

WEST HANOVER TOWNSHIP BOARD OF SUPERVISORS

7171 Allentown Blvd
Harrisburg, PA 17112

Meeting Minutes THURSDAY, DECEMBER 15, 2022 Board of Supervisors Meeting 6:00 PM

1. **Call to Order, Pledge of Allegiance & Invocation**
2. **Presentation of Resolution to Andrew Lewis**

Andrew Lewis arrived after the First Public Comment and was presented with Resolution 2022-46, recognizing him for all of contributions to West Hanover Township.
3. **Approval of Previous Meeting Minutes**

Motion: Supervisor Megonnell moved, seconded by Secretary/Treasurer Steinmeier to approve the meeting minutes. Vice Chair Miller abstained, because he was not present at the meeting.
4. **Correspondence**
 - A. Temporary radar speed sign effectiveness from resident
 - B. Waste/recycling opinion letter from resident
5. **PA State Police In-Person Report by Corporal O'Brien – Not Present**
6. **WHT Fire Company In-Person Report**

Assistant Chief Matt Senft reported that there were 34 calls in November. There were 18 in West Hanover and 16 mutual aid calls. He said that during the recent home explosion in Susquehanna Township, two alarms had to go out just to get the needed manpower for the call. Daytime manpower struggles are being felt state-wide. He would like to see our Board talk with other Townships to try to come up with a solution.
7. **First Public Comment**

Richard Enck, Hillside Road – Said that he wasn't nitpicking in his comments at the last meeting regarding the invoices and asked about the amount shown in the Building Fund the 2023 Budget.

Carol Hoover, Picketown Road – Had questions and comments regarding the 2023 Budget.
8. **Presentations, Staff & Board Reports**
 - A. November Zoning Report
 - B. November Engineer's Report
 - C. November Environmental Advisory Committee (EAC) Meeting Minutes
 - D. November WHT Fire Chief's Report

- E. October South Central EMS Chief's Report
- F. Property Maintenance Log for November 17 through December 8
- G. Public Works Daily Reports for November 17 through December 13

9. Treasurer's Report

- A. November deposits were \$210,823.31
- B. Expenditures
 - (1) Payroll for November 18, Net \$32,472.65 - Gross \$47,119.47
Motion: Supervisor Megonnell moved, seconded by Supervisor Zimmerman to approve the payroll. The motion was unanimous.
 - (2) Payroll for December 2, Net \$35,599.91 - Gross \$47,885.07
Motion: Supervisor Megonnell moved, seconded by Vice Chair Miller to approve the payroll. The motion was unanimous.
 - (3) Vouchers pre-paid via paper check, ACH transfer & vendor sites were \$479,264.21
Motion. Supervisor Megonnell moved, seconded by Vice Chair Miller to approve the payments. The motion was unanimous.

10. Old Business

- A. Consideration for approval of the 2023 Budget consisting of estimated revenue of \$5,116,429.00 over estimated expenses of \$4,675,594.99 with no increases in property taxes
Motion: Vice Chair Miller moved, seconded by Secretary/Treasurer Steinmeier to approve the 2023 Budget. The motion was unanimous.
- B. Consideration to approve the 2023 Employee Compensation Plan
Motion: Vice Chair Miller moved, seconded by Secretary/Treasurer Steinmeier to approve the Plan. The motion was unanimous.

11. Zoning & Planning: None

12. New Business

- A. Consideration to approve Resolution 2022-49, Extending the Existence of the Sewer Authority
Motion: Secretary/Treasurer Steinmeier moved, seconded by Supervisor Megonnell to approve the Resolution. The motion was unanimous.
- B. Consideration to approve the 2023 Fee Schedule
Motion: Vice Chair Miller moved, seconded by Secretary/Treasurer Steinmeier to approve the Fee Schedule. The motion was unanimous.

