

**WEST HANOVER TOWNSHIP WATER & SEWER AUTHORITY
7901 JONESTOWN ROAD, HARRISBURG, PA
TUESDAY, MARCH 20, 2018
REGULAR MEETING**

CALL TO ORDER

The March 20, 2018 regular meeting of the Authority was moved to the West Hanover Park and Recreation building at 628 Walnut Avenue due to anticipating a significant number of residents to attend.

Chairman Kreiser called the regular meeting to order at 6 p.m., followed by the Pledge of Allegiance.

Mr. Kreiser stated that residents would have five minutes each for public comment and that no questions would be answered at the meeting. He encouraged anyone present at the meeting to submit their questions in writing and stated that any questions raised would be answered in writing by the Authority.

ATTENDANCE

Michael A. Kreiser, Chairman
William Rehkop, Vice Chairman
Thomas Stewart, Treasurer
Joseph Sembrot, Secretary
Jeffrey Bowra, Assistant Secretary

PUBLIC COMMENT

Richard Enck, 7112 Hillside Road. Mr. Enck voiced concern over the fact that the residents were not notified individually about the change in meeting location for March.

APPROVAL OF MINUTES

Regular Meeting, February 20, 2018. ***Mr. Stewart moved, seconded by Mr. Rehkop, to approve the Minutes as distributed. The motion was unanimously approved.***

FINANCIAL REPORTS

Mrs. Martin reported that the prepaid invoices for 12/31/2017 totaled \$13,592.29.

Mr. Stewart moved, seconded by Mr. Bowra, to approve the prepaid bills for 12/31/2017 in the amount of \$13,592.29. The motion was unanimously approved.

Mrs. Martin also reported the prepaid invoices for 03/2018 totaled \$62,390.17. She also stated that the pending invoices for 03/2018 totaled \$29,136.53.

Mr. Stewart moved, seconded by Mr. Sembrot, to approve the prepaid invoices for 03/2018 in the amount of \$62,390.17. The motion was unanimously approved.

Mr. Stewart moved, seconded by Mr. Sembrot, to approve the pending invoices for 03/2018 in the amount of \$29,136.53. The motion was unanimously approved.

Receipts for February totaled \$296,213.23.

OLD BUSINESS

Houck Manor. Mr. Shope reported that the comments from the Special Study should be in the Township's hands by the week of March 26.

Houck Manor Sewer Line Installation. Mr. Salisbury called the members' attention to his memorandum dated March 9, 2018 providing some suggestions as to how the Authority might assist residents in the Houck Manor project. He briefly reviewed some of the suggestions/recommendations.

Mr. Kreiser stated that he and Mr. Stewart plan to meet with the staff to discuss some of the concerns that the staff might have related to the maintenance of the grinder pumps, etc.

NEW BUSINESS

Hile Easement Agreement. Mr. Salisbury asked the members to approve a \$30,000 payment to Gerald Hile for the easement on his property required for the Houck Manor/Holiday Park projects. He also asked for authorization to execute an agreement between Mr. Hile and the Authority once an agreement was drafted.

Mr. Stewart moved, seconded by Mr. Sembrot, to approve the \$30,000 payment as well as execute an agreement when prepared. The motion was unanimously approved.

The members' attention was also called to Resolution 2018-A-1 authorizing the acquisition of land owned by Mr. Hile for sanitary sewer purposes.

Mr. Stewart moved, seconded by Mr. Sembrot, to approve Resolution 2018-A-1. The motion was unanimously approved.

Resolution 2018-A-2. The members' attention was called to Resolution 2018-A-2 authorizing the acquisition of land owned by Winslett Holdings LLC for sanitary sewer purposes.

Mr. Stewart moved, seconded by Mr. Bowra, to approve Resolution 2018-A-2. The motion was unanimously approved.

Resolution 2018-A-3. The members' attention was called to Resolution 2018-A-3 authorizing the acquisition of land owned by William Longenecker for sanitary sewer purposes.

Mr. Stewart moved, seconded by Mr. Sembrot, to approve Resolution 2018-A-3. The motion was unanimously approved.

Mid Penn CD Renewal. Mr. Salisbury asked the members to approve a renewal of the Mid Penn CD in the amount of \$3 million for one year at an interest rate of 1.7 percent.

Mr. Stewart moved, seconded by Mr. Rehkop, to approve the renewal of the Mid Penn CD in the amount of \$3 million for one year at 1.7 percent interest. The motion was unanimously approved.

Electric Contract Renewal. Mr. Salisbury called the members' attention to the information for the renewal of the electric power contract. He recommended that the Authority authorize renewal of the contract with Direct Energy beginning 01/01/2019 at a rate of .0506 per kilowatt hour, which is less than the Authority currently pays.

Mr. Stewart moved, seconded by Mr. Rehkop, to renew the electric contract with Direct Energy beginning 01/01/2019. The motion was unanimously approved.

PUBLIC COMMENT

Richard Enck, 7112 Hillside Road. Mr. Enck raised a question regarding simplex pumps. He asked whether or not Keystone Correctional had a simplex pump and whether that contributed to the back-up at the Township office in 2017.

Mr. Salisbury responded that Keystone has a duplex pump, which are generally recommended for commercial establishments. He added that the grinder pump had nothing to do with the back-up at the Township office; it was caused by a collapsed line in the basement.

Richard McNeal, 635 Chestnut Avenue. Mr. McNeal stated that he was having a difficult time hearing as people were not speaking into the microphones.

He added that he was glad to hear that the Authority might offer some assistance to the residents in Houck Manor.

CORRESPONDENCE

Mr. Salisbury briefly reviewed the correspondence included in the packet and called the members' attention to the comments submitted in response to the Act 537 Plan Special Study.

AUTHORITY MEMBER COMMENTS

Jeff Bowra. Mr. Bowra stated that he appreciated the suggestions/recommendations made by Mr. Salisbury and thought they offered good discussion points to come up with something fair and reasonable for the residents.

Bill Rehkop. Mr. Rehkop stated that the comments to the Special Study showed that a lot of thought and effort went into the preparation of the comments.

Joe Sembrot. Mr. Sembrot had no comments.

Tom Stewart. Mr. Stewart had no comments.

Mike Kreiser. Mr. Kreiser had no comments.

REPORTS

Authority Manager. Mr. Salisbury submitted a written report. He added that hopefully a new sludge press could be installed during 2018 and that Mr. Shope completed the Chapter 94 Report for 2017.

Authority Engineer. Mr. Shope had no further report.

Authority Solicitor. Mrs. Van Eck stated that she met with Mr. Salisbury and Mrs. Martin earlier in the day and that the procedures for collections would be revamped and presented to the Authority for approval.

ADJOURNMENT

Mr. Stewart moved, seconded by Mr. Bowra, to adjourn the meeting. The motion was unanimously approved. The meeting adjourned at 7 p.m.

Respectfully submitted,

Gail A. Martin, Recording Secretary