

WEST HANOVER TOWNSHIP BOARD OF SUPERVISORS

7171 Allentown Blvd
Harrisburg, PA 17112

THURSDAY, JANUARY 18, 2024
Board of Supervisors Meeting 6:00 PM

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Invocation**
- 4. Approval of Meeting Minutes from December 21, 2023**
- 5. Approval of Meeting Minutes from January 2, 2024**
- 6. WHT Fire Company In-Person Report**
- 7. Correspondence**

Pennsylvania Department of Community and Economic Development Greenways, Trails and Recreation Grant Program:

In 2023 the West Hanover Township received a \$48,000 grant from the Department of Conservation and Natural Resources to develop a Master Trail Plan for West Hanover Township. This grant award required West Hanover Township to Provide a match of \$48,000. The township budgeted for this, but we also applied for a Department of Community and Economic Development Greenways, Trails and Recreation grant for \$48,000 to cover the match.

The township was informed this week that we will be receiving \$80,000 from the DCED grant program to cover our required match as well as an additional \$32,000. The Township Supervisors and staff are excited to begin this process of developing a Master Trail Plan to identify areas where trails can be constructed connecting neighborhoods to parks and other recreation areas of the township.
- 8. First Public Comment**
- 9. Presentations, Staff & Board Reports:**
 - A. December Zoning Report
 - B. December Engineer's Report
 - C. December WHT Fire Chief's Report
 - D. December Parks & Recreation Meeting Minutes
 - E. December Environmental Advisory Committee (EAC) Mtg. Minutes - No Meeting
 - F. November South Central Emergency Services Chief's Report
 - G. Property Maintenance Log for December 21 through January 11
- 10. Treasurer's Report**
 - A. Monthly Deposits for December were in the amount of \$268,288.95
 - B. Expenditures
 - (1) Payroll for December 29, Net: \$35,807.74 - Gross: \$49,533.55
 - (2) Payroll for January 12, Net: \$43,362.00 - Gross: \$60,442.11
 - (3) Vouchers pre-paid via paper check, ACH transfers & vendor sites for December were in the amount of \$244,185.08

11. Old Business

- A. Buck's Tavern - no new information
- B. Update on the East Hanover Township Advanced Truck Restriction Signing from Route 39 as reviewed by HRG

12. Zoning & Planning

- A. Consideration to approve 22.007 Lezzer Lumber Preliminary Final Land Development Plan as reviewed by HRG
- B. Consideration to approve the final Financial Security Adjustment for 895 Pheasant Road, Hess Residence, in the amount of \$12,007.00, bringing the balance to 0, as reviewed by HRG
- C. Consideration to approve Financial Security Adjustment #2 for Brookview Phase V, in the amount of \$166,220.00, bringing the remaining balance to \$413.00, as reviewed by HRG
- D. Consideration to approve Financial Security Adjustment #4 for Brookview Phase IV in the amount of \$166,270.65, bringing the remaining balance to \$4,752.00, as reviewed by HRG
- E. Consideration to approve the final Financial Security Adjustment for Whitetail Crossing in the amount of \$33,282.00, bringing the remaining balance to 0, as reviewed by HRG

13. New Business

- A. Accept the resignation of Steve Jones from the Parks & Recreation Board effective December 31, 2023
- B. Consideration to approve Resolution 2024-26 Parks & Recreation Board Member(s) - Dawn Keller from Alternate #1 to Seat #4, expiring December 31, 2028
- C. Consideration to approve Resolution 2024-27 Parks & Recreation Board Alternates - Jim Williams to Seat #8 (Alternate #1) and Anthony Cover to Seat #9 (Alternate #2)
- D. Consideration to approve the proposal from River Valley Landscapes for engineered wood fiber (woodcarpet) to be installed at all play sites in the parks in the amount of \$20,644.00

