



WEST HANOVER TOWNSHIP BOARD OF SUPERVISORS
7171 Allentown Blvd. Harrisburg, PA 17112
(717) 652-4841 www.westhanover.com

Thursday, May 18, 2023

Board of Supervisors Meeting 6:00 PM

<https://us02web.zoom.us/j/82229784993?pwd=R3ZMUWgvcG5kV0YranZwTmPyR2lmdz09>

Meeting ID: 822 2978 4993

Passcode: 005311

1. **Call to Order**
2. **Approval of Minutes from April 20**
3. PA State Police In-Person Report - Cpl. O'Brien
4. WHT Fire Company In-Person Report
5. **Correspondence:**
6. **First Public Comment**
7. **Presentations, Staff & Board Reports**
 - A. April Zoning Report
 - B. April Engineer's Report
 - C. April WHT Fire Chief's Report
 - D. Parks & Recreation April Meeting Minutes
 - E. Environmental Advisory Committee (EAC) April Meeting Minutes
 - F. Property Maintenance Log for April 20 - May 11, 2023
 - G. Public Works Daily Report for April 17th - May 13th, 2023
 - H. April South Central Emergency Medical Services Chief's Report
8. **Treasurer's Report**
 - A. Monthly Deposits for April were in the amount of \$386,257.58
 - B. **Expenditures**
 - (1) Payroll for April 21, Net: \$38,203.53 - Gross: \$50,155.09
 - (2) Payroll for May 5, Net: \$37,271.00 - Gross \$49,009.09
 - (3) Vouchers pre-paid via paper check, ACH transfer & Vendor Sites for April in the amount of \$170,353.59
9. **Old Business**
10. **Zoning & Planning**
11. **New Business**
 - A. Consideration to approve the hiring of Ron Hoy to the part-time Public Works Compost Facility position effective 05/18/23
 - B. Consideration to approve the contract from R&S Fence via Co-Stars contract for the Pickleball Court
 - C. Consideration to approve Aaron Hoke as the interim tax collector



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D. Consideration to engage Duffie Consulting, LLC for Agency Construction Management Services for the new Municipal Complex.

E. Consideration to approve amendment #1 of the Michael Baker International Zoning Modernization agreement to include Subdivision and Land Development Modernization

F. Consideration to approve Merlin Communications contract

G. Consideration to approve the advertisement Ordinance 2023-02 Speed limit sign for a portion of Dewey Drive

H. Consideration to approve the advertisement Ordinance 2023-03 Stop intersection at Oak Grove Road and Green Hill Road

I. Consideration to appoint Donald Holmes to the remainder of the 4-yr term, seat #5 on the WHTA board to expire 12/31/25. Resolution 2023-34

12. Second Public Comment

13. Parks & Recreation Upcoming Events

- **5/25** – Senior Entertainment -Ruth McIlhenny -Mamie Eisenhower Impersonator
- **5/26** -Lion's Club Chicken BBQ
- **6/1** – Technology Corner 12 – 3 pm
- **6/8** – CPR/First Aid 11:30 am – 3:30 pm
- **6/10** - Shredding Event 9 am – 11 am
- **6/12** – Summer Program begins
- **6/13** – Blood Drive 12 – 5 pm
- **6/13** – Movie in the Park – Skyline Commons, Begins at Sundown
- **6/15** – Cup of Chicken Corn Soup, Mini Sub Bar, Watermelon/Cantaloup

