

WEST HANOVER TOWNSHIP BOARD OF SUPERVISORS

7171 Allentown Blvd
Harrisburg, PA 17112

MONDAY, JANUARY 3, 2022
Board of Supervisors Meeting 7:00 PM
Present via Zoom: 3

1. **Call to Order, Pledge of Allegiance & Invocation – Supervisor Megonnell was not present**
2. **Appointment of Temporary Chairperson**

At this time, Elana Schnall from Salzmann Hughes was appointed temporary Chairperson to facilitate the reorganization of the Board.

3. **Reorganization of the Board of Supervisors**

A. Chairperson

Motion: Supervisor Miller nominated Supervisor Connors, seconded by Secretary/Treasurer Steinmeier. The motion was unanimous.

B. Vice Chairperson

Motion: Chairperson Connors nominated Supervisor Miller, seconded by Secretary/Treasurer Steinmeier. The motion was unanimous.

C. Secretary/Treasurer

Motion: Supervisor Miller nominated Secretary/Treasurer Steinmeier, seconded by Chairperson Connors. The motion was unanimous.

4. **Public Comment – None**

5. **Reappointment of Support Staff**

A. Township Manager - Mike Gossert

Motion: Secretary/Treasurer Steinmeier moved, seconded by Supervisor Miller. The motion was unanimous.

B. Assistant Board Secretary - Eileen LaForce

Motion: Supervisor Zimmerman moved, seconded by Supervisor Miller. The motion was unanimous.

C. Township Roadmaster - Chris Mumma

Motion: Secretary/Treasurer Steinmeier moved, seconded by Supervisor Miller. The motion was unanimous.

At this time Supervisor Zimmerman said that she would like to address the Board. She said that she has been a Supervisor for 16 years and was elected to help run the Township. She feels the Township is being run by a select few and she has not been included in decisions regarding the Township Reappointments for 2022. A discussion took place about process and about things that are said during a meeting that may or may not be in the meeting minutes.

6. Township Reappointments for 2022

- A.** Resolution 2022-01 Accounting Firm - Diana Reed & Associates for 2022

Motion: Supervisor Miller moved, seconded by Secretary/Treasurer Steinmeier. The motion was unanimous.

- B.** Resolution 2022-02 Solicitor - Salzmann Hughes for 2022

Motion: Supervisor Miller moved, seconded by Secretary/Treasurer Steinmeier. The motion was unanimous.

- C.** Resolution 2022-03 Township Engineer - HRG for 2022

Motion: Secretary/Treasurer Steinmeier moved, seconded by Supervisor Miller. The motion was unanimous.

- D.** Resolution 2022-04 SEO and Alternate SEO - Brian & Carrie McFeaters for 2022

Motion: Supervisor Zimmerman moved, seconded by Supervisor Miller. The motion was unanimous.

- E.** Resolution 2022-05 Vacancy Board - Larry Hartman for 2022

Motion: Supervisor Miller moved, seconded by Secretary/Treasurer Steinmeier. The motion was unanimous.

- F.** Resolution 2022-06 EAC Board Members - Seat #6 Paul DeVincenzo & Seat #7 Michael Walsh

Motion: Secretary/Treasurer Steinmeier moved, seconded by Supervisor Miller. The motion was unanimous.

- G.** Resolution 2022-07 Zoning Hearing Board Member - Seat #1 Rick Caranfa

Motion: Supervisor Miller moved, seconded by Secretary/Treasurer Steinmeier. The motion was unanimous.

- H.** Resolution 2022-08 Sewer Authority Board Member - William Rehkop

Motion: Supervisor Zimmerman moved, seconded by Supervisor Miller. The motion was unanimous.

- I.** Resolution 2022-09 West Hanover Township Authority Board Members -
Seat #4 Mike Kreiser

Motion: Supervisor Zimmerman moved, seconded by Secretary/Treasurer Steinmeier. The motion was unanimous.

- J.** Resolution 2022-10 West Hanover Township Authority Board Member -
Seat #5 Tom Stewart

Motion: Secretary/Treasurer Steinmeier moved, seconded by Supervisor Miller. The motion was unanimous.

- K.** Resolution 2022-11 Planning Commission Board Member - Seat #1 Debra
Packer

Motion: Supervisor Miller moved, seconded by Secretary/Treasurer Steinmeier. The motion was unanimous.

- L.** Resolution 2022-12 DC Tax Collection Committee - Tim Houck as Delegate
and Mike Gossert as Alternate for 2022

Motion: Secretary/Treasurer Steinmeier moved, seconded by Supervisor Miller. The motion was unanimous.

- M.** Resolution 2022-13 SCEMS Representative - Todd Hoffman as
Representative and Bill McCahan as Alternate for 2022

Motion: Supervisor Miller moved, seconded by Secretary/Treasurer Steinmeier. The motion was unanimous.

- N.** Resolution 2022-14 East Shore Business Association (ESBA) - Janet
Hardman, Donald Steinmeier & Don Holmes for 2022

Motion: Supervisor Miller moved, seconded by Secretary/Treasurer Steinmeier. The motion was unanimous.

