

WEST HANOVER TOWNSHIP BOARD OF SUPERVISORS

7171 Allentown Blvd
Harrisburg, PA 17112

MEETING MINUTES THURSDAY, FEBRUARY 16, 2023

- 1. Call to Order, Pledge of Allegiance & Invocation – Chair Connors was not present**
- 2. Approval of Minutes**
 - A. Consideration to approve the meeting minutes from January 19
Motion: Supervisor Megonnell moved, seconded by Supervisor Zimmerman to approve the minutes. The motion was unanimous.
- 3. PA State Police In-Person Report – Not Present**
- 4. WHT Fire Company In-Person Report**

Fire Company President Mike Keller reported that there were 31 calls in January. Fourteen in the Township. Secretary/Treasurer Steinmeier asked if it was a problem for the Fire Company when vehicles are parked on both sides of a road. President Keller replied that it can be a problem. He said that some of the newer developments could be an issue. A discussion took place regarding the road widths and non-curbed roads vs. curbed roads. President Keller said that if the Board wanted to look into it and wanted to limit parking to one particular side it would make their lives easier.
- 5. Correspondence**
 - A. Thank you letter from the Pennsylvania Leadership Institute
 - B. Certificate presented to Chris Mumma from the PennDOT Local Technical Assistance Program (LTAP) for Erosion and Sedimentation Control
 - C. Certificate presented to Dave Wollerton from LTAP for Erosion and Sedimentation Control
 - D. Certificates presented to Dave Wollerton from LTAP for Project Estimating Using Mathematical Principles – for both Days 1 and 2
- 6. First Public Comment**

Jessica Berman, Piketown Road – Commenting for Patty Shade asking why the Planning Commission members will be dropped from 7 to 5 and asked if the Supervisors had received an email from Jeff Shade with his application and resume.

Richard Enck, Hillside Road – New building status? Spoke with Township Manager Gossert a few weeks ago and now the Public Works Department may not be totally moving to the new building?

7. Presentations, Staff & Board Reports

- A. January Zoning Report
- B. January Engineer's Report
- C. January WHT Fire Chief's Report
- D. 2022 Year-End WHT Fire Chief's Report & Individual Incident Breakdowns
- E. January Parks & Recreation Meeting Minutes
- F. January Environmental Advisory Committee's (EAC) Meeting Minutes
- G. December South Central Emergency Medical Services Chief's Report
- H. Property Maintenance Log for January 19 through February 9
- I. Public Works Daily Report for January 16 through February 14

8. Treasurer's Report

- A. Monthly Deposits were in the amount of \$74,834.95
- B. Expenditures:
 - (1) Payroll for January 27, Net \$35,179.63 - Gross \$45,735.81
Motion: Supervisor Zimmerman moved, seconded by Supervisor Megonnell to approve the payroll. The motion was unanimous.
 - (2) Payroll for February 10, Net \$36,164.03 - Gross \$48,027.62
Motion: Supervisor Megonnell moved, seconded by Supervisor Zimmerman to approve the payroll. The motion was unanimous.
 - (3) Vouchers pre-paid via paper check, ACH transfer & vendor sites were \$294,528.24
Motion: Supervisor Zimmerman moved, seconded by Supervisor Megonnell to approve the payments. The motion was unanimous.

9. Old Business: None

10. Zoning & Planning: None

11. New Business

- A. Consideration to approve the Commonwealth and Municipal Traffic Signal Maintenance Agreement and Resolution 2023-29, resolving the Township Manager be authorized to submit any future modifications to the Agreement
Motion: Supervisor Megonnell moved, seconded by Secretary/Treasurer Steinmeier to approve Agreement and Resolution. The motion was unanimous.
- B. Discussion and possible action to purchase Fire Company radios

Township Manager Gossert said that there has been talk about the need for new radios. The lead time to get the radios is about a year. He said that he would like to have the application process for the next two Gaming Grants be for the radios. For us to apply for the grant you have to show the expense from the Township. A different avenue is being worked on for grants for the in-vehicle radios. Assistant Chief Matt Senft gave a history of the radios and the current bidding process.

