

**WEST HANOVER TOWNSHIP BOARD OF SUPERVISORS**  
**7171 Allentown Blvd**  
**Harrisburg, PA 17112**

**TUESDAY, JANUARY 2, 2024**  
**Board of Supervisors Reorganization Meeting Minutes**

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Invocation**
- 4. Oath of Office of Newly Elected Supervisors, Deb Carl and Erich Bair**
- 5. Motion to appoint Salzmann Hughes as Presiding Officer of the Reorganizational Meeting**

**6. Election of Chairman of the Board**

Supervisor Miller nominated Supervisor Zimmerman. All board members were in agreement.

At this time Chair Zimmerman thanked the other board members for electing her and thanked former Chair Stacey Connors for her leadership, efforts, and hard work. She respects her greatly and she has done a great job and has brought West Hanover to where we are today.

**7. Election of Vice Chairman of the Board**

Supervisor Steinmeier nominated Supervisor Miller. All board members were in agreement.

**8. Election of Township Secretary/Treasurer of the Board**

Vice Chair Miller nominated Supervisor Steinmeier. All board members were in agreement.

**9. First Public Comment - None**

**10. Consideration and Action of the following Resolutions/Appointments**

- A. Resolution 2024-01 Township Manager – Michael Gossert, 2024  
*Motion: Chair Zimmerman moved, seconded by Vice Chair Miller to appoint Michael Gossert. The motion was unanimous.*
- B. Resolution 2024-02 Township Roadmaster – Chris Mumma, 2024  
*Motion: Chair Zimmerman moved, seconded by Vice Chair Miller to appoint Chris Mumma. The motion was unanimous.*
- C. Resolution 2024-03 Township Solicitor – Salzmann Hughes, 2024  
*Motion: Chair Zimmerman moved, seconded by Vice Chair Miller to appoint Salzmann Hughes. The motion was unanimous.*

- D. Resolution 2024-04 Township Engineer – Herbert, Rowland & Grubic, Inc. (HRG), 2024  
*Motion: Secretary/Treasurer Steinmeier moved, seconded by Vice Chair Miller to appoint HRG. The motion was unanimous.*
- E. Resolution 2024-05 Sewage Enforcement Officer (SEO) and Alternate SEO – Brian & Carrie McFeaters and Nelson Zeigler as alternate, 2024  
*Motion: Vice Chair Miller moved, seconded by Secretary/Treasurer Steinmeier to appoint the above-mentioned individuals. The motion was unanimous.*
- F. Resolution 2024-06 Vacancy Board – Stacey Connors, 2024  
Supervisor Bair nominated Jay Megonnell.  
*Motion to appoint Stacey Connors: Secretary/Treasurer Steinmeier moved, seconded by Vice Chair Miller. Secretary/Treasurer Steinmeier, Vice Chair Miller and Chair Zimmerman all were in favor and with a majority Stacey Connors has been appointed.*
- G. Resolution 2024-07 Environmental Advisory Committee (EAC) Board Member(s) – Jeff Bridi until December 31, 2026  
*Motion: Vice Chair Miller moved, seconded by Secretary/Treasurer Steinmeier to appoint Jeff Bridi. The motion was unanimous.*
- H. Resolution 2024-08 Zoning Hearing Board Member(s) – Geoffrey Anderson, Ron Lawson & Dinnah Mitro until December 31, 2028  
*Motion: Vice Chair Miller moved, seconded by Secretary/Treasurer Steinmeier to appoint the above-mentioned individuals. The motion was unanimous.*
- I. Resolution 2024-09 Sewer Authority Board Member(s) – Michael Kreiser until December 31, 2028  
*Motion: Vice Chair Miller moved, seconded by Supervisor Bair to appoint Michael Kreiser. The motion was unanimous.*
- J. Resolution 2024-10 Planning Commission Member(s) – Elizabeth Bezsylo until December 31, 2024; Jeffrey Shade until December 31, 2025; and Richard Mula until December 31, 2027  
*Motion: Vice Chair moved, seconded by Supervisor Carl to appoint the above-mentioned individuals. The motion was unanimous.*
- K. Resolution 2024-11 WHT Authority Board Member(s) – Bob Fowler until December 31, 2028  
*Motion: Chair Zimmerman moved, seconded by Secretary/Treasurer Steinmeier to appoint Bob Fowler. The motion was unanimous.*