14. Supervisor Comments

15. Adjournment

Check Date	Account	Vendor Name	Amount	Department Totals
04/05/2023	40400.310.01.000	SALZMANN HUGHES P.C.	\$ 14,963.75	
04/05/2023	40400.310.01.000	SALZMANN HUGHES P.C.	\$ 60.00	
		Legal & Consulting Professional Services	\$ 15,023.75	
04/05/2023	40500.210.01.000	W. B. Mason Co	\$ 65.96	
04/05/2023	40500.210.01.000	W. B. Mason Co	\$ 111.96	
04/05/2023	40500.210.01.000	W. B. Mason Co	\$ 28.99	
04/03/2023	40500.210.01.000	CARDMEMBER SERVICE	\$ 268.98	
		OFFICE SUPPLIES	\$ 475.89	
04/20/2023	40500.300.01.000	respond first aid systems	\$ 613.60	
04/03/2023	40500.300.01.000	bankcard monthly fees	\$ 12.60	
04/03/2023	40500.300.01.000	bankcard monthly fees	\$ 231.00	
04/03/2023	40500.300.01.000	bankcard monthly fees	\$ 162.37	
04/03/2023	40500.300.01.000	bankcard monthly fees	\$ 130.24	
04/03/2023	40500.300.01.000	bankcard monthly fees	\$ 44.00	
04/03/2023	40500.300.01.000	bankcard monthly fees	\$ 40.36	
		OTHER SERVICES & CHARGES	\$ 1,234.17	
04/20/2023	40500.311.01.000	Diana M. Reed & Associates	\$ 5,350.00	
		ACCOUNTING & AUDITING	\$ 5,350.00	
04/03/2023	40500.320.01.000	AT&T Mobillity	\$ 346.58	
04/11/2023	40500.320.01.000	COMCAST	\$ 402.92	
04/03/2023	40500.320.01.000	navitas phones	\$ 188.82	
		COMMUNICATION	\$ 938.32	
04/17/2023	40500.325.01.000	PITNEY BOWES INC.	\$ 1,000.00	
		POSTAGE	\$ 1,000.00	
04/27/2023	40500.384.01.000	PITNEY BOWES INC.	\$ 110.48	
		RENT OF MACHINERY & EQUIPMENT	\$ 110.48	
04/20/2023	40500.452.01.000	CAPITOL COMPUTER SYSTEMS INC.	\$ 288.75	
04/05/2023	40500.452.01.000	Higher Information Group	\$ 65.00	
04/05/2023	40500.452.01.000	Higher Information Group	\$ 219.98	
04/05/2023	40500.452.01.000	Higher Information Group	\$ 94.50	
04/05/2023	40500.452.01.000	Higher Information Group	\$ 1,270.31	
04/05/2023	40500.452.01.000	Higher Information Group	\$ 900.75	
04/05/2023	40500.452.01.000	Higher Information Group	\$ 219.98	
		CONTRACTED MAINT AGREEMENTS	\$ 3,059.27	
04/03/2023	40500.460.01.000	CARDMEMBER SERVICE	\$ 475.00	
		MEETINGS, CONFERENCES, TRAINING	\$ 475.00	
04/20/2023	40800.310.01.000	Herbert, Rowland & Grubic, Inc.	\$ 4,128.00	
		PROFESSIONAL SERVICES	\$ 4,128.00	
04/03/2023	40900.226.01.000	CARDMEMBER SERVICE	\$ 14.92	
		CLEANING SUPPLIES	\$ 14.92	
04/03/2023	40900.361.01.000	PPL Electric Utilities	\$ 864.76	
		ELECTRICITY	\$ 864.76	
04/11/2023	40900.366.01.000	PENNA.-AMERICAN WATER CO./PAWC	\$ 69.98	
		WATER	\$ 69.98	
04/03/2023	40900.370.01.000	CARDMEMBER SERVICE	\$ 100.00	

