

# WEST HANOVER TOWNSHIP BOARD OF SUPERVISORS

7171 Allentown Blvd  
Harrisburg, PA 17112

**THURSDAY, MAY 18, 2023**  
**Board of Supervisors Meeting 6:00 PM**

**1. Call to Order, Pledge of Allegiance & Invocation**

**2. Approval of Minutes from April 20**

*Motion: Secretary/Treasurer Steinmeier moved, seconded by Supervisor Zimmerman to approve the minutes. The motion was unanimous.*

**3. PA State Police In-Person Report - Cpl. O'Brien**

He requested that the Township investigate a partnership with the Harrisburg Humane Society. There are a lot of animals picked up and the State Police have nowhere to keep them.

**4. WHT Fire Company In-Person Report**

Matt Kuntz, Deputy Fire Chief was asked how many active firefighters there are in West Hanover Township at this time.

**5. Correspondence**

PennDOT-sponsored training program on Public Works Safety Certificate presented to Chris Mumma.

PennDOT Local Technical Assistance Program (LTAP) Certificate for LTAP – Public Works Safety Pilot presented to Chris Mumma.

**6. First Public Comment**

Mark Childs, Brookridge Court - Comments about potholes on state roads. Asked if the Quarterly Township Newsletter and the Parks & Recreation Newsletter could be placed on the Township website. Had comments about the new trash contract relating to the large containers and residents that live in townhomes.

Shelia Heckman, Dewey Drive – Felt the Republic Representative was pushing no bag tags at the last meeting.

Deb Carl, Meadow Run Place – Asked if a veteran or senior discount was requested when going out to bid for refuse services.

Mike Kreiser, Hershey Road – Said that the denser the population, the less the fee will be.

Richard Enck, Hillside Road – Commented that the crossing light near I-81 still has not been repaired. Also, there is a stop sign that was hit and is laying over at the corner of Hershey Road and Orchard Road.

## **7. Presentations, Staff & Board Reports**

- A. April Zoning Report
- B. April Engineer's Report
- C. April WHT Fire Chief's Report
- D. April Parks & Recreation Meeting Minutes
- E. April Environmental Advisory Committee (EAC) Meeting Minutes
- F. April South Central Emergency Medical Services Chief's Report
- G. Property Maintenance Log for April 20 through May 11
- H. Public Works Daily Report for April 17 through May 13

## **8. Treasurer's Report**

- A. April deposits were in the amount of \$386,257.58
- B. Expenditures
  - (1) Payroll for April 21, Net: \$38,203.53 - Gross: \$50,155.09  
*Motion: Supervisor Megonnell moved, seconded by Vice Chair Miller to approve the payroll. The motion was unanimous.*
  - (2) Payroll for May 5, Net: \$37,271.00 - Gross: \$49,009.09  
*Motion: Supervisor Zimmerman moved, seconded by Supervisor Megonnell to approve the payroll. The motion was unanimous.*
  - (3) Vouchers pre-paid via paper check, ACH transfer & vendor sites for April were in the amount of \$170,233.19  
*Motion: Vice Chair Miller moved, seconded by Supervisor Zimmerman to approve the transfers. The motion was unanimous.*

## **9. Old Business: None**

## **10. Zoning & Planning: None**

## **11. New Business**

- A. Consideration to approve the hiring of Ron Hoy to the part-time Public Works Compost Facility position effective 05/18/23  
*Motion: Supervisor Megonnell moved, seconded by Supervisor Zimmerman to approve the hiring. The motion was unanimous.*
- B. Consideration to approve the contract from R&S Fence via Co-Stars contract for the Pickleball Court  
*Motion: Supervisor Megonnell moved, seconded by Supervisor Zimmerman to approve the contract. The motion was unanimous.*
- C. Consideration to approve Aaron Hoke as the interim tax collector  
*Motion: Secretary/Treasurer Steinmeier moved, seconded by Supervisor Megonnell to approve the hiring. The motion was unanimous.*
- D. Consideration to engage Duffie Consulting, LLC for Agency Construction Management Services for the new Municipal Complex.

Todd Duffie gave a presentation on how they will work cohesively together with the Township to make sure everything stays on point.