- L. Resolution 2024-12 East Shore Business Association (ESBA) Member and Alternates – Donald Steinmeier, Member; Janet Hardman, Alternate Member; and Donnie Holmes, Second Alternate for 2024  
*Motion: Vice Chair Miller moved, seconded by Supervisor Carl to appoint the above-mentioned individuals. The motion was unanimous.*
- M. Resolution 2024-13 Fire Company Liaison and Alternate – Kyle Miller, Liaison and Gloria Zimmerman, Alternate for 2024  
*Motion: Supervisor Bair moved, seconded by Supervisor Carl to appoint the above-mentioned individuals. The motion was unanimous.*
- N. Resolution 2024-14 Pennsylvania State Association of Township Supervisors (PSATS) Delegates and PSATS Voting Delegate and Alternate – Five Board Members, Township Manager, Codes & Zoning Officers and two Public Works employees as delegates, and Erich Bair as voting delegate and Deb Carl as alternate delegate  
*Motion: Vice Chair Miller moved, seconded by Secretary/Treasurer Steinmeier to appoint the above-mentioned individuals. The motion was unanimous.*
- O. Resolution 2024-15 Depository for Township Funds – Mid Penn Bank and Pennsylvania School District Liquid Asset Fund (PSDLAF) for 2024  
*Motion: Vice Chair Miller moved, seconded by Supervisor Carl to appoint the above-mentioned depositories. The motion was unanimous.*
- P. Resolution 2024-16 Official Signatures (two of four signatures required) – Gloria Zimmerman, Kyle Miller, Donald Steinmeier and Michael Gossert for 2024  
*Motion: Vice Chair Miller moved, seconded by Supervisor Carl to appoint the above-mentioned individuals. The motion was unanimous.*
- Q. Resolution 2024-17 Bond Limits - \$300,000 for Donald Steinmeier and Michael Gossert and \$400,000 for Tim Houck for 2024  
*Motion: Vice Chair Miller moved, seconded by Supervisor Carl to establish the above-mentioned limits. The motion was unanimous.*
- R. Resolution 2024-18 Compensation for Boards and Authorities - \$50 for the Zoning Hearing Board, Water and Sewer Authority and the West Hanover Township Authority (Stormwater)  
*Motion: Secretary/Treasurer Steinmeier moved, seconded by Vice Chair Miller to approve the compensation. The motion was unanimous.*

- S. Resolution 2024-19 Authorization to Pay in Advance for 2024  
*Motion: Vice Chair Miller moved, seconded by Supervisor Carl to authorize the pay in advance for 2024. The motion was unanimous.*
- T. Resolution 2024-20 Dauphin County Tax Collection Committee Delegate and Alternate – Tim Houck, delegate, and Michael Gossert as alternate  
*Motion: Vice Chair Miller moved, seconded by Supervisor Carl to appoint the above-mentioned individuals. The motion was unanimous.*
- U. Resolution 2024-21 Capital Area Council of Governments (CAPCOG) Representative and Alternate – Michael Gossert, representative and Kyle Miller as alternate representative  
*Motion: Chair Zimmerman moved, seconded by Supervisor Carl to appoint the above-mentioned individuals. The motion was unanimous.*
- V. Resolution 2024-22 Mileage Reimbursement - \$.67 per mile  
*Motion: Vice Chair Miller moved, seconded by Supervisor Carl to set the rate at no more than \$.67 per mile. The motion was unanimous.*
- W. Resolution 2024-23 2024 Meeting Dates – 01/18, 02/01, 02/15, 03/07, 03/21, 04/04, 04/18, 05/02, 05/16, 06/06, 06/20, 07/18, 08/01, 08/15, 09/05, 09/19, 10/03, 10/17, 11/07, 11/21, 12/05 and 12/19. The Reorganization Meeting for 2025 will be on Monday, January 6, 2025  
*Motion: Vice Chair Miller moved, seconded by Supervisor Carl to approve the above-mentioned meeting dates. The motion was unanimous.*
- X. Resolution 2024-24 Township Holidays – Monday, January 15; Monday, February 19; Tuesday, April 23; Monday, May 27; Wednesday, June 19; Thursday, July 4; Monday, September 2; Monday, October 14; Tuesday, November 5; Monday, November 11; Thursday, November 28; Friday, November 29; Wednesday, December 25; and Wednesday, January 1, 2025  
*Motion: Vice Chair Miller moved, seconded by Supervisor Carl to approve the above-mentioned Township holidays. The motion was unanimous.*
- Y. Resolution 2024-25 Re-Adopt the Dauphin County & West Hanover Township Emergency Operations Plan  
*Motion: Vice Chair Miller moved, seconded by Supervisor Carl to approve the re-adoption. The motion was unanimous.*

**11. New Business**

A. Ratification of approval of the Township Manager's Employment Agreement

*Motion: Vice Chair Miller moved, seconded by Supervisor Carl to approve the ratification. The motion was unanimous.*

**12. Second Public Comment**

James Shandersky, N. Fairville Avenue – Comments about the new municipal complex. Welcomed the two new Supervisors.

Mark Childs, Brookridge Court – Asked about the duties of the Vacancy Board.

Jay Megonnell, Fishing Creek Valley Road – Congratulated two new Supervisors. Comments about the Vacancy Board.

**13. Supervisor Comments**

Supervisor Carl – Thanked everyone for their support and faith in her and helping her to win the election.

Supervisor Bair – Thanked everyone who supported him. Looks forward to serving the community.

Secretary/Treasurer Steinmeier – Good to see everyone in attendance. Looking forward to a fantastic 2024. No tax increase in the budget. Wants to point out that Township Manager Gossert has brought millions of dollars of grant money to the Township.

Vice Chair Miller – Welcome to the two new Supervisors. Looking forward to working with them. Hoped everyone had a nice holiday.

Chair Zimmerman – Thank you to the other board members for electing her Chair and to all the residents who came out to the meeting. There are 6 residents on Zoom. She introduced School Board member Jeff Gordon, who was in attendance. Encouraged people to volunteer for the various Township boards.

**14. Adjournment at 6:52 p.m.**

*Motion: Vice Chair Miller moved, seconded by Supervisor Carl to adjourn the meeting. The motion was unanimous.*