		REPAIRS & MAINTENANCES	\$	100.00	
04/05/2023	40900.453.01.000	citywide cleaning	\$	245.51	
		CONTRACTED SVCS-JANITORIAL	\$	245.51	
04/20/2023	40900.600.01.000	H.EDWARD BLACK & ASSOCIATES LTD	\$	10,202.00	
		CAPITAL CONSTRUCTION	\$	10,202.00	
04/20/2023	41200.500.01.000	SOUTH CENTRAL EMS, INC.	\$	2,500.00	
04/05/2023	41200.500.01.000	WEST HANOVER TWP. FIRE COMPANY	\$	75.00	
		CONTRIBUTIONS TO INSTITUTIONS	\$	2,575.00	
04/05/2023	41300.384.01.000	Higher Information Group	\$	65.86	
		CODES ENFORCEMENT:RENT OF MACHINER	\$	65.86	
04/20/2023	41300.450.01.000	LIGHT-HEIGEL & ASSOCIATES INC	\$	7,772.45	
04/20/2023	41300.450.01.000	LIGHT-HEIGEL & ASSOCIATES INC	\$	1,855.00	
		CONTRACTED SVCS	\$	9,627.45	
04/20/2023	41400.313.01.000	Herbert, Rowland & Grubic, Inc.	\$	10,719.90	
		ENGINEERING-S&LD PLAN REVIEW	\$	10,719.90	
04/20/2023	41400.315.01.000	Herbert, Rowland & Grubic, Inc.	\$	5,308.00	
		ENGINEERING-SWM REVIEW FEES	\$	5,308.00	
04/05/2023	41400.330.01.000	Wex Bank	\$	42.08	
		VEHICLE EXPENSE	\$	42.08	
04/27/2023	41400.340.01.000	THE SUN	\$	341.00	
		ADVERTISING	\$	341.00	
04/05/2023	41400.384.01.000	Higher Information Group	\$	65.87	
		PLANNING & ZONING:RENT OF MACHINERY &	\$	65.87	
04/05/2023	41400.470.01.000	michael baker international	\$	3,059.01	
		PROJECTS-PLANNING & ZONING	\$	3,059.01	\$ 75,096.22
04/05/2023	41100.301.01.000	Higher Information Group	\$	2,090.00	
04/05/2023	41100.301.01.000	Higher Information Group	\$	400.00	
04/05/2023	41100.301.01.000	Higher Information Group	\$	549.20	
04/03/2023	41100.301.01.000	CARDMEMBER SERVICE	\$	31.52	
04/11/2023	41100.301.01.000	VERIZON	\$	104.00	
04/27/2023	41100.301.01.000	VERIZON	\$	141.99	
04/27/2023	41100.301.01.000	VERIZON	\$	144.00	
04/03/2023	41100.301.01.000	navitas phones	\$	841.94	
04/03/2023	41100.301.01.000	VERIZON	\$	153.55	
04/11/2023	41100.301.01.000	Windstream	\$	99.46	
04/17/2023	41100.301.01.000	VERIZON	\$	146.36	
		General Expenses & Communications - Fire Cr	\$	4,702.02	\$ 4,702.02
04/05/2023	43000.238.01.000	JOSEPH KILLINGER	\$	63.98	
		CLOTHING & UNIFORMS	\$	63.98	
04/13/2023	43000.242.01.000	G & S Safety Products	\$	1,091.72	
		PROTECTON, SAFETY SUPPLIES	\$	1,091.72	
04/20/2023	43000.246.01.000	INTERSTATE ALL BATTERY	\$	120.10	
		PW-OTHER SERVICE SUPPLIES	\$	120.10	
04/20/2023	43000.313.01.000	Herbert, Rowland & Grubic, Inc.	\$	430.50	