- O.** Resolution 2022-15 CapCOG and Alternate Member - Mike Gossert as
Delegate and Kyle Miller as Alternate for 2022

Motion: Secretary/Treasurer Steinmeier moved, seconded by Supervisor Miller. The motion was unanimous.

- P.** Resolution 2022-16 Fire Company Liaison - Kyle Miller as Liaison & Stacey
Connors as alternate for 2022

Motion: Secretary/Treasurer Steinmeier moved, seconded by Supervisor Miller. The motion was unanimous.

- Q.** Resolution 2022-17 PSATS Delegates and the PSATS Voting Delegates -
Board of Supervisors, Township Manager, Township Codes Official,
Township Zoning Administrator and two members from Public Works as

Delegates for the Convention. Also, Donald Steinmeier & Stacey Connors as PSATS Voting Delegates for 2022

Motion: Supervisor Miller moved, seconded by Secretary/Treasurer Steinmeier. The motion was unanimous.

- R.** Resolution 2022-18 Depository for Township Funds - Mid Penn Bank for 2022

Motion: Supervisor Miller moved, seconded by Secretary/Treasurer Steinmeier. The motion was unanimous.

- S.** Resolution 2022-19 Official Signatures - Stacey Connors, Kyle Miller, Donald Steinmeier and Mike Gossert for 2022

Motion: Secretary/Treasurer Steinmeier moved, seconded by Supervisor Miller. The motion was unanimous.

- T.** Resolution 2022-20 Bond Limits - \$300,000 for Donald Steinmeier & Mike Gossert and \$400,000 for Tim Houck for 2022

Motion: Supervisor Miller moved, seconded by Secretary/Treasurer Steinmeier. The motion was unanimous.

- U.** Resolution 2022-21 Compensation for Boards and Authorities - \$25 per meeting for the Zoning Hearing Board, Sewer Authority Board and West Hanover Township Authority for 2022

Motion: Supervisor Miller moved, seconded by Secretary/Treasurer Steinmeier. The motion was unanimous.

- V.** Resolution 2022-22 - Authorization to Pay in Advance - payment in advance of invoices/statements for 2022

Motion: Supervisor Zimmerman moved, seconded by Supervisor Miller. The motion was unanimous.

- W.** Resolution 2022-23 - Township Holidays - Holidays for 2022: 1/17, 2/21, 5/30, 7/4, 9/5, 10/10, 11/11, 11/24, 11/25, 12/26 for 2023: 1/2

Supervisor Zimmerman recommended that Primary and General election days be added to the Township Holidays. Also, New Year's Day holiday to be observed will be on 1/2/23 so it needs to also be added to this list.

Motion: Supervisor Miller moved, seconded by Supervisor Zimmerman to approve the Township Holidays with Primary and Election days added. The motion was unanimous.

- X.** Resolution 2021-24 Mileage Reimbursement - mileage reimbursement for use of personal vehicles to be no more than the current IRS guidelines (currently 58½ cents)

Motion: Supervisor Zimmerman moved, seconded by Supervisor Miller. The motion was unanimous.

- Y. Resolution 2022-25 - Re-Adopt the Dauphin County & WHT Emergency Operations Plan

Motion: Secretary/Treasurer Steinmeier moved, seconded by Supervisor Miller. The motion was unanimous.

- Z. Resolution 2022-26 - Meeting Dates for 2022: Thursdays (if necessary) 1/6, 2/3, 3/3, 4/7, 5/5, 6/2, 7/7, 8/4, 9/1, 10/6, 11/3 & 12/1; and Thursdays, 1/20, 2/17, 3/17, 4/21, 5/19, 6/16, 7/21, 8/18, 9/15, 10/20, 11/17 & 12/15. Reorganization Meeting for 2023 will be on Tuesday, January 3, 2023

Motion: Supervisor Miller moved, seconded by Secretary/Treasurer Steinmeier. The motion was unanimous.

7. New Business

- A. Consideration of Financial Security Reduction #2, as recommended by HRG, for Winslett Phase 6, in the amount of \$117,012.75

Motion: Supervisor Miller moved, seconded by Secretary/Treasurer Steinmeier. The motion was unanimous.

- B. Consideration of Financial Security Adjustment #3, as recommended by HRG, for Winslett Phase 7, to the amount of \$141,531.79

Motion: Secretary/Treasurer Steinmeier moved, seconded by Supervisor Miller. The motion was unanimous.

8. Public Comment

Richard Enck, Hillside Road – he questioned what outstanding money is left on the bond for Winslett. Richard also brought up again an error on the payables from the 12/16/21 Board of Supervisors meeting.

9. Supervisor Comments

Supervisor Zimmerman wished everyone a good and happy New Year.

Supervisor Miller said it's been a rough few years, hopeful for a better 2022. Stay healthy.

Secretary/Treasurer Steinmeier mentioned the passing of Debbie Hetrick. He also said that there has not been a raise in real estate taxes for the Township in 31 years.

Chairperson Connors wished everyone a Happy New Year. Three residents were joining us via Zoom. Also, missing Jay and hoping a speedy recovery for him.

10. Adjournment at 7:35 p.m.

*Motion: Supervisor Zimmerman moved, seconded by Secretary/Treasurer Steinmeier.
The motion was unanimous.*