

West Hanover Township Authority Monthly Meeting Minutes

May 10, 2023 at 6 pm

14 Total in attendance including board, staff, solicitor, public (5 in person, 2 Zoom)

- 1. CALL TO ORDER:** Mr. Fowler called the meeting to order at 6 pm.
- 2. ROLL CALL:** Mr. Kreiser absent, all other board members were present.
- 3. APPROVAL OF THE MINUTES:**
 - a.** Monthly meeting minutes from April 12, 2023
A motion was made to approve the monthly minutes as presented. Moved by Mr. Stewart, seconded by Ms. Zimmerman. Motion passed.
- 4. CORRESPONDENCE:** None
- 5. BOARD COMMENT / ANNOUNCEMENTS:**

Mr. Fowler announced the WREP program that West Hanover is a participant of, has received recognition as an innovative community and governmental initiative. Mr. Fowler also discussed an article in the Chesapeake Bay Journal regarding bay clean up and tradeoffs with agriculture.
- 6. PUBLIC COMMENT:**

Richard Enck - 7112 Hillside Road
Mr. Enck commented on a recent rainstorm and areas of flooding.
- 7. PRESENTATIONS, STAFF & BOARD REPORTS:**
 - a. Administration**
 - i.** Alexis' activity log
 - ii.** Discussion on administration billing percentages
The board tabled the discussion until all board members are present and a there is a full board. From the information Alexis has compiled from other Townships, our percentages appear to be in line.
 - b. MS4 Projects**
 - i.** Rettew stream restoration projects update
There was a discussion on when the contractor will start the project. It depends on their schedule, but they are aiming for when water levels are low. The solicitor has all documents they need to review.
 - ii.** COE update
Mr. Gossert informed the analysis is complete and HRG is processing the data.
 - c. Public Works**
 - i.** 4/6: 135 Cedar Lane, diverting stormwater pipe

- ii. 4/17 & 4/18: Street sweeping, post storm cleanup (Jonestown, Sleepy Hollow, Mumma, Ritzie Village, Farmdale, Lawrence, Kiwanis, Hershey Estate)
- iii. 4/27 & 4/28: Street sweeping (Hinkle, Harper, Moyer, Kiwanis, Rabbit, Mumma, Piketown, Sleepy Hollow, Foxhill, Glendale)
- iv. 5/1 & 5/2: Post storm street sweeping and manual labor (Piketown, Appleby, Sleepy Hollow, Pheasant, Jonestown, Mockingbird, Rabbit, Towns of Hershey)

8. TREASURER'S REPORT:

- a. Mr. Stewart announced the Mid Penn bank balance as of 5/8/23 was \$1,189,753.68
- b. The Keystone Collections totals for the month of April were as follows: Total \$274,797.64.
 - a. 2020: \$2,745.60
 - b. 2021: \$1,660.77
 - c. 2022: \$1,436.59
 - d. 2023: \$268,954.68
- c. Approval of WHT March invoice \$34,539.15
A motion was made to approve the invoice as presented. Moved by Mr. Stewart, seconded by Mr. Shradley. Motion passed.

There was a discussion on investments. Mr. Gossert informed the paperwork is being finalized and funds should be transferred in the coming weeks. Mr. Fowler and Mr. Gossert met with Dauphin County Infrastructure Bank where to county will issue general obligation bonds to interested borrowers and subsidize the interest rate. Interest rates won't be set until about a month before we close but they will fund the entire loan at closing. This must be for capital projects, not operating expenses and they do not have reporting requirements.

9. OLD BUSINESS:

- a. Refund request in the amount of \$279.40 for Manada Court Villas Condominium Association
There was a discussion at the 4/12 monthly meeting and the board tabled the refund because they needed more information. Manada Court has provided the additional information necessary. A motion was made to approve the refund. Moved by Mr. Stewart, seconded by Ms. Zimmerman. Motion passed.
- b. Update on final notice lien letters
Alexis and Solicitor Ghazanfari confirmed they are still receiving a lot of calls regarding the letters. Alexis will request new delinquent reports from Keystone for 2020 and 2021.

10. NEW BUSINESS:

- a. Appeals

- i. A23-02, Recommendation: approval parcel 68-010-038 no longer contains IA. A motion was made to approve A23-02. Moved by Mr. Stewart, seconded by Mr. Shradley. Motion passed.
- ii. A23-03, Recommendation: approval parcel 68-035-037 contains no IA, it is an easement for the WHTSA for a pumping station. C23-01: discussion on approval of low impact credit. A motion was made to approve A23-03. Moved by Mr. Shradley, seconded by Mr. Stewart. Motion passed. There was a discussion on approving the low impact credit because the parcel was delinquent. The board agreed to table the credit and give the parcel a chance to get current. Alexis will reach out to the parcel owner and Keystone Collections to confirm delinquency.
- iii. A23-04, Recommendation: approval 68-007-008, contains no IA. A motion was made to approve A23-04. Moved by Mr. Stewart, seconded by Ms. Zimmerman. Motion passed.

11. PUBLIC COMMENT:

Richard Enck – 7112 Hillside

Mr. Enck commented on a segment he saw on TV where a street sweeper in Ohio had GPS built into it so they would know where the potholes are.

12. BOARD MEMBER COMMENTS:

- a. Gloria Zimmerman: Believes residents are becoming more aware and accepting of the stormwater program.
- b. Tom Stewart: Thanked the board and West Hanover Township for allowing him to serve over the years. Would like the public to be more involved with the meetings.
- c. Max Shradley: Encouraged all to get out and vote on 5/16
- d. Bob Fowler: None

13. ADJOURNMENT:

A motion was made to adjourn the monthly meeting. Moved by Mr. Stewart, seconded by Ms. Zimmerman. Motion passed. The monthly meeting ended at 6:51 pm.

Upcoming 2023 Meeting Dates

June 14

July 12