirement from the Dauphin County Infrastructure Bank. Mr. Fowler made a motion to add construction account to PSDLAF for the stream restoration projects. Moved by Mr. Kreiser, seconded by Mr. Holmes. Motion passed.
- d. Approval of July WHT invoice totaling \$43,125.83
A motion was made to approve the invoice as presented. Moved by Mr. Holmes, seconded by Mr. Kreiser. Motion passed.
- e. Mr. Kreiser stated the following Keystone Collections totals for August: \$21,580.49
 - a. 2020: \$2,150.19
 - b. 2021: \$2,503.11
 - c. 2022: \$1,667.48
 - d. 2023: \$15,259.71
- f. Financial statements provided by Mr. Houck
The financial statements encompassed revenue through July and expenses through June.

9. OLD BUSINESS:

- a. Motion to accept terms of Dauphin County Infrastructure Bank (DCIB)
A \$620,000 20-year loan was approved by the DCIB, which requires a Township guarantee. This will be used to cover the current stream restoration projects and a future TBD project. DCIB is a little more expensive than PennVEST, but the terms are easier and more flexible. A motion was made to accept the terms of the DCIB loan. Moved by Mr. Kreiser, seconded by Ms. Zimmerman. Motion passed.
- b. Reimbursement resolution 2023-07
Mr. Fowler explained this is also a requirement of DCIB and allows the Authority to recoup money already spent. A motion was made to approve resolution 2023-07. Moved by Ms. Zimmerman, seconded by Mr. Holmes. Motion passed.
- c. Discussion on Dauphin County WREP Program (Water Resource Enhancement Program)
The board, Mr. Greenly and Mr. Gossert discussed the pros and cons to the WREP Program and its \$57,000 price tag. The pros include mapping, BMPs, MCMs and credit from our COE analysis, and significant cost savings on in the future. Cons include the unknowns, no benefits with our current construction projects, and the

cost. The board agreed they needed additional information from WREP, and no action was needed at this time. They have the option to move forward, table, or decline.

d. Lien update

Solicitor Ghazanfari updated the liens for the Dauphin County upset sale were filed on Monday. The liens for the top 20 of 2020 are being worked on as we are still receiving some payments and returned certified letters. Returned certified mail is then sent via regular first-class mail.

10. NEW BUSINESS:

a. Resolution 2023-08, Amendment to Articles of Incorporation

Solicitor Ghazanfari stated this extends the life of the Authority for 50 years, which will help with borrowing for projects. A motion was made to approve resolution 2023-08. Moved by Mr. Holmes, seconded by Mr. Kreiser. Motion passed.

b. 2022 Audit

The audit performed by Hamilton Musser was determined to be a clean audit.

c. Draft 2024 budget

The board, Mr. Gossert and Mr. Houck discussed line items in the budget that included staff costs, new permit costs, mapping and design, and infrastructure repair and replacement. The board will review the budget and bring comments to Mr. Gossert to adjust if necessary. The board does not anticipate needing to change the rate structure for the 2024 stormwater billing.

11. PUBLIC COMMENT:

Richard Enck – 7112 Hillside Road

Mr. Enck commented on recent rainfall amounts.

12. BOARD MEMBER COMMENTS:

a. Gloria Zimmerman: Ms. Zimmerman wanted to make sure her abstention on the minutes was heard.

b. Mike Kreiser: Asked Mr. Greenly about other municipalities maintenance contracts for stormwater repairs.

c. Don Holmes: None

d. Max Shradley: n/a

e. Bob Fowler: None

13. ADJOURNMENT:

A motion was made to adjourn the monthly meeting. Moved by Ms. Zimmerman, seconded by Mr. Kreiser. Motion passed. The meeting ended at 7:21 pm.

Upcoming 2023 Meeting Dates

October 11

November 8