*Motion: Supervisor Zimmerman moved, seconded by Supervisor Megonnell to engage Duffie Consulting, LLC. The motion was unanimous.*

- E. Consideration to approve amendment #1 of the Michael Baker International Zoning Modernization agreement to include Subdivision and Land Development Modernization  
*Motion: Secretary/Treasurer Steinmeier moved, seconded by Vice Chair Miller to approve the amendment. The motion was unanimous.*
- F. Consideration to approve Merlin Communications contract  
Mark Dixon from Merlin was present to present their findings and a possible solution. They identified lines that we are no longer using but still being billed for. The savings would be \$700-\$800 a month. The bills would be aggregated and we would only receive one bill a month.  
*Motion: Secretary/Treasurer Steinmeier moved, seconded by Vice Chair Miller to approve the contract. The motion was unanimous.*
- G. Consideration to approve the advertisement Ordinance 2023-02  
Speed limit sign for a portion of Dewey Drive  
*Motion: Supervisor Zimmerman moved, seconded by Supervisor Megonnell to approve the advertisement. The motion was unanimous.*
- H. Consideration to approve the advertisement Ordinance 2023-03  
Stop intersection at Oak Grove Road and Green Hill Road  
*Motion: Secretary/Treasurer Steinmeier moved, seconded by Supervisor Zimmerman to approve the advertisement. The motion was unanimous.*
- I. Consideration to appoint Donald Holmes to the remainder of the 4-year term, seat #5 on the WHTA board to expire 12/31/25,  
Resolution 2023-34

Supervisor Zimmerman made a motion to have this issue tabled as two applications were handed in today. There was no second to this motion.

*Motion: Secretary/Treasurer Steinmeier moved, seconded by Vice Chair Miller to approve the appointment of Don Holmes. Supervisor Zimmerman opposed.*

## **12. Second Public Comment**

Shelia Heckman, Dewey Drive – Thank you to Mike Gossert and the Supervisors for everything they have done to get speed limit signs posted on Dewey Drive.

Kim Esterline, Dewey Drive – Wanted to update the Board on the progress of the wall on her property. They are to install the wall at the end of the month.

Linda Turns, Rabbit Lane – Asked the board members to talk into their microphones so everyone can hear them.

Richard Enck, Hillside Road – Nice to have a full Planning Commission Board. Last meeting they only had 3 members there and they couldn't approve the minutes.

Jeff Shade, N. Fairville Avenue – Had questions regarding Duffie Consulting.

## **13. Parks & Recreation Upcoming Events**

**5/25** – Senior Entertainment -Ruth McIlhenny -Mamie Eisenhower Impersonator

**5/26** – Lion's Club Chicken BBQ

**6/01** – Technology Corner 12 – 3 pm

**6/08** – CPR/First Aid 11:30 am – 3:30 pm

**6/10** – Shredding Event 9 am – 11 am

**6/12** – Summer Program begins

**6/13** – Blood Drive 12 – 5 pm

**6/13** – Movie in the Park – Skyline Commons, Begins at Sundown

**6/15** – Cup of Chicken Corn Soup, Mini Sub Bar, Watermelon/Cantaloup

## **14. Supervisor Comments**

Supervisor Zimmerman – Apologized to the board for her little tit for tat with the fire department. She only wanted a number.

Supervisor Megonnell – Wonderful senior lunch, it was packed. Would like to take time to thank all the candidates, some are here. Congratulations to the winners. He would like to see the wall rebuilt at the corner of Old Jonestown Road and Linglestown Road.

Secretary/Treasurer Steinmeier – Of all the elections he has been involved with, this is the first time he has seen 5 candidates run for 2 positions. Great to see more people getting involved. Attended the Pennsylvania State

Association of Township Supervisors recently in Hershey. There were about 4,000 attendees. He is the voting delegate for West Hanover Township. There were 56 resolutions, 9 were rejected.

Vice Chair Miller – Great to see so many candidates running. Submitted a complaint to PennDOT regarding the potholes in the Township.

Chair Connors – Thank you to everyone that came out. Congratulations to Deb Karl. As much as she has been honored to serve in this position, she is looking forward to being able to take a step back.

**15. Adjournment**

*Motion: Supervisor Megonnell moved, seconded by Supervisor Zimmerman to adjourn the meeting. The motion was unanimous.*