- C. Consideration to approve the advertisement of the ordinance establishing the number of members of the West Hanover Township Planning Commission
Motion: Secretary/Treasurer Steinmeier moved, seconded by Supervisor Megonnell to approve the advertisement. The motion was unanimous.
- D. Consideration to approve a 2-year extension for septic pumping at 7237 Sleepy Hollow Road, Dorothy & George Kirk. Pumping would not need to be completed until March 17, 2025.
Supervisor Megonnell asked how much acreage the property has. Township Supervisor Gossert replied that we did not have that information. Supervisor Megonnell made a motion to table the vote until that information is provided and Supervisor Zimmerman seconded the motion.
- E. Consideration to approve a 2-year extension for septic pumping at 7857 Moyer Road, Joseph Berning. Pumping would not need to be completed until August 2, 2025.
Motion: Supervisor Megonnell moved, seconded by Supervisor Zimmerman to approve the extension. The motion was unanimous.
- F. Consideration to accept the 2023 mowing bid from Sleepy Creek Lawn Service for weekly mowing services at \$956 for an estimated 28 weeks.
Motion: Supervisor Zimmerman moved, seconded by Supervisor Megonnell to accept the bid. The motion was unanimous.
At this time Vice Chair Miller said that he was approached by Township Manager Gossert right before the meeting with three traffic studies and would like to amend the agenda to include these items.
Motion: Supervisor Megonnell moved, seconded by Secretary/Treasurer Steinmeier to amend the agenda. The motion was unanimous.

- G. Alex Greenly, an engineer from HRG reported that the traffic study HRG was asked to look at on Dewey Drive was completed. It found that speeding was not necessarily an issue in general, however, the speed is unposted. HRG recommends posting 25 MPH signs. No Ordinance would be required.
- H. Clover Lane & Hillcrest Road traffic study was completed. There was a concern from the Child Care Facility of their driveway and site distance when exiting the driveway. The study found there are site distance concerns and recommends that all-way stop signs be installed complete with a 30-day transition period with flashers and stop ahead signs. An Ordinance would need to be enacted.
- I. Oak Grove Road & Greenhill Road traffic study was completed. There was concern of speed and site distance. The study found that there are speed and site distance concerns and recommends replacing all current signs and all-way stop signs and stop bars be installed complete with a 30-day transition period with flashers and stop sign ahead signs. An Ordinance would need to be enacted and submission to PennDOT for approval because these are State roads.

Motion: Supervisor Megonnell moved, seconded by Supervisor Zimmerman to approve the drafting of the required Ordinances. The motion was unanimous.

12. Second Public Comment

Erich Baer, Moyer Road – Does not feel that Planning Commission members also be on the Board of Supervisors.

Linda Turns, Rabbit Lane – Agrees with Erich that it's not fair to have PC members also be Board members. She also feels that when something comes up for the Fire Company that Vice Chair Miller should immediately abstain from any vote.

13. Upcoming Events

- 2/18 – Lion's Club Bingo Doors open at 11 am - Bingo at 1pm
- 2/22 – First Aid/CPR Class 9 am – 1 pm
- 2/23 – Senior Entertainment – Charles Lee 12 – 3 pm
- 2/28 – AARP Refresher Course 8:45 am – 1 pm
- 3/01 – Dutch Apple Dinner Theatre "Sister Act" Bus Trip
- 3/02 – Electronics Corner 12 – 3 (Lower Level – Engine Room)
- 3/08 – Philadelphia Flower Show Bus Trip
- 3/09 – Senior Game Day/Book Club 12 – 3 pm
- 3/11 – Spring Indoor Yard Sale 8 am – 12 pm
- 3/15 – Wind Creek Casino Bus Trip
- 3/16 – Senior Luncheon 12 – 3 pm Chicken Saltimbocca, Potatoes, Vegetable Medley, Roll
Dessert: Tapioca/Chocolate Pudding

3/17 – Blood Drive 12 – 4:30 pm

2/01 – 4/12/2023 AARP Tax Preparation Monday and Wednesdays 9 am 3 pm –

Call 717-219- 3934 to schedule appointment.

14. Supervisor Comments

Supervisor Zimmerman – The Senior Lunch was very good. She said she was not picking on the Fire Company and has the highest respect for them.

Supervisor Megonnell – PA Representative Joe Kerwin has an upcoming open house. The Senior Lunch was very good. It looks like residents of other Townships are attending. Parking is full but there is money budgeted for an 8-person golf cart. He received a complaint about a lot of cars parked at 443, Sleepy Hollow Road.

Secretary/Treasurer Steinmeier – There was a packed house at the Senior Lunch today. Parks & Rec may need to hire a few part-time employees in the future. On February 22 at 6 p.m. with the Dauphin County Commissions to give input. He, Supervisor Megonnell & Township Supervisor Gossert will be attending.

Vice Chair Miller – The Public Safety Advisory Board (PSAB) recently met. They are getting reorganized since Bill McCahan's passing. Casino night was a great successful. Thank you to Heather Hayes and to Donnie Holmes and his crew. He said that he is amazed at being criticized for being so engaged in the Township.

15. Adjournment at 7:40 p.m.

Motion: Supervisor Megonnell moved, seconded by Supervisor Zimmerman to approve the adjournment. The motion was unanimous.