

West Hanover Township Authority Monthly Meeting Minutes

July 12, 2023 at 6:00 pm

12 in attendance including board, staff, solicitor and public 2 on zoom, 2 in person

1. **CALL TO ORDER:** Mr. Fowler called the meeting to order at 6 pm.
2. **ROLL CALL:** All board members present.
3. **APPROVAL OF THE MINUTES:**
 - a. Monthly meeting minutes from June 14, 2023
A motion was made to approve the monthly meeting minutes as presented. Moved by Ms. Zimmerman, seconded by Mr. Shradley. Motion passed.
4. **CORRESPONDENCE:**

Diane Allen submitted correspondence via email regarding considering litter pick up as a stormwater credit. The board discussed that the EAC hosts litter cleanups as well as the boy scouts. The board is unsure if litter clean up would qualify as a credit and would have to look into it. Its hard to monitor and there are already the adopt a creek and inlet credits.
5. **BOARD COMMENT / ANNOUNCEMENTS:**

Mr. Fowler announced we received notification from Dauphin County Conservation District that we received the grant for the rain barrel workshop. That date is TBD, more information in the coming weeks.
6. **PUBLIC COMMENT:** None
7. **PRESENTATIONS, STAFF & BOARD REPORTS:**
 - a. **Administration**
 - i. Alexis' activity log
 - b. **MS4 Projects**
 - i. Rettew stream restoration projects update
Solicitor Ghazanfari informed that the signed easement from the pool was received. They had a few redline items that should not be an issue. He is going to contact their attorney to move the easement forward.
 - ii. COE update
Mr. Gossert is still waiting on the data. He is hoping to have it in time for working on the budget.
 - c. **Public Works**
 - i. 6/8: Post storm cleanup (Ritzie Village, Sleepy Hollow, AV Acri, Evergreen, Pheasant, Moyer)
 - ii. 6/14: Street sweeping (Piketown, Pheasant, Bradford Dev., Westford Crossing, Sagewick)
 - iii. 6/20: Gutter cleanout (Sleepy Hollow)

- iv. 6/23: Post storm cleanup (Sleepy Hollow, Appalachian E., Picketown)
- v. 6/26: Street sweeping (Lakeside, Morningstar, Woodside, Red Pine, Nagle, Sterling, Devonshire, Sarhelm, Jonestown)
- vi. 6/27: Inlet inspections & cleanout (Morningstar, Lakeside, Fairville, Pheasant, Moyer)

d. Complaints

- i. 7955 Rider Lane

This was informational for the board, there was no action or approval needed.

8. TREASURER'S REPORT:

- a. Mr. Kreiser announced the Mid Penn bank balance as of 7/10/23 was \$477,528.00. On 7/11, Mr. Houck transferred another \$300,000 + \$10,000 (test run deposit) into the PSDLAF account which brought the new Mid Penn balance to \$167,528.00.
- b. June PSDLAF statement balance was \$692,180.05. After the deposit by Mr. Houck, the balance was brought to \$1,002,180.00 receiving a 5.23% interest rate for June.
- c. Approval of WHT April invoice for \$31,774.55
A motion was made to approve the April invoice as presented. Moved by Mr. Kreiser, seconded by Mr. Shradley. Motion passed.
- d. The Keystone Collections totals were \$17,870.78
 - 1. June
 - a. 2020: \$228.80
 - b. 2021: \$1,706.84
 - c. 2022: \$343.18
 - d. 2023: \$15,591.96

There was a follow up discussion on liens. Mr. Gossert recommended moving forward with the liens for 2020. Solicitor Ghazanfari will start that process and reach out to Keystone as they have not provided the updated delinquency reports as requested.

9. OLD BUSINESS:

- a. Discussion on hours

There was a roundtable discussion with the board, Mr. Gossert, and Solicitor Ghazanfari regarding the management agreement and fair proximation on percentages for staff billing and the basis for it. At the next meeting, the board members will provide their suggestion for what they believe is a fair percentage of the staff's wages being billed. Currently, Alexis is 100%, Mr. Gossert and Mr. Houck are 25%, Tara and Eileen are 5%.

10. NEW BUSINESS: None

11. PUBLIC COMMENT:

Don Steinmeier – 11 N. Fairville

Reminded the board that West Hanover is growing and the younger generation is the future of the Township.

12. BOARD MEMBER COMMENTS:

- a. Gloria Zimmerman: None
- b. Mike Kreiser: None
- c. Don Holmes: None
- d. Max Shradley: None
- e. Bob Fowler: None

13. ADJOURNMENT:

A motion was made to adjourn the monthly meeting. Moved by Ms. Zimmerman, seconded by Mr. Kreiser. Motion passed. The meeting ended at 7:20 pm.

Upcoming 2023 Meeting Dates

August 9

September 13