		ENGINEERING SVCS-ROAD CUTS	\$ 430.50
04/03/2023	43000.320.01.000	AT&T Mobility	\$ 99.04
04/03/2023	43000.320.01.000	navitas phones	\$ 188.82
04/17/2023	43000.320.01.000	COMCAST	\$ 413.11
		COMMUNICATION	\$ 700.97
04/05/2023	43000.330.01.000	Wex Bank	\$ 2,933.56
		VEHICLE EXPENSE-FUEL	\$ 2,933.56
04/27/2023	43000.362.01.000	UGI UTILITIES INC	\$ 1,063.13
		GAS-HEATING	\$ 1,063.13
04/27/2023	43000.365.01.000	WASTE MANAGEMENT OF PA	\$ 220.00
04/11/2023	43000.365.01.000	WASTE MANAGEMENT OF PA	\$ 26.00
		SOLID WASTE	\$ 246.00
04/11/2023	43000.366.01.000	PENNA.-AMERICAN WATER CO./PAWC	\$ 34.11
		WATER	\$ 34.11
04/05/2023	43000.370.01.000	citywide cleaning	\$ 245.51
04/13/2023	43000.370.01.000	ESPENSHADE'S PLUMBING HEATING	\$ 764.95
04/13/2023	43000.370.01.000	ESPENSHADE'S PLUMBING HEATING	\$ 955.10
		REPAIRS & MAINTENANCE-BLDG	\$ 1,965.56
04/20/2023	43300.245.01.000	U.S. MUNICIPAL SUPPLY	\$ 95.06
		PW HIGHWAY SUPPLIES-SIGNS	\$ 95.06
04/20/2023	43300.361.01.000	PPL Electric Utilities	\$ 25.18
04/20/2023	43300.361.01.000	PPL Electric Utilities	\$ 38.56
04/20/2023	43300.361.01.000	PPL Electric Utilities	\$ 43.50
04/20/2023	43300.361.01.000	PPL Electric Utilities	\$ 46.93
04/20/2023	43300.361.01.000	PPL Electric Utilities	\$ 82.53
04/27/2023	43300.361.01.000	PPL Electric Utilities	\$ 34.94
04/27/2023	43300.361.01.000	PPL Electric Utilities	\$ 25.58
04/27/2023	43300.361.01.000	PPL Electric Utilities	\$ 47.03
04/27/2023	43300.361.01.000	PPL Electric Utilities	\$ 58.32
04/27/2023	43300.361.01.000	PPL Electric Utilities	\$ 25.18
04/05/2023	43300.361.01.000	PPL Electric Utilities	\$ 41.99
04/05/2023	43300.361.01.000	PPL Electric Utilities	\$ 47.43
04/05/2023	43300.361.01.000	PPL Electric Utilities	\$ 41.99
04/05/2023	43300.361.01.000	PPL Electric Utilities	\$ 48.74
04/17/2023	43300.361.01.000	PPL Electric Utilities	\$ 51.22
04/17/2023	43300.361.01.000	PPL Electric Utilities	\$ 57.50
		ELECTRICITY	\$ 716.62
04/05/2023	43300.370.01.000	CM HIGH	\$ 555.72
04/20/2023	43300.370.01.000	CM HIGH	\$ 182.00
04/20/2023	43300.370.01.000	CM HIGH	\$ 109.20
04/20/2023	43300.370.01.000	CM HIGH	\$ 185.30
		REPAIRS & MAINTENANCE-SIGNALS	\$ 1,032.22
04/27/2023	43700.251.01.000	TRACTOR SUPPLY	\$ 5.99
04/05/2023	43700.251.01.000	MESSICK'S	\$ 852.71
04/05/2023	43700.251.01.000	MESSICK'S	\$ 337.96
04/05/2023	43700.251.01.000	MESSICK'S	\$ (526.25)
04/05/2023	43700.251.01.000	Tifco Industries	\$ 353.65
04/05/2023	43700.251.01.000	NAPA AUTO PARTS	\$ 7.34
04/20/2023	43700.251.01.000	MESSICK'S	\$ 740.00
04/03/2023	43700.251.01.000	CARDMEMBER SERVICE	\$ 14.30
04/05/2023	43700.251.01.000	PENN DIESEL SERVICE CO	\$ 121.42