14. Second Public Comment

15. Parks & Recreation Upcoming Events

- 1/15 – Senior Luncheon – Roast Beef, Mashed Potatoes, Honey Glazed Carrots, Dinner roll; Dessert: Tapioca or Chocolate Pudding
- 1/20 – All Day Scrapbooking
- 1/26 – Winter Wonderland Dance 6:30 – 9:30 pm
- 2/03 – Lion’s Club Bingo
- 2/05 -4/15 – AARP Tax Assistance M, W 8 am – 3 pm
- 2/07 – Technology Corner 9 am – 12 pm

16. Supervisor Comments

17. Adjournment

Board of Supervisors Meeting

January 18, 2024 06:00 p.m.

<https://us02web.zoom.us/j/83103678426?pwd=aWVsMEEwSXd4NDRTYlhoVGJNUVhvdz09>

Meeting ID: 831 0367 8426

Passcode: 603205

One tap mobile

+13017158592,,83103678426#,,,,*603205# US (Washington DC)

+13052241968,,83103678426#,,,,*603205# US

Check Date	Account	Vendor Name	Amount	
12/05/2023	13000.040.01.000	Wex Bank	\$ 191.39	
12/05/2023	13000.040.01.000	CARDMEMBER SERVICE	\$ 31.69	
		DUE FROM SENIOR CITIZENS VAN	\$ 223.08	\$ 223.08
12/13/2023	40400.310.01.000	SALZMANN HUGHES P.C.	\$ 11,984.16	
12/13/2023	40400.310.01.000	SALZMANN HUGHES P.C.	\$ 80.00	
12/13/2023	40400.310.01.000	GMS FUNDING SOLUTIONS	\$ 4,100.00	
		Legal & Consulting Professional Services	\$ 16,164.16	
12/18/2023	40500.210.01.000	PITNEY BOWES INC.	\$ 110.48	
12/05/2023	40500.210.01.000	W. B. Mason Co	\$ 45.99	
12/13/2023	40500.210.01.000	Eileen LaForce	\$ 32.97	
12/05/2023	40500.210.01.000	CARDMEMBER SERVICE	\$ 16.96	
12/05/2023	40500.210.01.000	CARDMEMBER SERVICE	\$ 144.23	
12/05/2023	40500.210.01.000	CARDMEMBER SERVICE	\$ 35.64	
12/05/2023	40500.210.01.000	CARDMEMBER SERVICE	\$ 74.95	
12/05/2023	40500.210.01.000	CARDMEMBER SERVICE	\$ 37.56	
12/05/2023	40500.210.01.000	CARDMEMBER SERVICE	\$ 36.93	
		OFFICE SUPPLIES	\$ 535.71	
12/05/2023	40500.260.01.000	Wells Fargo	\$ 351.67	
		SMALL TOOLS AND MINOR EQUIPMENT	\$ 351.67	
12/05/2023	40500.300.01.000	CARDMEMBER SERVICE	\$ 61.46	
12/05/2023	40500.300.01.000	bankcard monthly fees	\$ 38.39	
12/05/2023	40500.300.01.000	bankcard monthly fees	\$ 15.20	
12/05/2023	40500.300.01.000	bankcard monthly fees	\$ 207.30	
12/05/2023	40500.300.01.000	bankcard monthly fees	\$ 147.87	
		OTHER SERVICES & CHARGES	\$ 470.22	
12/05/2023	40500.320.01.000	bcn communications	\$ 287.31	
12/13/2023	40500.320.01.000	COMCAST	\$ 434.88	
12/05/2023	40500.320.01.000	navitas phones	\$ 188.82	
		COMMUNICATION	\$ 911.01	
12/28/2023	40500.325.01.000	Print Works on Demand	\$ 501.20	
		POSTAGE	\$ 501.20	
12/21/2023	40500.384.01.000	PITNEY BOWES INC.	\$ 246.06	
		RENT OF MACHINERY & EQUIPMENT	\$ 246.06	
12/28/2023	40500.420.01.000	humane society of harrisburg area	\$ 250.00	
12/29/2023	40500.420.01.000	CAPITAL REGION COG	\$ 425.00	
12/05/2023	40500.420.01.000	CARDMEMBER SERVICE	\$ 226.23	
		DUES, SUBSCRIPTION, MEMBERSHIPS	\$ 901.23	
12/13/2023	40500.452.01.000	CAPITOL COMPUTER SYSTEMS INC.	\$ 43.75	
12/13/2023	40500.452.01.000	Higher Information Group	\$ 65.00	
12/29/2023	40500.452.01.000	Higher Information Group	\$ 65.00	
12/13/2023	40500.452.01.000	Higher Information Group	\$ 326.67	
12/29/2023	40500.452.01.000	Higher Information Group	\$ 219.98	
12/29/2023	40500.452.01.000	Higher Information Group	\$ 94.50	
12/29/2023	40500.452.01.000	Higher Information Group	\$ 1,496.84	
12/29/2023	40500.452.01.000	Higher Information Group	\$ 881.88	
12/29/2023	40500.452.01.000	Higher Information Group	\$ 217.90	
		CONTRACTED MAINT AGREEMENTS	\$ 3,411.52	
12/05/2023	40900.226.01.000	CARDMEMBER SERVICE	\$ 119.16	
		CLEANING SUPPLIES	\$ 119.16	

