

WEST HANOVER TOWNSHIP BOARD OF SUPERVISORS

7171 Allentown Blvd
Harrisburg, PA 17112

THURSDAY, OCTOBER 20, 2022
Board of Supervisors Meeting 6:00 PM

- 1. Call to Order, Pledge of Allegiance & Invocation**
- 2. Public Hearing 6 p.m.**
 - A. Ordinance 2022-02, Subdivision and Land Development Ordinance Amendment for Certain Sections of Chapter 173-11 of the Code of Ordinances
- 3. Approval of Previous Meeting Minutes**
 - A. Consideration for approval of the September 15 meeting minutes
- 4. Correspondence: None**
- 5. PA State Police In-Person Report - Cpl. Ryan Burns**
- 6. Solar Presentation and Cash Flow Presentation by Seth Berry, Manager of Solar Renewable Energy, LLC**
- 7. WHT Fire Company In-Person Report**
- 8. First Public Comment**
- 9. Presentations, Staff & Board Reports**
 - A. September Zoning Report
 - B. September Engineer's Report
 - C. September Environmental Advisory Committee Meeting Minutes
 - D. September Parks & Recreation Meeting Minutes
 - E. September WHT Fire Chief's Report
 - F. August South Central EMS Chief's Report
 - G. Property Maintenance Log for September 15 through October 13
 - H. Public Works Daily Reports for September 16 through October 19
- 10. Treasurer's Report**
 - A. Monthly Deposits for September were \$42,462.26
 - B. Expenditures:
 - (1) Payroll for September 23, Net: \$35,140.88 - Gross: \$46,104.68
 - (2) Payroll for October 7: Net: \$33,801.24 - Gross: \$44,392.56
 - (3) Vouchers pre-paid via paper check, ACH transfer & Vendor Sites: \$319,822.94

11. Old Business: None

12. Zoning & Planning

- A. Consideration to approve 22.005 The Townes of Briar Creek Phase II Final Land Development Plan
- B. Consideration to approve 22.006 Thomas/Morin, Minor Final Lot Consolidation Plan, waivers Section 173-11B(2)(t), Location of Existing Features on Adjacent Lots; Section 173-11B(2)(bb), Driveway Profiles; Section 173-11B(2)(bb), Existing Contours at Vertical Intervals of 2 Feet; 173-11A, Preliminary Plan Requirements; 173-25L(10), Existing Driveway Clear Sight Triangle; 173-11B(cc), Existing Driveway Sight Distance; and 173-15B(17), Dedication of Right-of-Way
- C. Consideration of Financial Security Adjustment #2 for Hillcrest Business Center Phase 1 in the amount of \$29,250.50, bringing the remaining balance to \$77,461.45, as reviewed by HRG

13. New Business

- A. Consideration to approve the Application for Payment #1 to Mid-State Paving & Excavation for Fairville Park Site Improvements in the amount of \$231,126.09, as reviewed by HRG
- B. Consideration to approve the Application for Payment #1 for the 2022 Township Paving Project to Pennsy Supply, Inc. in the amount of \$358,717.05, as reviewed by HRG
- C. Consideration to enact Ordinance No. 2022-03, as presented, authorizing, among other things, the issuance of general obligation indebtedness to fund certain capital projects of the Township, as described in the Ordinance
- D. Consideration to approve Resolution 2022-44, waiving of penalties on real estate taxes when a property owner can demonstrate they never received the notice
- E. Authorization to provide the final payment for the I-83 Tolling Litigation Cost Share in the amount of \$3,560.62
- F. Consideration to have HRG perform traffic studies at the below listed locations for the estimated fee of \$8,000:
 - S. Oak Grove Road & Green Hill Road
 - Dewey Drive
 - Daycare near Hillcrest Avenue and Clover Lane
- G. Conversation on upcoming trash/recycling bid
- H. Amendment to the Township Manager's Employment Agreement
- I. Consideration to approve tree planting at Fairville Park

- J. Consideration to send a letter of support to South Hanover Township Board of Supervisors Chairperson, Stephen Cordaro, to extend and re-establish Hayshed Road to Red Top Road.

