



West Hanover Township - Park & Recreation Board Meeting Agenda

628 Walnut Ave. Harrisburg, PA 17112

January 18, 2017

7:00 PM

Type of Meeting: Regular Monthly Board Meeting

I. Call to Order

II. Roll Call

___ Jeff Holt, Chairman

___ Rebecca Schwartz, Vice Chairman

___ Jan Bahret, Secretary

___ Gloria Zimmerman

___ Debbie Hetrick

___ Wade Cope

Invitees – Members of public interested in serving on Parks & Rec Board.

III. Approval of Minutes - from meeting held on Wednesday, December 21st, 2016

IV. Public Comment

V. Presentations / Reports

a) Don Holmes, P&R Director

- a. BOS Decision on mowing contract – Don put forth the 2016 contract and spoke to vendor, Green's Lawn Care, who will honor the same pricing structure for 2017. BOS decided to put the contract back up for bid for 2017 season.
- b. Review of Game Day event – 50+ attendees, all costs covered by Township Manager through a storm water education grant program.

- c. Review of P&R Board Applications – Please email Don your suggestions by week’s end so that I can present to the BOS at their next meeting.
- d. Presenting a monthly eNewsletter to go out to all email contacts on the first of each month. This will advertise upcoming activities, programs, events and excursions. Also, it gives P&R a platform to advertise sponsors to give them additional benefits for sponsoring programs
- e. Presenting new sponsorship packages for existing, lost and future donors. Don tried to put together an attractive package of options.
- f. Presenting new volunteer opportunity structure. This will help use people to their strengths, eliminate confusion, and give them some ownership of their department in which they are designated, as well as creating new opportunities.
- g. Future meetings to be held at the municipal building – Don will let everyone know for sure prior to next meeting.
- h. Update on Lenker Park Extension

b) Baseball Assoc. – Mike Yutesler / Scott McManamon

VI. Old Business

- a) Park & Rec Comprehensive Plan – Don is working on soliciting quotes from 3 engineering firms to start working on a 2017 plan
- b) Steel doors at Houck Memorial Park – Don Holmes is still working on quotes for this project
- c) Ped Path – Is there any possibility of moving forward with a township wide park-to-park ped path system?
- d) Movie license – We have acquired a license for indoor & outdoor movies and are moving forward with selecting titles. License was \$550 for the year and Approx. \$175 per movie. Opening sponsorship opportunities for \$250 per movie.
- e) Update of fee schedule for parks and recreation center – Don Holmes will present an updated version at the February Board meeting for review.
- f) Baseball Association – Submitted changes to BOS – Approved. Eliminated field from Fairville Park to develop into additional recreation areas.

VII. New business

- a) Ideas for new addition to Lenker Park (ie. Ped path, pavilion, Frisbee golf, extension of parking lot) Don Holmes to present HRG proposed sketch.
- b) Ideas for additions for Fairville Park (ie. Pavilion, band shell, more ped path, etc.)

VIII. Correspondence:

None

IX. Upcoming Events / Classes / Excursions

- a) Wed. January 25th Children’s Cooking Class 6:00 pm – 8:00 pm
- b) Thurs. February 2nd Indoor Movie Night 6:30 pm – 8:30 pm
- c) Thurs. February 9th Maryland Live Casino
- d) Sat. February 18th King of Prussia Mall Shopping
- e) Sat. February 25th When It Rains, It Drains! 1:00 pm – 4:00 pm
- f) Thurs. March 16th Philadelphia Flower Show
- g) Sat. March 18th All Day Scrapbooking 8:00 am – 10:00 pm
- h) Wed. March 22nd Community Dinner - Pot Pie 5:00 pm – 8:00 pm
- i) Sat. March 25th Charlie Daniels Band ~ American Music Theatre

X. Public Comment

XI. Adjournment

Public meeting attendees, please note that all P&R public board meetings are recorded to ensure accuracy of the record.