12/13/2023	40900.366.01.000	PENNA.-AMERICAN WATER CO./PAWC	\$ 185.21	
		WATER	\$ 185.21	
12/05/2023	40900.450.01.000	Choice Security / Mountain Alarm	\$ 225.00	
		CONTRACTED SVCS-SECURITY SYSTEM	\$ 225.00	
12/13/2023	40900.453.01.000	citywide cleaning	\$ 245.51	
		CONTRACTED SVCS-JANITORIAL	\$ 245.51	
12/13/2023	40900.600.01.000	SR Duffie consulting LLC	\$ 10,255.91	
12/13/2023	40900.600.01.000	SR Duffie consulting LLC	\$ 2,498.00	
12/13/2023	40900.600.01.000	H.EDWARD BLACK & ASSOCIATES LTD	\$ 11,149.17	
12/29/2023	40900.600.01.000	kimmel bogrette	\$ 2,530.00	
		CAPITAL CONSTRUCTION	\$ 26,433.08	
12/05/2023	41100.301.01.000	bcn communications	\$ 574.56	
12/29/2023	41100.301.01.000	Higher Information Group	\$ 2,102.00	
12/29/2023	41100.301.01.000	Higher Information Group	\$ 400.00	
12/29/2023	41100.301.01.000	Higher Information Group	\$ 553.56	
12/13/2023	41100.301.01.000	VERIZON	\$ 114.00	
12/29/2023	41100.301.01.000	VERIZON	\$ 141.99	
12/29/2023	41100.301.01.000	VERIZON	\$ 144.00	
12/05/2023	41100.301.01.000	navitas phones	\$ 841.94	
12/13/2023	41100.301.01.000	Windstream	\$ 74.34	
		General Expenses & Communications - Fire Co.	\$ 4,946.39	
12/13/2023	41300.450.01.000	LIGHT-HEIGEL & ASSOCIATES INC	\$ 7,030.45	
12/13/2023	41300.450.01.000	LIGHT-HEIGEL & ASSOCIATES INC	\$ 2,003.40	
		CONTRACTED SVCS	\$ 9,033.85	
12/05/2023	41400.300.01.000	CARDMEMBER SERVICE	\$ 22.00	
		OTHER SERVICES & CHARGES	\$ 22.00	
12/13/2023	41400.316.01.000	SUMMER MILLER, COURT REPORTER	\$ 205.00	
		Special Legal Services-Planning Commission	\$ 205.00	
12/05/2023	41400.330.01.000	Wex Bank	\$ 67.48	
		VEHICLE EXPENSE	\$ 67.48	
12/30/2023	41400.400.01.000	Mag. Dist. No. MDJ-12-3-05	\$ 42.83	
		COURT COSTS	\$ 42.83	
12/29/2023	41500.331.01.000	Kyle Miller	\$ 250.00	
12/28/2023	41500.331.01.000	Todd Hoffman	\$ 500.00	
		Fire Marshall, Fire Police, Vehicle & Travel	\$ 750.00	\$ 65,768.29
12/13/2023	43000.238.01.000	RYAN SHRADLEY	\$ 184.97	
12/18/2023	43000.238.01.000	DAVE WOLLERTON	\$ 298.92	
12/29/2023	43000.238.01.000	JOSEPH KILLINGER	\$ 35.99	
12/13/2023	43000.238.01.000	RYAN SHRADLEY	\$ 118.37	
12/13/2023	43000.238.01.000	RYAN SHRADLEY	\$ 18.39	
12/18/2023	43000.238.01.000	melvin miller	\$ 116.94	
		CLOTHING & UNIFORMS	\$ 773.58	
12/28/2023	43000.242.01.000	G & S Safety Products	\$ 171.48	
12/28/2023	43000.242.01.000	PSATS	\$ 161.00	
		PROTECTON, SAFETY SUPPLIES	\$ 332.48	
12/05/2023	43000.260.01.000	CARDMEMBER SERVICE	\$ 39.21	