14. Second Public Comment

15. Parks & Recreation Upcoming Events

- 10/23 Fall Harvest Festival - 5:00 pm to 8:00 pm
- 11/08 Election Soup Drive Thru - Noon to 6:00 pm
- 11/12 Fall Indoor Yard Sale - 8:00 am to 1:00 pm
- 11/17 Senior Luncheon – Noon to 2:00 pm
- 11/19 All Day Scrapbooking - 8:00 am to 10:00 pm
- 12/07 Golden Oldies Dance - 7:00 pm to 10:00 pm
- 12/10 Breakfast w/ Santa - 8:00 am to 11:00 am
- 12/11 Yule Log/Santa Run/Tree Lighting - 6:00 pm to 8:00 pm
- 12/15 Senior Luncheon – Noon to 2:00 pm

16. 2023 Budget Presentation by Township Manager Mike Gossert and Finance Director Tim Houck

17. Supervisor Comments

18. Adjournment

Topic: BOARD OF SUPERVISORS MEETING

Time: Oct 20, 2022 06:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/84711244571?pwd=WlJlem5sZVIxaDF1T1JaeFBjQzE0dz09>

Meeting ID: 847 1124 4571

Passcode: 579770

One tap mobile

+19292056099,,84711244571#,,,,*579770# US (New York)

+13017158592,,84711244571#,,,,*579770# US (Washington DC)

Check History Report For 09/01/2022 Thru 09/30/2022

Checks & ACH Payments

Check Date	Account	Vendor Name	Amount
09/07/2022	13000.040.01.000	Wex Bank	318.02
09/30/2022	13000.040.01.000	AT&T Mobilility	129.83
		DUE FROM SENIOR CITIZENS VAN	447.85
09/30/2022	40000.420.01.000	4imprint	174.19
		DUES, SUBSCRIPTIONS, MEMBERSHIPS	174.19
09/13/2022	40400.310.01.000	SALZMANN HUGHES P.C.	10,657.09
09/13/2022	40400.310.01.000	SALZMANN HUGHES P.C.	584.50
09/13/2022	40400.310.01.000	SALZMANN HUGHES P.C.	8,123.00
09/30/2022	40400.310.01.000	GMS FUNDING SOLUTIONS	4,500.00
		Legal & Consulting Professional Services	23,864.59
09/22/2022	40500.210.01.000	W. B. Mason Co	84.64
		OFFICE SUPPLIES	84.64
09/01/2022	40500.300.01.000	bankcard monthly fees	38.00
09/01/2022	40500.300.01.000	bankcard monthly fees	165.85
09/01/2022	40500.300.01.000	bankcard monthly fees	248.25
		OTHER SERVICES & CHARGES	452.10
09/30/2022	40500.320.01.000	AT&T Mobilility	346.24
09/02/2022	40500.320.01.000	navitas phones	190.33
09/12/2022	40500.320.01.000	COMCAST	372.91
		COMMUNICATION	909.48
09/07/2022	40500.325.01.000	PITNEY BOWES INC.	1,000.00
		POSTAGE	1,000.00
09/19/2022	40500.384.01.000	PITNEY BOWES INC.	246.06
		RENT OF MACHINERY & EQUIPMENT	246.06
09/13/2022	40500.420.01.000	CAPITAL REGION COG	425.00
		DUES, SUBSCRIPTION, MEMBERSHIPS	425.00
09/09/2022	40500.452.01.000	elevated msp	75.00
09/06/2022	40500.452.01.000	Higher Information Group	20.00
09/06/2022	40500.452.01.000	Higher Information Group	1,050.00
09/06/2022	40500.452.01.000	Higher Information Group	6,457.18
09/06/2022	40500.452.01.000	Higher Information Group	280.80
09/06/2022	40500.452.01.000	Higher Information Group	105.00
09/06/2022	40500.452.01.000	Higher Information Group	1,355.00
09/06/2022	40500.452.01.000	Higher Information Group	841.74
09/28/2022	40500.452.01.000	Higher Information Group	263.25