04/05/2023	43700.251.01.000	PENN DIESEL SERVICE CO	\$	524.54	
04/05/2023	43700.251.01.000	PENN DIESEL SERVICE CO	\$	12.92	
		VEHICLE PARTS	\$	2,444.58	
04/20/2023	43700.370.01.000	McCarthy Tire Service	\$	3,557.02	
04/13/2023	43700.370.01.000	KUNTZ & SON INC	\$	40.00	
04/13/2023	43700.370.01.000	KUNTZ & SON INC	\$	49.00	
04/05/2023	43700.370.01.000	BESTLINE EQUIPMENT	\$	1,195.84	
		REPAIRS & MAINTENANCE-EQUIPMENT	\$	4,841.86	
04/03/2023	43900.245.01.000	CARDMEMBER SERVICE	\$	32.40	
		PW-Highway Capital & Paving (includes Liquid Fuels)	\$	32.40	\$ 17,812.37
04/03/2023	45000.260.01.000	Wells Fargo	\$	193.84	
		SMALL TOOLS & MINOR EQUIPMENT	\$	193.84	
04/05/2023	45000.310.01.000	pure pest	\$	49.00	
04/05/2023	45000.310.01.000	Choice Security / Mountain Alarm	\$	244.00	
		PROFESSIONAL SERVICES	\$	293.00	
04/05/2023	45000.320.01.000	Higher Information Group	\$	56.00	
04/05/2023	45000.320.01.000	Higher Information Group	\$	153.09	
04/03/2023	45000.320.01.000	AT&T Mobility	\$	99.04	
04/03/2023	45000.320.01.000	navitas phones	\$	188.82	
		COMMUNICATION	\$	496.95	
04/05/2023	45000.330.01.000	Wex Bank	\$	52.95	
		VEHICLE EXPENSE	\$	52.95	
04/03/2023	45000.420.01.000	CARDMEMBER SERVICE	\$	40.00	
		DUES, SUBSCRIPTIONS, MEMBERSHIPS	\$	40.00	
04/05/2023	45200.141.01.000	Rachael Quigley	\$	513.00	
		Salaries-1099 Program Instructors	\$	513.00	
04/13/2023	45200.240.01.000	SUSAN HILLEGASS	\$	115.00	
04/20/2023	45200.240.01.000	LOWEES GROUP SALES	\$	4,725.00	
		OPERATIONS-TICKETS, TRIPS	\$	4,840.00	
04/27/2023	45200.247.01.000	SAM'S CLUB/GECF	\$	228.14	
04/27/2023	45200.247.01.000	SAM'S CLUB/GECF	\$	20.86	
04/27/2023	45200.247.01.000	SAM'S CLUB/GECF	\$	180.56	
04/27/2023	45200.247.01.000	SAM'S CLUB/GECF	\$	47.88	
04/20/2023	45200.247.01.000	HOBBY LOBBY	\$	114.94	
04/20/2023	45200.247.01.000	SCOTT MATEER	\$	250.00	
04/27/2023	45200.247.01.000	FEESERS INC.	\$	261.89	
04/27/2023	45200.247.01.000	FEESERS INC.	\$	113.38	
04/03/2023	45200.247.01.000	CARDMEMBER SERVICE	\$	17.99	
04/20/2023	45200.247.01.000	Karns Foods	\$	385.61	
		SUPPLIES-COMMUNITY EVENTS	\$	1,621.25	
04/05/2023	45400.226.01.000	W. B. Mason Co	\$	66.54	
		CLEANING SUPPLIES	\$	66.54	
04/13/2023	45400.260.01.000	ULINE	\$	646.44	
04/03/2023	45400.260.01.000	CARDMEMBER SERVICE	\$	24.99	
		SMALL TOOLS & MINOR EQUIPMENT	\$	671.43	
04/05/2023	45400.310.01.000	citywide cleaning	\$	245.51	