		SMALL TOOLS & MINOR EQUIPMENT	\$ 39.21	
12/05/2023	43000.320.01.000	bcn communications	\$ 287.30	
12/13/2023	43000.320.01.000	COMCAST	\$ 445.20	
12/05/2023	43000.320.01.000	navitas phones	\$ 188.82	
		COMMUNICATION	\$ 921.32	
12/28/2023	43000.330.01.000	AGWAY	\$ 38.01	
12/05/2023	43000.330.01.000	Wex Bank	\$ 2,495.67	
		VEHICLE EXPENSE-FUEL	\$ 2,533.68	
12/29/2023	43000.362.01.000	UGI UTILITIES INC	\$ 978.26	
		GAS-HEATING	\$ 978.26	
12/13/2023	43000.366.01.000	PENNA.-AMERICAN WATER CO./PAWC	\$ 34.11	
		WATER	\$ 34.11	
12/13/2023	43000.370.01.000	citywide cleaning	\$ 245.51	
		REPAIRS & MAINTENANCE-BLDG	\$ 245.51	
12/13/2023	43300.370.01.000	CM HIGH	\$ 1,947.50	
12/13/2023	43300.370.01.000	CM HIGH	\$ 1,522.97	
		REPAIRS & MAINTENANCE-SIGNALS	\$ 3,470.47	
12/28/2023	43700.251.01.000	MSC INDUSTRIAL SUPPLY CO., INC	\$ 63.48	
12/28/2023	43700.251.01.000	MSC INDUSTRIAL SUPPLY CO., INC	\$ 46.98	
12/13/2023	43700.251.01.000	PENN DIESEL SERVICE CO	\$ 118.08	
12/21/2023	43700.251.01.000	NAPA AUTO PARTS	\$ 968.07	
		VEHICLE PARTS	\$ 1,196.61	
12/05/2023	43700.370.01.000	FLEETPRIDE	\$ 2,335.74	
		REPAIRS & MAINTENANCE-EQUIPMENT	\$ 2,335.74	
12/05/2023	43900.245.01.000	CARDMEMBER SERVICE	\$ 60.68	
		PW-Highway Capital & Paving	\$ 60.68	\$ 12,921.65
12/29/2023	45000.238.01.000	SAM'S CLUB/GECF	\$ 211.68	
12/29/2023	45000.238.01.000	TRACTOR SUPPLY	\$ 269.91	
		PARK & REC ADMIN:UNIFORMS-GENERAL FUND	\$ 481.59	
12/05/2023	45000.260.01.000	Wells Fargo	\$ 193.84	
		SMALL TOOLS & MINOR EQUIPMENT	\$ 193.84	
12/05/2023	45000.310.01.000	Choice Security / Mountain Alarm	\$ 225.00	
		PROFESSIONAL SERVICES	\$ 225.00	
12/05/2023	45000.320.01.000	bcn communications	\$ 574.56	
12/29/2023	45000.320.01.000	Higher Information Group	\$ 125.65	
12/29/2023	45000.320.01.000	Higher Information Group	\$ 56.00	
12/13/2023	45000.320.01.000	COMCAST	\$ 300.49	
12/05/2023	45000.320.01.000	COMCAST	\$ 191.14	
12/05/2023	45000.320.01.000	navitas phones	\$ 188.82	
		COMMUNICATION	\$ 1,436.66	
12/05/2023	45000.330.01.000	Wex Bank	\$ 227.22	
		VEHICLE EXPENSE	\$ 227.22	
12/05/2023	45000.420.01.000	CARDMEMBER SERVICE	\$ 180.00	
		DUES, SUBSCRIPTIONS, MEMBERSHIPS	\$ 180.00	