09/28/2022	40500.452.01.000	Higher Information Group	98.44
09/28/2022	40500.452.01.000	Higher Information Group	1,270.31
09/28/2022	40500.452.01.000	Higher Information Group	814.59
09/02/2022	40500.452.01.000	Wells Fargo	329.98
09/06/2022	40500.452.01.000	Higher Information Group	65.00
		CONTRACTED MAINT AGREEMENTS	13,026.29
09/28/2022	40800.310.01.000	Herbert, Rowland & Grubic, Inc.	400.00
09/28/2022	40800.310.01.000	Herbert, Rowland & Grubic, Inc.	2,352.08
09/28/2022	40800.310.01.000	Herbert, Rowland & Grubic, Inc.	7,960.00
		PROFESSIONAL SERVICES	10,712.08
09/01/2022	40900.361.01.000	PPL Electric Utilities	638.52
09/16/2022	40900.361.01.000	PPL Electric Utilities	619.16
		ELECTRICITY	1,257.68
09/28/2022	40900.362.01.000	UGI UTILITIES INC	27.21
		GAS-HEATING SYSTEM	27.21
09/13/2022	40900.366.01.000	PENNA.-AMERICAN WATER CO./PAWC	120.57
09/14/2022	40900.366.01.000	Waterlogic East LLC	38.78
		WATER	159.35
09/02/2022	40900.450.01.000	Choice Security / Mountain Alarm	225.00
		CONTRACTED SVCS-SECURITY SYSTEM	225.00
09/13/2022	40900.453.01.000	citywide cleaning	1,050.00
		CONTRACTED SVCS-JANITORIAL	1,050.00
09/13/2022	40900.600.01.000	H.EDWARD BLACK & ASSOCIATES LTD	6,121.00
		CAPITAL CONSTRUCTION	6,121.00
09/06/2022	41300.384.01.000	Higher Information Group	65.86
09/28/2022	41300.384.01.000	Higher Information Group	65.86
		CODES ENFORCEMENT:RENT OF MACHINERY & EQUIPMENT-GE	131.72
09/28/2022	41300.450.01.000	LIGHT-HEIGEL & ASSOCIATES INC	7,297.50
09/28/2022	41300.450.01.000	LIGHT-HEIGEL & ASSOCIATES INC	1,890.00
		CONTRACTED SVCS	9,187.50
09/06/2022	41400.310.01.000	Law Offices of Steven A. Stine	1,349.00
		PROFESSIONAL SVCS-TCRPC	1,349.00
09/28/2022	41400.313.01.000	Herbert, Rowland & Grubic, Inc.	3,532.14
09/28/2022	41400.313.01.000	Herbert, Rowland & Grubic, Inc.	3,532.14
		ENGINEERING-S&LD PLAN REVIEW	7,064.28
09/13/2022	41400.314.01.000	SUMMER MILLER, COURT REPORTER	455.00
09/28/2022	41400.314.01.000	SUMMER MILLER, COURT REPORTER	805.00
		SPECIAL LEGAL SERVICES	1,260.00