- C. Consideration to approve the 2023 Traffic Signal Preventative Maintenance Proposal with C. M. High, Inc. in the amount of \$3,895.00
Motion: Supervisor Megonnell moved, seconded by Supervisor Zimmerman to approve the proposal. The motion was unanimous.
- D. Consideration to approve the final contract payment to Mid-State Paving & Excavation for the Fairville Park project in the amount of \$28,746.33, as reviewed by HRG. This amount reflects a Change Order decrease of \$9,875.78 from the original contract price.
Motion: Supervisor Megonnell moved, seconded by Supervisor Zimmerman to approve the final payment. The motion was unanimous.
- E. Ratification of approval to continue the Electric Service Agreement with Dynegy
Motion: Supervisor Zimmerman moved, seconded by Supervisor Megonnell to approve the Agreement. The motion was unanimous.
- F. Ratification of approval of Dauphin County Water Resource Enhancement Program (WREP)
Motion: Supervisor Megonnell moved, seconded by Secretary/Treasurer Steinmeier to approve the ratification. The motion was unanimous.
- G. Consideration to approve Lucy Kepp's resignation from Seat #2 of the Zoning Hearing Board effective immediately
Motion: Supervisor Zimmerman moved, seconded by Supervisor Megonnell to approve the resignation. The motion was unanimous.
- H. Consideration to appoint Alternate, Erich Bair, to Seat #2 of the Zoning Hearing Board, to complete Lucy Kepp's unexpired term. The term will expire on 12/31/25.
Motion: Supervisor Megonnell moved, seconded by Vice Chair Miller to approve the appointment. The motion was unanimous.

13. Second Public Comment

Jessica Berman, Piketown Road – Made comments on the 2023 Budget.
Jeff Shade, N. Fairville Avenue – Zoning Rewrite questions/comments.
Richard Enck, Hillside Avenue – Questions on the Zoning Rewrite.
Carol Hoover, Piketown Road – Questions on the Zoning Rewrite and the 2023 Budget.

14. Parks & Recreation Upcoming Events

1/5 – Senior Electronics Corner 12 – 3 pm
 1/12 – Senior Game Day/Book Club 12 – 3 pm
 1/19 – Senior Luncheon 12 – 3 pm (RSVP needed)
 1/26 – Senior Entertainment/Speaker 12 – 3 (RSVP needed)

15. **Supervisor Comments**

Supervisor Zimmerman – Hopes & prays that West Hanover sets higher standards for the way they treat themselves and the way they treat the residents. Being a Supervisor is a 24/7 job, not just a Thursday night meeting. She was contacted by a resident that came into the Township Building for a map of the Township and they were told we do not have one. Gloria feels we should always take resident contact information and make our best effort to get the requested information. Merry Christmas to everyone.

Supervisor Megonnell – Also received a phone call about no Township maps. Attended the Sewer Authority meeting. A company is going to lease the building and perform drying of the sludge. They will dry West Hanover's sludge for free, there will be outside sludge brought in after it's analyzed. It will generate revenue. He would like to see a joint board workshop. Merry Christmas and Happy New Year to everyone.

Secretary/Treasurer Steinmeier – Attended the recent Stormwater Authority meeting. Richard Enck and he were the only attendees even though enforcement of the fees was on the agenda, including putting liens on properties that did not pay their fee. The Senior Lunch was cancelled due to weather, but they will have a drive-through pick up tomorrow for 190 meals that were reserved. Parks & Rec is going to be needing to get some part-time help. Merry Christmas and Happy New Year to everyone.

Vice Chair Miller – If you go to Ecode360.com you can access every Township ordinance. Was not present at the November 17th meeting but he was informed about the tongue lashing that two Fire Company representatives took. He believes it was unfair and will gladly give his phone number to anyone that wants to discuss it. Merry Christmas and Happy New Year to everyone.

Chair Connors – Three Zoom attendees, she appreciates everyone that comes out. We may not always agree but we need you. There will be a brief Executive Meeting regarding litigation related to short term rentals.

16. **Adjournment**

Motion: Supervisor Megonnell moved, seconded by Supervisor Zimmerman to approve the adjournment at 7:39 p.m. The motion was unanimous.