		PROFESSIONAL SERVICES	\$	245.51	
04/20/2023	45400.313.01.000	Herbert, Rowland & Grubic, Inc.	\$	361.00	
		ENGINEERING SERVICES	\$	361.00	
04/05/2023	45400.319.01.000	NORMAN KUNTZ	\$	100.00	
		PARKS:Refunds	\$	100.00	
04/11/2023	45400.320.01.000	COMCAST	\$	387.54	
		PARKS:COMMUNICATION-GENERAL FUND	\$	387.54	
04/11/2023	45400.361.01.000	PPL Electric Utilities	\$	91.96	
04/27/2023	45400.361.01.000	PPL Electric Utilities	\$	232.37	
04/27/2023	45400.361.01.000	PPL Electric Utilities	\$	32.67	
04/03/2023	45400.361.01.000	PPL Electric Utilities	\$	1,742.67	
04/05/2023	45400.361.01.000	PPL Electric Utilities	\$	72.66	
04/05/2023	45400.361.01.000	PPL Electric Utilities	\$	37.41	
04/05/2023	45400.361.01.000	PPL Electric Utilities	\$	331.45	
04/05/2023	45400.361.01.000	PPL Electric Utilities	\$	129.18	
		ELECTRICITY	\$	2,670.37	
04/05/2023	45400.366.01.000	ALS Environmental	\$	130.00	
04/05/2023	45400.366.01.000	ALS Environmental	\$	125.00	
04/05/2023	45400.366.01.000	ALS Environmental	\$	100.00	
04/11/2023	45400.366.01.000	PENNA.-AMERICAN WATER CO./PAWC	\$	451.85	
04/11/2023	45400.366.01.000	PENNA.-AMERICAN WATER CO./PAWC	\$	77.66	
		WATER	\$	884.51	
04/27/2023	45400.370.01.000	DEERE CREDIT INC	\$	119.80	
04/27/2023	45400.370.01.000	DEERE CREDIT INC	\$	232.13	
04/27/2023	45400.370.01.000	DEERE CREDIT INC	\$	104.15	
04/13/2023	45400.370.01.000	ULINE	\$	11,074.59	
04/20/2023	45400.370.01.000	Laundry Express Delivery	\$	50.17	
04/03/2023	45400.370.01.000	CARDMEMBER SERVICE	\$	954.97	
04/17/2023	45400.370.01.000	THE HOME DEPOT CRC	\$	1,938.49	
		REPAIR AND MAINTENANCE	\$	14,474.30	
04/05/2023	45400.384.01.000	Walters Environmental Services	\$	118.00	
04/05/2023	45400.384.01.000	Walters Environmental Services	\$	118.00	
04/05/2023	45400.384.01.000	Walters Environmental Services	\$	118.00	
04/20/2023	45400.384.01.000	Walters Environmental Services	\$	317.00	
		RENT OF MACHINERY & EQUIPMENT	\$	671.00	\$ 28,583.19
04/11/2023	47140.000.01.000	orrstown bank	\$	747.84	
04/17/2023	47140.000.01.000	orrstown bank	\$	747.84	
04/20/2023	47140.000.01.000	orrstown bank	\$	10,517.92	
		SM. BORROW PRIN-GENERAL FUND	\$	12,013.60	
04/11/2023	47240.000.01.000	orrstown bank	\$	69.74	
04/17/2023	47240.000.01.000	orrstown bank	\$	69.74	
04/20/2023	47240.000.01.000	orrstown bank	\$	353.15	
		SM BORROW INT.-GENERAL FUND	\$	492.63	\$ 12,506.23
04/11/2023	48700.153.01.000	one america	\$	627.56	
		LONG TERM DISABILITY	\$	627.56	
04/11/2023	48700.154.01.000	one america	\$	520.56	
		SHORT TERM DISABILITY	\$	520.56	
04/11/2023	48700.158.01.000	one america	\$	436.11	
04/11/2023	48700.158.01.000	one america	\$	26.71	

LIFE & ACCIDENT

\$ 462.82

04/03/2023 48700.159.01.000

benecon

\$ 30,860.20

HEALTH INSURANCE

\$ 30,860.20 \$ 32,471.14

\$ 171,171.17