09/28/2022	41400.315.01.000	Herbert, Rowland & Grubic, Inc.	3,597.88
		ENGINEERING-SWM REVIEW FEES	3,597.88
09/06/2022	41400.384.01.000	Higher Information Group	65.87
09/28/2022	41400.384.01.000	Higher Information Group	65.87
		PLANNING & ZONING:RENT OF MACHINERY & EQUIPMENT-GE	131.74
09/06/2022	41500.320.01.000	Higher Information Group	2,090.00
09/06/2022	41500.320.01.000	Higher Information Group	400.00
09/28/2022	41500.320.01.000	VERIZON	141.99
09/28/2022	41500.320.01.000	VERIZON	141.99
09/02/2022	41500.320.01.000	VERIZON	222.53
09/12/2022	41500.320.01.000	Windstream	99.65
		COMMUNICATION	3,096.16
09/30/2022	42100.140.01.000	Brian McFeaters	130.00
		SALARIES-SEO	130.00
09/13/2022	43000.238.01.000	John Stitley	158.15
09/28/2022	43000.238.01.000	TRACY BURIGANA	179.96
09/28/2022	43000.238.01.000	DAVE WOLLERTON	84.49
09/28/2022	43000.238.01.000	RYAN SHRADLEY	63.92
		CLOTHING & UNIFORMS	486.52
09/26/2022	43000.260.01.000	TRACTOR SUPPLY	5.49
		SMALL TOOLS & MINOR EQUIPMENT	5.49
09/02/2022	43000.300.01.000	Choice Security / Mountain Alarm	225.00
		OTHER SERVICES & CHARGES	225.00
09/28/2022	43000.313.01.000	Herbert, Rowland & Grubic, Inc.	375.00
		ENGINEERING SVCS-ROAD CUTS	375.00
09/30/2022	43000.320.01.000	AT&T Mobillity	86.56
09/06/2022	43000.320.01.000	COMCAST	111.85
09/02/2022	43000.320.01.000	navitas phones	190.34
09/19/2022	43000.320.01.000	COMCAST	379.82
		COMMUNICATION	768.57
09/07/2022	43000.330.01.000	Wex Bank	3,420.32
		VEHICLE EXPENSE-FUEL	3,420.32
09/26/2022	43000.362.01.000	UGI UTILITIES INC	27.21
		GAS-HEATING	27.21
09/22/2022	43000.365.01.000	WASTE MANAGEMENT OF PA	220.00
09/06/2022	43000.365.01.000	COMCAST	220.00
		SOLID WASTE	440.00

09/16/2022	43000.366.01.000	Waterlogic East LLC	35.00
09/13/2022	43000.366.01.000	PENNA.-AMERICAN WATER CO./PAWC	55.40
		WATER	90.40
09/13/2022	43000.370.01.000	CENTRAL STATE DOOR SVC.	4,356.00
		REPAIRS & MAINTENANCE-BLDG	4,356.00
09/14/2022	43000.700.01.000	DEERE CREDIT INC	6,910.19
		CAPITAL PURCHASES	6,910.19
09/13/2022	43300.245.01.000	U.S. MUNICIPAL SUPPLY	1,099.11
		PW HIGHWAY SUPPLIES-SIGNS	1,099.11
09/26/2022	43300.361.01.000	PPL Electric Utilities	24.34
09/26/2022	43300.361.01.000	PPL Electric Utilities	24.64
09/26/2022	43300.361.01.000	PPL Electric Utilities	38.78
09/02/2022	43300.361.01.000	PPL Electric Utilities	35.72
09/02/2022	43300.361.01.000	PPL Electric Utilities	36.03
09/02/2022	43300.361.01.000	PPL Electric Utilities	38.90
09/02/2022	43300.361.01.000	PPL Electric Utilities	40.98
09/02/2022	43300.361.01.000	PPL Electric Utilities	41.10
09/02/2022	43300.361.01.000	PPL Electric Utilities	316.84
09/06/2022	43300.361.01.000	PPL Electric Utilities	31.00
09/14/2022	43300.361.01.000	PPL Electric Utilities	41.90
09/14/2022	43300.361.01.000	PPL Electric Utilities	24.28
09/16/2022	43300.361.01.000	PPL Electric Utilities	33.33
09/16/2022	43300.361.01.000	PPL Electric Utilities	38.65
09/16/2022	43300.361.01.000	PPL Electric Utilities	39.20
09/16/2022	43300.361.01.000	PPL Electric Utilities	61.17
09/19/2022	43300.361.01.000	PPL Electric Utilities	36.52
09/23/2022	43300.361.01.000	PPL Electric Utilities	29.96
		ELECTRICITY	933.34
09/06/2022	43300.370.01.000	CM HIGH	261.21
		REPAIRS & MAINTENANCE-SIGNALS	261.21
09/06/2022	43700.251.01.000	Colliflower	22.50
09/06/2022	43700.251.01.000	STEPHENSON EQUIPMENT INC	69.53
09/28/2022	43700.251.01.000	INTERSTATE ALL BATTERY	160.94
09/28/2022	43700.251.01.000	INTERSTATE ALL BATTERY	21.00
09/07/2022	43700.251.01.000	NAPA AUTO PARTS	69.57
09/06/2022	43700.251.01.000	Tifco Industries	328.63
09/06/2022	43700.251.01.000	MESSICK'S	335.00
09/28/2022	43700.251.01.000	CLEVELAND BROTHERS	47.48
09/28/2022	43700.251.01.000	CLEVELAND BROTHERS	687.58
09/28/2022	43700.251.01.000	CLEVELAND BROTHERS	-6.67
09/26/2022	43700.251.01.000	TRACTOR SUPPLY	32.29
09/13/2022	43700.251.01.000	CLEVELAND BROTHERS	9.42
		VEHICLE PARTS	1,777.27

