

WEST HANOVER TOWNSHIP BOARD OF SUPERVISORS

7171 Allentown Blvd
Harrisburg, PA 17112

Meeting Minutes Tuesday, January 3, 2023

1. Call to Order, Pledge of Allegiance & Invocation 2. Chair Connors to Appoint Presiding Officer (Lee Stinnett) of Reorganizational Meeting

A. Chair

Motion: Supervisor Steinmeier nominated Supervisor Connors as Chair for 2023. A vote was held and the nomination was approved unanimously.

B. Vice Chair

Motion: Supervisor Megonnell nominated Supervisor Miller as Vice Chair for 2023. A vote was held and the nomination was approved unanimously.

C. Secretary/ Treasurer

Motion: Supervisor Megonnell nominated Supervisor Steinmeier as Secretary/Treasurer for 2023. A vote was held and the nomination was approved unanimously.

At this time an amendment to the agenda was made to add Public Comment here. The motion was made by Chair Connors and seconded by Vice Chair Miller. The motion was unanimous.

Also, an amendment to the agenda was made to add Chair Connor's resignation from the Planning Commission as item FF. The motion was made by Chair Connors and seconded by Vice Chair Miller. The motion was unanimous.

3. Public Comment #1

Richard Enck, Hillside Road – Asked if when the traffic lights are inspected, do they also check the crossing signs at the same time?

A. Resolution 2023-01 Township Manager

Motion: Supervisor Megonnell moved, seconded by Vice Chair Miller to approve Michael Gossert as the Township Manager for 2023. The motion was unanimous.

B. Resolution 2023-02 Township Roadmaster

Motion: Supervisor Zimmerman moved, seconded by Vice Chair Miller to approve Chris Mumma as the Roadmaster for 2023. The motion was unanimous.

C. Resolution 2023-03 Solicitor

Motion: Vice Chair Miller moved, seconded by Secretary/Treasurer Steinmeier to approve Salzman Hughes, P.C. for 2023. The motion was unanimous.

- D. Resolution 2023-04 Township Engineer
Motion: Vice Chair Miller moved, seconded by Secretary/Treasurer Steinmeier to approve Herbert, Rowland, and Grubic, Inc. (HRG) for 2023. The motion was unanimous.
- E. Resolution 2023-05 Accounting Firm
Motion: Supervisor Megonnell moved, seconded by Secretary/Treasurer Steinmeier to approve Diana M. Reed & Associates, PC for 2023. The motion was unanimous.
- F. Resolution 2023-06 SEO and Alternate SEO
Motion: Supervisor Zimmerman moved, seconded by Vice Chair Miller to approve Brian & Carrie McFeaters and Sewage Enforcement Officers for 2023, and Nelson Zeigler as the alternate. The motion was unanimous.
- G. Resolution 2023-07 Vacancy Board
Motion: Vice Chair Miller moved, seconded by Supervisor Megonnell to appoint Lucy Kepp to serve on the Vacancy Board for 2023. The motion was unanimous.
- H. Resolution 2023-08 EAC Board Member(s)
Motion: Supervisor Zimmerman moved, seconded by Secretary/Treasurer Steinmeier to reappoint Marcel Smullen, Evelyn Burton, Jay Megonnell & John Miele to serve on the Environment Advisory Council (EAC) for 2023. The motion was unanimous.
- I. Resolution 2023-09 Zoning Hearing Board Member(s)
Motion: Vice Chair Miller moved, seconded by Secretary/Treasurer Steinmeier to reappoint Rick Caranfa to serve on the Zoning Hearing Board for 2023. The motion was unanimous.
- J. Resolution 2023-10 Sewer Authority Board Member(s)
Motion: Vice Chair moved, seconded by Supervisor Zimmerman to reappoint Jeff Bowra to serve on the Sewer Authority Board for 2023.
- K. Resolution 2023-11 Planning Commission Board Member(s)
Motion: Secretary/Treasurer Steinmeier moved, seconded by Supervisor Megonnell to reappoint Kyle Miller & Alan Williamson Jr. to the Planning Commission (PC) for 2023. The motion was unanimous.
- L. Resolution 2023-12 WHT Authority Board Member(s)
Motion: Supervisor Megonnell moved, seconded by Secretary/Treasurer Steinmeier to reappoint Max Shradley to the WHT Authority Board (Stormwater) for 2023. The motion was unanimous.
- M. Resolution 2023-13 SCEMS Representative
Motion: Supervisor Zimmerman moved, seconded by Supervisor Megonnell to table the approval of this Resolution until it can be further investigated. The motion was unanimous.
- N. Resolution 2023-14 East Shore Business Association (ESBA)
Motion: Supervisor Megonnell moved, seconded by Vice Chair Miller to approve Donald Steinmeier as a Member; Janet Hardman as Alternate Member; and Don Holmes as Second Alternate on the ESBA. The motion was unanimous.
- O. Resolution 2023-15 Fire Company Liaison
Motion: Secretary/Treasurer Steinmeier moved, seconded by Supervisor Megonnell to approve Kyle Miller as Liaison & Stacy Connors as Alternate. The motion was unanimous.

