

# WEST HANOVER TOWNSHIP BOARD OF SUPERVISORS

7171 Allentown Blvd  
Harrisburg, PA 17112

## MEETING MINUTES THURSDAY, JANUARY 19, 2023

1. **Call to Order, Pledge of Allegiance & Invocation- Supervisor Zimmerman was not present**
2. **Approval of Minutes: December 15 & January 3**  
*Motion: Supervisor Megonnell moved, seconded by Vice Chair Miller to approve the December 15 meeting minutes and the January 3 meeting minutes. The motion was unanimous.*
3. **Correspondence: None**
4. **WHT Fire Company In-Person Report**  
Mike Keller, Fire Company President, reported that there were 43 calls in December. Twenty-four were in the Township and 19 were out of the Township. There were 672 total man-hours in December. This includes incident, training, and activity hours. Major repair work was recently completed on the brakes of Engine 1 and Engine 2 is out of service for an engine rebuild.
5. **First Public Comment**  
Richard Enck, Hillside Road – Commented that the Township Authority (Stormwater) is in the same place that they were 2 years ago. There is an approved DEP plan for several projects but there has been a failure to get proper signatures.
6. **Presentations, Staff & Board Reports**
  - A. December Zoning Report
  - B. December Engineer's Report
  - C. December WHT Fire Chief's Report
  - D. November South Central EMS Chief's Report
  - E. December Parks & Recreation Meeting Minutes
  - F. Property Maintenance Log for December 8 through January 12
  - G. Public Works Daily Reports for December 14 through January 13
7. **Treasurer's Report**
  - A. Monthly Deposits for December were \$17,886.13
  - B. Expenditures
    - (1) Payroll for December 16, Net \$34,550.47 - Gross \$45,364.30  
*Motion: Supervisor Megonnell moved, seconded by Vice Chair Miller to accept the gross payroll. The motion was unanimous.*
    - (2) Payroll for December 30, Net \$37,395.06 - Gross \$49,230.48

*Motion: Supervisor Megonnell moved, seconded by Vice Chair Miller to accept the gross payroll. The motion was unanimous.*

(3) Payroll for January 13, Net \$42,365.50 - Gross: \$56,210.77

*Motion: Supervisor Megonnell moved, seconded by Vice Chair Miller to accept the gross payroll. The motion was unanimous.*

(4) Vouchers pre-paid via paper check, ACH transfer & vendor sites were \$414,914.60

*Motion: Supervisor Megonnell moved, seconded by Vice Chair Miller to approve the payments. The motion was unanimous.*

**7. Old Business: None**

**8. Zoning & Planning**

A. Consideration of Financial Security Adjustment #3 for Winslett Phase #6 in the amount of \$26,609.80, bringing the remaining balance to \$90,402.92, as reviewed by HRG.

*Motion: Supervisor Megonnell moved, seconded by Vice Chair Miller to approve the adjustment. The motion was unanimous.*

B. Consideration of Financial Security Adjustment #4 for Winslett Phase #7 in the amount of \$54,849.92, bringing the remaining balance to \$28,998.20, as reviewed by HRG.

*Motion: Supervisor Megonnell moved, seconded by Vice Chair Miller to approve the adjustment. The motion was unanimous.*

C. Consideration of Financial Security Adjustment #1 for 7110 Sterling Road, Lot #13 in the amount of \$20,464, bringing the remaining balance to \$5,155, as reviewed by HRG.

*Motion: Supervisor Megonnell moved, seconded by Vice Chair Miller to approve the adjustment. The motion was unanimous.*

At this time there was an agenda amendment to add 8. D.,

Consideration of Financial Security Adjustment #1 for 889 Shawnee Drive in the amount of \$13,344.00, bringing the remaining balance to \$4,857.00, as reviewed by HRG.

*Motion to approve the amendment was made by Supervisor Megonnell and seconded by Vice Chair Miller. The motion was unanimous.*

*Motion: Vice Chair Miller moved, seconded by Supervisor Megonnell to approve the adjustment. The motion was unanimous.*

**9. New Business**

A. Authorization to advertise bidding for a new trash/recycling service.

*Motion: Secretary/Treasurer Steinmeier moved, seconded by Supervisor Megonnell to approve the advertising. The motion was unanimous.*

B. Consideration to approve Change Order #1 to reconcile the installed quantity vs the bid quantity. This resulted in a cost

decrease of \$20,932.87, and to approve the final payment for the 2022 Township paving project in the amount of \$37,002.08

*Motion: Supervisor Megonnell moved, seconded by Secretary/Treasurer Steinmeier. The motion was unanimous.*

- C. Authorization for HRG to advertise West Hanover Township's 2023 paving projects on PennBid.

*Motion: Supervisor Megonnell moved, seconded by Vice Chair Miller to approve the advertising. The motion was unanimous.*

- D. Consideration to approve proposal from C. M. High, Inc. to furnish and install a new pedestrian pole at I-81 and Route 39, at the cost of \$9,600

*Motion: Supervisor Megonnell moved, seconded by Vice Chair Miller to accept the proposal. The motion was unanimous.*

- E. Consideration to authorize HRG to modify the traffic signal permit to have the pedestrian pole (mentioned in Item D, above) moved to the other side of the island, at a cost not to exceed \$3,000

*Motion: Vice Chair Miller moved, seconded by Supervisor Megonnell. The motion was unanimous.*

- F. Consideration to hire Keenan Curry as a part-time Public Works employee effective January 24

*Motion: Supervisor Megonnell moved, seconded by Secretary/Treasurer Steinmeier to approve the hiring. The motion was unanimous.*

#### 10. **Second Public Comment**

Richard Enck, Hillside Road – said that Public Works did some work several years ago near 165 Piketown Road and the reflectors were never replaced.

#### 11. **Parks & Recreation Upcoming Events**

2/1 – 4/12 - Tax Help Mondays & Wednesdays between 9 a.m. & 3 p.m. \*

2/2 – Electronic Corner 12 – 3 pm

2/9 – Game Day/Book Club 12 – 3 pm

2/11 – Casino Night 7 – 10 pm

2/16 – Senior Luncheon 12 – 3 PM Homemade Lasagna, Garden Salad, Roll & Butter, Dessert: Red Velvet Cupcakes

2/18 – Lion's Club Bingo Doors open at 11 am Bingo @ 1 pm

2/22 – First Aid Class 9 am – 1 pm

2/23 – Entertainment 12 – 3 pm Charles Lee

2/28 – AARP Refresher Course 9 am – 1 pm

#### 12. **Supervisor Comments**

Supervisor Megonnell – Attended the Senior Lunch and it was very good. The County Commissioners passed a bill that any firefighter can take \$250 off real estate taxes. Said that the Board went to the Capital Area Council of Governments (CapCOG) dinner on Monday night, and they had a guest speaker, the State Treasurer, and there are all kinds of unclaimed treasures.

Secretary/Treasurer Steinmeier – Attended the Senior Lunch, good crowd, and good food. White fog lines are missing on some of the Township main arteries, if any residents see these lines missing, let us know.

Vice Chair Miller – Great to see pretty much a full house, thank you to everyone that came out.

Chair Connors – Regarding the unclaimed property discussed by the State Treasurer at the Monday dinner, you can go online to the Treasury's website and put in your name, you can see if you have any unclaimed property. Governments also have unclaimed property. Four residents joined us via Zoom. Thank you for coming out.

13. **Adjournment at 6:30 p.m.**

*Motion: Supervisor Megonnell moved, seconded by Vice Chair Miller to adjourn the meeting. The motion was unanimous.*