09/06/2022	43800.245.01.000	PENNSY SUPPLY INC	467.58
09/13/2022	43800.245.01.000	PENNSY SUPPLY INC	456.00
09/13/2022	43800.245.01.000	PENNSY SUPPLY INC	571.14
		PW-Maint of Highways & Supplies (Liquid Fuels too)	1,494.72
09/06/2022	45000.260.01.000	Higher Information Group	56.00
09/28/2022	45000.260.01.000	Higher Information Group	43.96
09/28/2022	45000.260.01.000	Higher Information Group	51.24
09/28/2022	45000.260.01.000	Higher Information Group	56.00
09/02/2022	45000.260.01.000	Wells Fargo	193.84
		SMALL TOOLS & MINOR EQUIPMENT	401.04
09/09/2022	45000.300.01.000	Choice Security / Mountain Alarm	15.00
09/07/2022	45000.300.01.000	Wex Bank	290.38
		PARK & REC ADMIN	305.38
09/28/2022	45000.310.01.000	Herbert, Rowland & Grubic, Inc.	2,524.46
09/06/2022	45000.310.01.000	pure pest	49.00
09/06/2022	45000.310.01.000	pure pest	49.00
09/06/2022	45000.310.01.000	pure pest	49.00
		PROFESSIONAL SERVICES	2,671.46
09/30/2022	45000.320.01.000	AT&T Mobilility	86.56
09/02/2022	45000.320.01.000	navitas phones	190.34
09/09/2022	45000.320.01.000	COMCAST	357.48
		COMMUNICATION	634.38
09/13/2022	45200.141.01.000	Rachael Quigley	192.00
09/13/2022	45200.141.01.000	DeAnglelis Martial Arts	351.00
		Salaries-1099 Program Instructors	543.00
09/30/2022	45200.239.01.000	MT. VIEW SWIM CLUB	1,415.00
09/28/2022	45200.239.01.000	Karns Foods	89.97
09/23/2022	45200.239.01.000	SAM'S CLUB/GECF	137.74
		OPERATING SUPPLIES-SUMMER REC	1,642.71
09/30/2022	45200.240.01.000	linda dupert	69.00
09/30/2022	45200.240.01.000	judy simpson	69.00
		OPERATIONS-TICKETS, TRIPS	138.00
09/13/2022	45200.247.01.000	RON HARPER	162.19
09/30/2022	45200.247.01.000	HOBBY LOBBY	76.41
09/30/2022	45200.247.01.000	W HANOVER TWP BASEBALL ASSOC	93.00
09/30/2022	45200.247.01.000	renninger golf carts	640.00
09/28/2022	45200.247.01.000	Karns Foods	60.53
09/28/2022	45200.247.01.000	Karns Foods	72.94
09/28/2022	45200.247.01.000	Karns Foods	17.03
09/28/2022	45200.247.01.000	Karns Foods	45.63
09/30/2022	45200.247.01.000	FEESERS INC.	60.86
09/23/2022	45200.247.01.000	SAM'S CLUB/GECF	711.60

