

## **West Hanover Township Authority Monthly Meeting Minutes**

**June 14, 2023 at 6:00 pm**

*16 total in attendance including board, staff, solicitor and public (3 in person, 4 zoom)*

**1. CALL TO ORDER:** Mr. Fowler called the meeting to order at 6:00 pm.

**2. ROLL CALL:** All board members present.

**3. APPROVAL OF THE MINUTES:**

a. Monthly meeting minutes from May 10, 2023

A motion was made to approve the monthly meeting minutes as presented. Moved by Ms. Zimmerman, seconded by Mr. Shradley. Mr. Holmes and Mr. Kreiser abstained. Motion passed.

**4. CORRESPONDENCE:**

Dianne Allen submitted an email to the Authority and BOS suggesting all other boards Zoom the meetings and allow public comment not just to those that attend in person. Mr. Fowler explained the sound quality and technology at the Township building is not reliable and conducive for residents to comment unless in person. The Authority board will follow the discretion of the BOS. Ms. Allen also asked about an article in the Chesapeake Bay Journal that was discussed at a previous meeting. Alexis confirmed the article was attached as a pdf to the newsletter and is also on the website.

**5. BOARD COMMENT / ANNOUNCEMENTS:**

Tom Stewart resigned from the Authority effective 5/31/23. Don Holmes has filled the vacant seat on the board. Ms. Zimmerman nominated Mr. Kreiser to take the treasurer position, seconded by Mr. Shradley. Motion passed.

**6. PUBLIC COMMENT:**

Richard Enck – 7112 Hillside Road

Mr. Enck asked about the Lakeside project that the Authority was previously going to do and losing the money put into it. Mr. Shradley suggested the Authority look into renewing that permit rather than letting it expire that way it could be an option at a later time.

Mike Geppert Jr. – various properties in West Hanover

Mr. Geppert is trying to understand what the stormwater fee goes toward. Mr. Fowler explained the MS4 permit and requirements.

**7. PRESENTATIONS, STAFF & BOARD REPORTS:**

a. **Administration**

i. Alexis' activity log

ii. Discussion on administration billing percentages

The board tabled the discussion while more information from other municipalities is being gathered.

**b. MS4 Projects**

- i. Rettew stream restoration projects update  
Mr. Gossert informed there were no new updates. The pool has their easement in hand, we are waiting on signatures.
- ii. COE update  
Mr. Gossert is still waiting on the data.

**c. Public Works**

- i. 5/14 & 5/15: Routine maintenance on equipment
- ii. 5/18: Street sweeping (Mumma, Terran, Hollow, Millstone, Winslett, Farmdale)

**d. Complaints**

- i. 7428 Sterling Road
- ii. Landis Crossing
- iii. 7600 Jonestown Road – Janet sent NOV  
No action was needed, these were informational for the board.

**8. TREASURER’S REPORT:**

- a. Mr. Kreiser announced the Mid Penn bank balance as of 6/12/23 was \$547,299.53. \$700,000 was moved into a Pennsylvania School District Liquid Asset Fund (PSDLAF) investment account that’s why the bank balance was significantly lower than last month.
- b. Keystone 2023 Collections Percentages. Approximately 67% of parcels are paid in full.
- c. Mr. Kreiser stated the following Keystone Collections totals for the month of May were \$46,268.04:
  - a. 2020: \$1,515.84
  - b. 2021: \$1,361.24
  - c. 2022: \$1,061.35
  - d. 2023: \$42,329.61
- d. Investment update  
Originally the board approved \$500,000 to be moved into a PSDLAF investment account. Mr. Fowler then ok’d \$700,000 to be moved. There was a discussion with Mr. Houck on the transfer of funds process, percentages, timeliness of fund transfer and rather than focusing on how much to invest, decide on how much the board would like to keep in the Mid Penn account. A motion was made to approve the \$700,000 and the possibility of more, keeping a minimum of \$100,000 in the Mid Penn account for operating expenses. Moved by Mr. Kreiser, seconded by Ms. Zimmerman. Motion passed.

**9. OLD BUSINESS:** None

**10. NEW BUSINESS:** None

**11. PUBLIC COMMENT:**

Mike Geppert Jr. – various properties in West Hanover

Mr. Geppert and the board discussed a notice of violation he received and continuous water flow issues at the corner of Manor and Jonestown.

Richard Enck – 7112 Hillside Road

Mr. Enck commented on a friend's behalf who was hoping to have an inlet box installed by his house on Pheasant Road.

**12. BOARD MEMBER COMMENTS:**

- a. Gloria Zimmerman: Welcomed Mr. Holmes to the board and commented on a great job by public works on repairs they did on Mumma Road.
- b. Mike Kreiser: None
- c. Don Holmes: Looks forward to serving on the board.
- d. Max Shradley: None
- e. Bob Fowler: Thanked everyone for attending.

**13. ADJOURNMENT:**

A motion was made to adjourn the monthly meeting. Moved by Ms. Zimmerman, seconded by Mr. Kreiser. Motion passed. The meeting ended at 7:08 pm.

**Upcoming 2023 Meeting Dates**

July 12

August 9