

**West Hanover Township Authority Monthly Meeting**  
**March 8, 2023 at 6 pm**  
**Meeting ID: 892-1110-7772 / Passcode: 756634**

1. **CALL TO ORDER:** Chairman
2. **ROLL CALL:** Secretary
3. **APPROVAL OF THE MINUTES:**
  - a. Monthly meeting minutes from February 8, 2023

4. **CORRESPONDENCE:**

5. **BOARD COMMENT / ANNOUNCEMENTS:**

2023 Stormwater bills are being reviewed and finalized. Bills are expected to go out to parcels Mid-March.

6. **PUBLIC COMMENT:**

Please limit comments to 3 minutes and clearly state your name and address for the record.

7. **PRESENTATIONS, STAFF & BOARD REPORTS:**

- a. **Administration**
  - i. Alexis' activity log
- b. **MS4 Projects**
  - i. Rettew Stream Restoration Projects Update
  - ii. COE update
- c. **Public Works**
  - i. 2/7: Street sweeping & inlet boxes (Piketown, Jonestown, Orlando, Fernando, Mayberry)
  - ii. 2/16: Cleaning water inlets, gutters & roads (Kingswood, Minute, Florence, E Appalachian Trail, Appleby, Fairville)
  - iii. 2/22: Street sweeping, cleaning inlet boxes and gutters (Jonestown, Florence, Fern, Rabbit)
  - iv. 2/23: Stream bank stabilization (Holly Ridge)
- d. **Complaints**
  - i. 1011 Holly Ridge
- e. **Incident Report**
  - i. Oil Spill on Piketown Road and Appalachian Trail

8. **TREASURER'S REPORT:**

- a. Mid Penn bank balance as of 3/7/23 is \$699,612.85 (*does not reflect February Keystone deposit*)
- b. Keystone Collections totals:

- i. February: \$20,288.33
  - 1. 2020: \$3,789.46
  - 2. 2021: \$5,108.22
  - 3. 2022: \$11,390.65
- c. Keystone quarterly collection reports as of 2/15
- d. Approval of WHT January invoice \$23,793.16
- e. Financial statements provided by Tim
- f. Discussion of investment of surplus funds

**9. OLD BUSINESS:**

- a. Approximately 200 second notice of lien letters were mailed out to 2020 and 2021 delinquent parcels
- b. Lien recommendation
- c. Project financing discussion

**10. NEW BUSINESS:**

- a. Discussion on updated urban vs. non-urban areas determined by Census Bureau
- b. Approval refund of late fees \$84.82 for 7390 Country View Drive. Dauphin County had error in billing address so resident was not receiving invoices.

**11. PUBLIC COMMENT:**

Please limit comments to 3 minutes and clearly state your name and address for the record

**12. BOARD MEMBER COMMENTS:**

- a. Gloria Zimmerman
- b. Mike Kreiser
- c. Tom Stewart
- d. Max Shradley
- e. Bob Fowler

**13. ADJOURNMENT:**

**Upcoming 2023 Meeting Dates**

April 12

May 10