

**WEST HANOVER TOWNSHIP WATER & SEWER AUTHORITY
7901 JONESTOWN ROAD, HARRISBURG, PA
TUESDAY, JULY 19, 2016
REGULAR MEETING**

CALL TO ORDER

Chairman Steinmeier called the regular meeting to order at 6 p.m., followed by the Pledge of Allegiance.

ATTENDANCE

Donald L. Steinmeier, Chairman
Michael A. Kreiser, Vice Chairman
Thomas Stewart, Treasurer
Kenneth L. Tyndale, Assistance Secretary

PUBLIC COMMENT

Goren Bulatovic, 7209 Creek Bottom Road. Mr. Bulatovic appeared before the Authority to request relief from being charged two EDUs (\$312 per quarter) for his property. His property consists of the main residence and a guest house where his parents reside. His father passed away recently and he contends that his mother does not use services equal to the monthly (\$52) sewer fee.

The Authority discussed his request and agreed by consensus not to grant any relief from the quarterly fee for the guest house. He will continue to be billed at a rate of \$312 per quarter.

In addition, the Authority brought to Mr. Bulatovic's attention the fact that when he appeared before them in September 2015 requesting a waiver of the tapping fee for the guest house, the request was granted. However, at that time, Mr. Bulatovic made a verbal agreement to keep the sewer charges in good standing for the property at 7209 Creek Bottom Road as well as the property he owns on Wells Drive. That has not occurred and, in fact, the sewer arrears currently due for both properties totaled \$541.39. Mr. Bulatovic paid the arrears prior to leaving the meeting.

APPROVAL OF MINUTES

Regular Meeting, May 17, 2016. ***Mr. Stewart moved, seconded by Mr. Kreiser, to approve the Minutes as distributed. The motion was unanimously approved.***

FINANCIAL REPORTS

Mr. Salisbury reported that the prepaid invoices totaled \$34,109.16; pending invoices totaled \$20,184.53.

Mr. Kreiser moved, seconded by Mr. Tyndale, to approve the prepaid invoices in the amount of \$34,109.16. The motion was unanimously approved.

Mr. Kreiser moved, seconded by Mr. Stewart, to approve the pending invoices in the amount of \$20,184.53. The motion was unanimously approved.

Receipts for June totaled \$126,475.40.

OLD BUSINESS

Sheriff Sales. Mr. Yost reported that a Judgment was prepared to be entered for the Duncan property and several other. The Sheriff Sale will proceed on the Grove property.

Resolution Changes Related to Echo Housing. Mr. Yost indicated that he is still reviewing the recommended revisions offered by Mr. Shope.

NEW BUSINESS

Authority Vacancy. Mr. Steinmeier announced that an Executive Session was held on July 19, 2016 at 5:30 p.m. to discuss the vacancy.

Mr. Stewart moved, seconded by Mr. Kreiser, to recommend William Rehkop to the Board of Supervisors to fill the vacancy. The motion was unanimously approved.

Brookview Phase IV. Mr. Salisbury stated that the Authority's inspector verified that the installation and testing was completed for Brookview Phase IV. Yingst Homes has requested a reduction in the Letter of Credit from \$200,000 to \$30,000 for the 18-month maintenance bond as per the Sewer Extension Agreement.

Mr. Keiser moved, seconded by Mr. Stewart, to reduce LOC #D006957 from \$200,000 to \$30,000. The motion was unanimously approved.

Newsletter Article. Mr. Salisbury called the members' attention to the newsletter article that provides information on the public sewer extension into Houck Manor and Holiday Park. By consensus, the Authority members agreed that the article should be submitted as written to the Township for inclusion in the next Township Newsletter.

PUBLIC COMMENT

Brenton Heard, 605 Walnut Ave. Mr. Heard was present at the meeting to request some information on the Houck Manor and Holiday Park project.

CORRESPONDENCE

Mr. Salisbury reviewed the correspondence in the packet.

AUTHORITY MEMBER COMMENTS

Mike Kreiser. Mr. Kreiser had no comments.

Ken Tyndale. Mr. Tyndale had no comments.

Tom Stewart. Mr. Stewart had no comments.

Don Steinmeier. Mr. Steinmeier had no comments.

REPORTS

Authority Manager. Mr. Salisbury submitted a written report.

Authority Engineer. Mr. Shope reported that he had been in contact with NuTerra regarding the status of the proposed composting proposal and agreement. He was advised that NuTerra was still interested in the project and that a response would be provided for the August 2016 meeting.

Authority Solicitor. Mr. Yost had no additional report.

ADJOURNMENT

Mr. Tyndale moved, seconded by Mr. Kreiser, to adjourn the meeting. The motion was unanimously approved. The meeting adjourned at 7:15 p.m.

Respectfully submitted,

Mark A. Salisbury