

## **West Hanover Township Authority Monthly Meeting Minutes**

**August 10, 2022 at 6 pm**

*12 Total in attendance including board, staff, solicitor, engineer and public (2 Zoom, 1 in person)*

**1. CALL TO ORDER:** Mr. Fowler called the meeting to order at 6 pm

**2. ROLL CALL:** All board members present

**3. APPROVAL OF THE MINUTES:**

a. Monthly meeting minutes from June 8, 2022

A motion was made to approve the monthly meeting minutes as presented. Moved by Mr. Kreiser, seconded by Mr. Stewart. Motion passed.

**4. CORRESPONDENCE:** None

**5. BOARD COMMENT / ANNOUNCEMENTS:**

Mr. Fowler announced the rain barrel workshop is on Monday September 26<sup>th</sup> at 6 pm at Parks and Rec. Please email Alexis for registration. First come first serve. As of 8/10, there were 3 spots still available.

Mr. Fowler informed there would be an executive session following the monthly meeting to discuss expected complaints and related items in connection with legal matters.

**6. PUBLIC COMMENT:**

Richard Enck – 7112 Hillside Road

Mr. Enck asked why public works is doing post storm cleanup for the Authority and commented on use of the street sweeper. Mr. Shradley responded if there is debris in the inlets and swales, they need cleared so they don't obstruct flow and flood the roadways for the next storm. Street sweeping is a part of our MS4 permit for credits.

**7. PRESENTATIONS, STAFF & BOARD REPORTS:**

a. **Administration**

i. Alexis' activity log for June and July – No comments

b. **MS4 Projects**

i. Rettew update

Kara Kalupson from Rettew attended the meeting to provide an update on both stream restoration projects. Ms. Kalupson first discussed the Beaver Creek stream restoration project across from Central Dauphin High School, which needs a general permit. It was submitted to DEP with plans and permit application in March 2022 and hoping to have approvals by the end of the year. 3 deficiencies were found by DEP and those have been addressed, responded to, and resubmitted to DEP on 8/10.

The UNT to Beaver Creek by Lenker Park, requires a restoration waiver. There were 11 deficiencies found, the biggest is providing an E&S control plan to be reviewed and approved from Dauphin County Conservation District (DCCD), which is a new requirement. In this project, it is a very narrow channel they are working with. The new structures will be changing the elevation of the bottom to a more gradual descent. On 8/9, the E&S was submitted to DCCD and by 8/12 they will be submitting the revised plans to DEP.

The earth disturbance on both projects is less than 1 acre. Once the permits are approved, we can move forward with the bidding process. Ms. Kalupson recommended bidding both projects together.

**ii. COE Update**

Mr. Gossert stated the COE was still out for bid but have no proposals at this point.

**iii. Stormwater complaints**

1. 7917 Rider Lane – Janet sent NOV
2. 6986 Sterling – Public works will be fixing lid and repairing pipe

**c. Public Works**

- i. 7953 Moyer – replaced stormwater pipes
- ii. 7166 Sterling – replaced stormwater pipes
- iii. 7741 Appleby – erosion control and reinforcement of roadside gutter
- iv. 233 Tiverton – repaired storm drain and sinkhole
- v. Piketown, Appleby, Mumma, Sleepy Hollow and Appalachian East Roads – post storm cleanup
- vi. 1268 Piketown – replacing stormwater pipe, restoring road and gutter
- vii. 1257 Piketown – replacing stormwater pipe, restoring road and gutter
- viii. Street sweeping throughout Township

The board discussed that they would like to see the labor cost on the public works sheets if possible. Currently, the labor is billed separately through the Township. Alexis has previously asked Mr. Houck if this was possible, Mr. Gossert will follow up.

**8. TREASURER'S REPORT:**

Mr. Stewart stated the Mid Penn bank balance as of 8/5/22 was \$1,087,874.14.

- a. Approval of invoices totaling \$96,176.48
  - i. WHT – April: \$37,084.13
  - ii. WHT – May: \$27,722.51
  - iii. WHT – June: \$31,369.84

A motion was made to approve all invoices as presented. Moved by Mr. Stewart, seconded by Mr. Shradley. Motion passed.

Mr. Stewart announced the Keystone Collections totals were as follows:

- June - \$20,776.10
  - 2020: n/a
  - 2021: n/a
  - 2022: \$20,776.10
- July - \$4,204.68
  - 2020: n/a
  - 2021: \$20.90
  - 2022: \$4,183.78

**9. OLD BUSINESS: None**

**10. NEW BUSINESS: None**

**11. PUBLIC COMMENT:**

Richard Enck – 7112 Hillside Road

Commented on public works doing emergency stormwater pipe repairs.

**12. BOARD MEMBER COMMENTS:**

- a. Gloria Zimmerman: Asked Solicitor Ghazanfari if there was a conflict in interest with our treasurer approving invoices. Solicitor Ghazanfari confirmed there was no conflict because the invoices were prepared by the Township and not the treasurer.
- b. Mike Kreiser: None
- c. Tom Stewart: Would like more beneficial projects for our next permit cycle
- d. Max Shradley: None
- e. Bob Fowler: Asked Mr. Gossert if we had heard any updates on the next permit cycle. Mr. Gossert had not and will do a follow up. Mr. Fowler asked the board to think about our credit policy and if there are any adjustments that should be made for the next permit cycle.

**13. ADJOURNMENT:**

Mr. Fowler reminded the meeting would adjourn into an executive session. A motion was made to adjourn the monthly meeting. Moved by Mr. Stewart, seconded by Mr. Shradley. Motion passed. The meeting ended at 6:42 pm.

**Upcoming 2022 Meeting Dates**

September 14

October 12