09/23/2022	45200.247.01.000	FEESERS INC.	81.59
		SUPPLIES-COMMUNITY EVENTS	2,021.78
09/22/2022	45400.226.01.000	W. B. Mason Co	105.18
09/22/2022	45400.226.01.000	W. B. Mason Co	337.98
09/22/2022	45400.226.01.000	W. B. Mason Co	37.63
09/22/2022	45400.226.01.000	W. B. Mason Co	112.16
09/22/2022	45400.226.01.000	W. B. Mason Co	173.00
09/22/2022	45400.226.01.000	W. B. Mason Co	178.36
09/22/2022	45400.226.01.000	W. B. Mason Co	208.97
09/22/2022	45400.226.01.000	W. B. Mason Co	165.64
		CLEANING SUPPLIES	1,318.92
09/23/2022	45400.260.01.000	SAM'S CLUB/GECF	14.32
		SMALL TOOLS & MINOR EQUIPMENT	14.32
09/30/2022	45400.319.01.000	sarah lefevre	30.00
09/30/2022	45400.319.01.000	brittany ross	25.00
09/30/2022	45400.319.01.000	pam shafer	100.00
09/30/2022	45400.319.01.000	Marlene Bayer	25.00
09/30/2022	45400.319.01.000	champa dulal	163.00
09/30/2022	45400.319.01.000	gail gleim	100.00
09/30/2022	45400.319.01.000	LISA LIVINGSTON	6.00
		PARKS:Refunds	449.00
09/26/2022	45400.361.01.000	PPL Electric Utilities	74.92
09/01/2022	45400.361.01.000	PPL Electric Utilities	936.22
09/02/2022	45400.361.01.000	PPL Electric Utilities	34.25
09/02/2022	45400.361.01.000	PPL Electric Utilities	113.44
09/06/2022	45400.361.01.000	PPL Electric Utilities	27.22
09/19/2022	45400.361.01.000	PPL Electric Utilities	35.48
		ELECTRICITY	1,221.53
09/30/2022	45400.362.01.000	Bolig's Propane	193.75
		Gas-Heating	193.75
09/06/2022	45400.366.01.000	ALS Environmental	88.00
09/13/2022	45400.366.01.000	PENNA.-AMERICAN WATER CO./PAWC	96.74
09/13/2022	45400.366.01.000	PENNA.-AMERICAN WATER CO./PAWC	417.77
		WATER	602.51
09/28/2022	45400.370.01.000	marriott's power washing	1,955.00
09/19/2022	45400.370.01.000	THE HOME DEPOT CRC	2,203.06
09/30/2022	45400.370.01.000	Bauman's Septic Tank Cleaning	280.00
09/06/2022	45400.370.01.000	Laundry Express Delivery	41.32
09/28/2022	45400.370.01.000	Laundry Express Delivery	67.66
		REPAIR AND MAINTENANCE	4,547.04
09/06/2022	45400.384.01.000	Walters Environmental Services	166.00
09/28/2022	45400.384.01.000	Walters Environmental Services	116.00

09/28/2022	45400.384.01.000	Walters Environmental Services	116.00
09/28/2022	45400.384.01.000	Walters Environmental Services	116.00
		RENT OF MACHINERY & EQUIPMENT	514.00
09/14/2022	47140.000.01.000	orrstown bank	729.50
09/01/2022	47140.000.01.000	orrstown bank	10,109.06
		SM. BORROW PRIN-GENERAL FUND	10,838.56
09/14/2022	47240.000.01.000	orrstown bank	88.08
09/01/2022	47240.000.01.000	orrstown bank	762.01
		SM BORROW INT.-GENERAL FUND	850.09
09/22/2022	48600.354.01.000	ENCOVA (BRICKSTREET)	9,020.00
		WORKMAN'S COMPENSATION	9,020.00
09/30/2022	48600.355.01.000	SWIF	1,313.00
		Fire Co. Workers Comp	1,313.00
09/06/2022	48700.153.01.000	one america	627.56
		LONG TERM DISABILITY	627.56
09/06/2022	48700.154.01.000	one america	520.56
		SHORT TERM DISABILITY	520.56
09/06/2022	48700.158.01.000	one america	471.91
		LIFE & ACCIDENT	471.91
09/13/2022	48700.159.01.000	JOSEPH KILLINGER	50.75
09/01/2022	48700.159.01.000	benecon	22,552.07
		HEALTH INSURANCE	22,602.82
09/30/2022	48700.160.01.000	RJ HALL COMPANY, INC.	750.00
		PENSION	750.00
09/28/2022	48700.163.01.000	Unum Provident	427.00
		LONG TERM CARE	427.00
		Checks Total	319,822.94
			319,822.94

