

West Hanover Township Authority Monthly Meeting Minutes

January 11, 2023 at 6 pm

11 in attendance including board, staff, solicitor, public (1 zoom, 2 in person)

1. CALL TO ORDER: Mr. Shradley called the meeting to order at 6:01 pm.

2. ROLL CALL: All board members present, Mr. Fowler attended via Zoom.

3. REORGANIZATION OF THE BOARD:

Solicitor Ghazanfari opened the floor to nominations.

- a. Chairman: Mr. Stewart nominated Mr. Fowler as chairman of the board. Moved by Mr. Stewart, seconded by Mr. Kreiser. Motion passed.
- b. Vice-Chairman: Mr. Fowler nominated Mr. Shradley as vice chairman of the board. Moved by Mr. Stewart, seconded by Mr. Kreiser. Motion passed.
- c. Secretary / Treasurer: Mr. Kreiser nominated Mr. Stewart as secretary / treasurer. Moved by Mr. Shradley, seconded by Mr. Fowler. Motion passed.

4. RESOLUTIONS:

- a. 23-01: 2023 Meeting Dates. A motion was made to approve resolution 23-01. Moved by Mr. Stewart, seconded by Mr. Kreiser. Motion passed.
- b. 23-02: Solicitor (Salzmann Hughes). A motion was made to approve resolution 23-02. Moved by Mr. Stewart, seconded by Mr. Kreiser. Motion passed.
- c. 23-03: Engineer (HRG). A motion was made to approve resolution 23-03. Moved by Mr. Stewart, seconded by Mr. Kreiser. Motion passed.
- d. 23-04: Mid Penn Bank depository. A motion was made to approve resolution 23-04. Moved by Mr. Stewart, seconded by Mr. Kreiser. Motion passed.
- e. 23-05: 2023 Stormwater Fee Rate. A motion was made to approve resolution 23-05. Moved by Mr. Stewart, seconded by Mr. Kreiser. Motion passed.

5. APPROVAL OF THE MINUTES:

- a. Monthly meeting minutes from December 14, 2022

A motion was made to approve the monthly meeting minutes as presented. Moved by Mr. Stewart, seconded by Mr. Fowler. Mr. Kreiser abstained as he was absent for the December meeting. Motion passed.

6. CORRESPONDENCE: None

7. BOARD COMMENT / ANNOUNCEMENTS: None

8. PUBLIC COMMENT:

Richard Enck – 7112 Hillside Road

Mr. Enck commented on an article in the Chesapeake Bay Journal and public works oversalting in some areas of the Township during a recent ice storm.

Deb Carl – 85 Meadow Run Place

Ms. Carl is running for the Township board of supervisors and was attending the meeting to learn more about MS4 and gain an understanding of why it is different in every Township.

9. PRESENTATIONS, STAFF & BOARD REPORTS:

a. Administration

- i. Alexis' activity log

b. MS4 Projects

- i. Rettew update

Mr. Gossert stated the projects have been approved by DEP. We are waiting on easements. An updated project schedule from Rettew was sent to the board.

- ii. COE update

Mr. Gossert informed the COE field work was completed 12 weeks ahead of schedule. With the extra 12 weeks that were allotted, the contractor agreed to do an analysis of inverts, scopes, slopes, pipe sizes, elevation, etc. at no additional cost above the contracted amount.

c. Public Works

- i. COE 12/5 -12/30/22

10. TREASURER'S REPORT:

- a. Mr. Stewart announced the Mid Penn bank balance as of 1/10/23 was \$803,962.46

- b. Mr. Stewart stated the following Keystone Collections totals:

- i. December:

1. 2020: \$114.40
2. 2021: \$134.20
3. 2022: \$13,317.33

- c. Approval of WHT November invoice totaling \$95,808.14

Mr. Kreiser questioned MCMs 4 & 5 on the HRG invoices that may need reimbursement. Mr. Gossert will investigate these with Mr. Houck and HRG. A motion was made to approve the November WHT invoice as presented. Moved by Mr. Stewart, seconded by Mr. Fowler. Motion passed.

- d. Financial statements provided by Tim

There was a discussion on board member compensation and income tax line items.

11. OLD BUSINESS:

Lien Letters: Mr. Shradley informed approximately 300 lien letters were mailed out to delinquent 2020 and 2021 parcels.

2020: \$42,944.54

2021: \$58,872.26

The next step is sending the resident one more letter giving them a final opportunity to pay the delinquent invoice. We will then turn over the delinquent list to the solicitor to proceed with filing the lien.

12. NEW BUSINESS: None

13. PUBLIC COMMENT: None

14. BOARD MEMBER COMMENTS:

- a. Gloria Zimmerman: Apologized for being tardy and wished all a happy new year.
- b. Mike Kreiser: None
- c. Tom Stewart: None
- d. Max Shradley: None
- e. Bob Fowler: None

15. ADJOURNMENT:

A motion was made to adjourn the monthly meeting. Moved by Mr. Stewart, seconded by Mr. Kreiser. The monthly meeting ended at 6:36 pm.

Upcoming 2023 Meeting Dates

February 8

March 8