- P. Resolution 2023-16 Pennsylvania State Association of Township Supervisors (PSATS) Delegates and the PSATS Voting
Motion: Vice Chair Miller moved, seconded by Supervisor Megonnell to designate the 5 Board Members, Township Manager, Codes & Zoning Officers and two Public Works employees to be delegates for the 2023 PSATS conference and Don Steinmeier as delegate & Stacey Connors as Alternate Delegate for voting at the 2023 PSATS Convention. The motion was unanimous.
- Q. Resolution 2023-17 Depository for Township Funds
Motion: Supervisor Megonnell moved, seconded by Secretary/Treasurer Steinmeier to designate Mid Penn Bank for 2023. The motion was unanimous.
- R. Resolution 2023-18 Official Signatures (two of four signatures required)
Motion: Supervisor Megonnell moved, seconded by Secretary/Treasurer Steinmeier to authorize Stacey Connors, Kyle Miller, Donald Steinmeier & Michael Gossert for 2023. The motion was unanimous.
- S. Resolution 2023-19 Bond Limits
Motion: Supervisor Megonnell moved, seconded by Vice Chair Miller to set bond limits at \$300,000 for Donald Steinmeier & Michael Gossert, and \$400,000 for Tim Houck for 2023. The motion was unanimous.
- T. Resolution 2023-20 Compensation for Boards and Authorities
Motion: Supervisor Megonnell moved, seconded by Secretary/Treasurer Steinmeier to approve compensation of \$25 per hearing date/meeting for the Zoning Hearing Board, Water and Sewer Authority and West Hanover Township Authority (Stormwater) for 2023. The motion was unanimous.
- U. Resolution 2023-21 Authorization to Pay in Advance
Motion: Supervisor Zimmerman moved, seconded by Vice Chair Miller to authorize pay in advance as needed for 2023. The motion was unanimous.
- V. Resolution 2023-22 DC Tax Collection Committee
Motion: Supervisor Zimmerman moved, seconded by Supervisor Megonnell to appoint Tim Houck as delegate and Michael Gossert as alternate delegate to serve on the 2023 Dauphin County Tax Collection Committee. The motion was unanimous.
- W. Resolution 2023-23 Capital Area Council of Governments (CapCOG) and Alternate Member
Motion: Secretary Treasurer Steinmeier moved, seconded by supervisor Megonnell to appoint Michael Gossert as Representative and Kyle Miller Alternate Representative. The motion was unanimous.
- X. Resolution 2023-24 Mileage Reimbursement
Motion: Supervisor Megonnell moved, seconded by Vice Chair Miller to set the mileage reimbursement rate at no more than the current IRS guidelines for 2023. The motion was unanimous.
- Y. Resolution 2023-25 Meeting Dates 2023
Thursdays (if necessary) 02/02, 03/02, 04/06, 05/04, 06/01, 07/06, 08/03, 09/07, 10/05, 11/02, 12/07
Thursdays 01/19, 02/16, 03/16, 04/20, 05/18, 06/15, 07/20, 08/17, 09/21, 10/19, 11/16, 12/21
Reorganization Meeting for 2024 will be on Tuesday, 01/02/24

Motion: Vice Chair moved, seconded by Supervisor Megonnell to approve the Board's meeting dates for 2023. The motion was unanimous.

Z. Resolution 2023-26 Township Holidays

Dr. Martin Luther King Day	Monday, January 15
President's Day	Monday, February 20
Primary Election Day	Tuesday, May 16
Memorial Day	Monday, May 29
Juneteenth	Monday, June 19
Independence Day	Tuesday, July 4
Labor Day	Monday, September 4
Columbus Day	Monday, October 9
General Election Day	Tuesday, November 7
Veterans Day	Friday, November 10
Thanksgiving Day	Thursday, November 23
Day after Thanksgiving	Friday, November 24
Christmas Day	Monday, December 25
New Year's Day	Monday, January 1, 2024

Supervisor Zimmerman asked that June 19 (Juneteenth) be added to the Township holidays for 2023. She then made a motion to accept the Resolution with the addition and the motion was seconded by Vice Chair Miller. The motion was unanimous.

AA. Resolution 2023-27 Re-Adopt the Dauphin County & WHT Emergency Operations Plan

Motion: Supervisor Zimmerman moved, seconded by Vice Chair Miller to readopt the Plan. The motion was unanimous.

BB. Resolution 2023-28 Elected Tax Collector Fee Increase

Motion: Secretary/Treasurer Steinmeier moved, seconded by Vice Chair Miller to establish the fees that can be charged by the Elected Tax Collector for 2023. The motion was unanimous.

FF. Accept the resignation from Stacey Connors from the Planning Commission.

Motion: Vice Chair Miller moved, seconded by Supervisor Megonnell to accept the resignation. The motion was unanimous.

4. Correspondence - None

5. Old Business - None

6. Other Business - None

7. New Business - None

8. Public Comment #2 – None

9. Supervisor Comments

Supervisor Zimmerman – Happy New Year to everyone.

Supervisor Megonnell – Happy New Year. Asked Township Manager Gossert why there are no white lines on the side of the road from Sandy Hollow to the High School.

Secretary/Treasurer Steinmeier – Was out in the fog last Saturday and wonders why there is not a law that in foggy conditions you have to have your lights on. It is a law when it is raining to have your lights on. He may talk to our State Legislators. He attended Jim Bibb's Retirement Party and he presented Jim with a Certificate of Appreciation from the Township for his volunteerism.

Vice Chair Miller – Hope everyone had a good holiday season and Happy New Year. Looking forward to 2023.

Chair Connors – Three residents on Zoom. Thank you to them and those in attendance for participating in the meeting. Happy New Year.

10. Adjournment

Motion: Supervisor Megonnell moved, seconded by Supervisor Zimmerman to adjourn at 6:34 p.m. The motion was unanimous.