12/05/2023	45000.460.01.000	CARDMEMBER SERVICE	\$ 200.00
		MEETINGS, CONFERENCES, TRAINING	\$ 200.00
12/13/2023	45200.141.01.000	Rachael Quigley	\$ 483.00
		Salaries-1099 Program Instructors	\$ 483.00
12/18/2023	45200.247.01.000	FEESERS INC.	\$ 694.88
12/29/2023	45200.247.01.000	FEESERS INC.	\$ 151.63
12/05/2023	45200.247.01.000	CARDMEMBER SERVICE	\$ 240.00
12/05/2023	45200.247.01.000	CARDMEMBER SERVICE	\$ 476.04
12/05/2023	45200.247.01.000	CARDMEMBER SERVICE	\$ (19.96)
12/05/2023	45200.247.01.000	CARDMEMBER SERVICE	\$ 500.00
12/29/2023	45200.247.01.000	Karns Foods	\$ 43.77
12/29/2023	45200.247.01.000	Karns Foods	\$ 171.54
12/13/2023	45200.247.01.000	BRP Entertainment Inc.	\$ 190.00
12/29/2023	45200.247.01.000	SAM'S CLUB/GECF	\$ 147.18
12/29/2023	45200.247.01.000	SAM'S CLUB/GECF	\$ 283.03
12/29/2023	45200.247.01.000	SAM'S CLUB/GECF	\$ 242.01
12/29/2023	45200.247.01.000	SAM'S CLUB/GECF	\$ 335.87
		SUPPLIES-COMMUNITY EVENTS	\$ 3,455.99
12/05/2023	45400.226.01.000	CARDMEMBER SERVICE	\$ 92.95
12/05/2023	45400.226.01.000	CARDMEMBER SERVICE	\$ 45.70
		CLEANING SUPPLIES	\$ 138.65
12/18/2023	45400.260.01.000	THE HOME DEPOT CRC	\$ 279.00
12/05/2023	45400.260.01.000	CARDMEMBER SERVICE	\$ 592.03
12/29/2023	45400.260.01.000	TRACTOR SUPPLY	\$ 34.99
12/29/2023	45400.260.01.000	TRACTOR SUPPLY	\$ 214.95
		SMALL TOOLS & MINOR EQUIPMENT	\$ 1,120.97
12/28/2023	45400.319.01.000	alex keefe	\$ 20.00
		PARKS:Refunds	\$ 20.00
12/28/2023	45400.362.01.000	Bolig's Propane	\$ 325.34
12/28/2023	45400.362.01.000	Bolig's Propane	\$ 432.65
12/05/2023	45400.362.01.000	CARDMEMBER SERVICE	\$ 8.50
		Gas-Heating	\$ 766.49
12/13/2023	45400.366.01.000	ALS Environmental	\$ 130.00
12/13/2023	45400.366.01.000	PENNA.-AMERICAN WATER CO./PAWC	\$ 70.66
12/13/2023	45400.366.01.000	PENNA.-AMERICAN WATER CO./PAWC	\$ 80.78
		WATER	\$ 281.44
12/13/2023	45400.370.01.000	Laundry Express Delivery	\$ 41.61
12/29/2023	45400.370.01.000	Laundry Express Delivery	\$ 86.72
12/29/2023	45400.370.01.000	Laundry Express Delivery	\$ 23.16
12/13/2023	45400.370.01.000	HORNUNG'S HARDWARE RENTAL	\$ 362.99
12/13/2023	45400.370.01.000	HORNUNG'S HARDWARE RENTAL	\$ 123.94
12/28/2023	45400.370.01.000	bd mechanical llc	\$ 130.00
12/13/2023	45400.370.01.000	citywide cleaning	\$ 245.51
12/29/2023	45400.370.01.000	pure pest	\$ 49.00
12/28/2023	45400.370.01.000	ESPENSHADE'S PLUMBING HEATING	\$ 436.25
12/18/2023	45400.370.01.000	THE HOME DEPOT CRC	\$ 51.85
12/18/2023	45400.370.01.000	THE HOME DEPOT CRC	\$ 66.41
12/13/2023	45400.370.01.000	SLEEPY CREEK LAWN SERVICE	\$ 630.00
12/13/2023	45400.370.01.000	SLEEPY CREEK LAWN SERVICE	\$ 1,880.00
12/13/2023	45400.370.01.000	SLEEPY CREEK LAWN SERVICE	\$ 830.00
12/05/2023	45400.370.01.000	CARDMEMBER SERVICE	\$ 985.60
12/29/2023	45400.370.01.000	TRACTOR SUPPLY	\$ 17.99

12/29/2023	45400.370.01.000	TRACTOR SUPPLY	\$ 26.98	
12/29/2023	45400.370.01.000	TRACTOR SUPPLY	\$ 11.97	
12/29/2023	45400.370.01.000	TRACTOR SUPPLY	\$ 39.98	
		REPAIR AND MAINTENANCE	\$ 6,039.96	
12/29/2023	45400.700.01.000	category five technologies, inc.	\$ 12,590.00	
		CAPITAL PURCHASES	\$ 12,590.00	\$ 27,840.81
12/18/2023	47140.000.01.000	orrstown bank	\$ 763.94	
12/18/2023	47140.000.01.000	Dauphin Co Infrastructure Bank	\$ 84,111.99	
		SM. BORROW PRIN-GENERAL FUND	\$ 84,875.93	
12/18/2023	47240.000.01.000	orrstown bank	\$ 53.64	
12/18/2023	47240.000.01.000	Dauphin Co Infrastructure Bank	\$ 420.65	
		SM BORROW INT.-GENERAL FUND	\$ 474.29	
12/28/2023	48600.355.01.000	SWIF	\$ 22,638.00	
		Fire Co. Workers Comp	\$ 22,638.00	
12/18/2023	48700.153.01.000	one america	\$ 601.88	
		LONG TERM DISABILITY	\$ 601.88	
12/18/2023	48700.154.01.000	one america	\$ 499.06	
		SHORT TERM DISABILITY	\$ 499.06	
12/18/2023	48700.158.01.000	one america	\$ 411.61	
12/18/2023	48700.158.01.000	one america	\$ 25.21	
		LIFE & ACCIDENT	\$ 436.82	
12/05/2023	48700.159.01.000	benecon	\$ 27,905.27	
		HEALTH INSURANCE	\$ 27,905.27	\$ 137,431.25

\$ 244,185.08