



West Hanover Township - Park & Recreation Board Meeting Minutes

628 Walnut Ave. Harrisburg, PA 17112

March 20, 2017

Type of Meeting: Regular Monthly Board Meeting

Invitees: None

I. **Call to Order:** Meeting called to order by Jeff Holt at 7:00 pm.

II. **Roll Call:** Jeff Holt, Chairman; Jan Bahret, Secretary; Debbie Hetrick; Marc Ehnnot

Absent: Gloria Zimmerman, Wade Cope, Rebecca Schwartz

Also in attendance: Alan Love, SDS

III. **Approval of Minutes:** Debbie Hetrick made a motion to approve the minutes from the regular monthly meeting held on February 15th, seconded by Jan Bahret. Motion passed unanimously.

IV. **Public Comment** – None.

V. **Board Presentations:** Don Holmes was present to make the following presentations to the Board:

- a) Don touched base about regrading work & foul line projects needed in Fall on baseball fields, working with Bailey Landscaping. Mr. Holt asked Don to discuss the taper lines on the infields with Greens Lawn Care to avoid damage.
- b) Don will be inspecting all of the fencing at Houck Memorial & Houck Manor fields. Mr. Holt asked Don to work with baseball assoc. to avoid ‘soft toss’ batting practice against fences.

- c) Don shared about his meeting with Sue Eitner from South Hanover Township P&R and Anthea Gibbons for East Hanover Township P&R and explained plans to meet regularly and work together in the future.
- d) Don reported progress with Eagle Scout projects and riparian buffer rebuild at Houck Manor Park. Planting will take place this spring
- e) Don connected with the President of the Lions Club. Don joined the club and will assist them in rebuilding their membership and will hopefully be able to work together down the road, especially on Baseball / Softball Field projects.
- f) Don noted that he will be providing a Quarterly Report to the BOS at the 4/17 meeting.

VI. Old Business

- a) Parkview @ Birch Run Development – Alan Love, Engineer with SDS, was present and asked for the opportunity to address the Board to once again review plans of the proposed park land donation to the Township and answer any questions from the Board. He explained the text amendment and what it means. Mr. Love further explained the layout of the land and noted the uses that were priorities of WH residents per the comprehensive plan. Mr. Love noted that the dam / emergency spillway will be reviewed by engineering firm prior to land being turned over to the township. Builder, DeSouza Brown, will also work with Parks & Rec to build parking facilities, trail improvements, etc. Mr. Love requested Board support in form of a letter to the BOS and offered a guided tour of the property to the Board upon request. Motion made by Debbie Hetrick to prepare a letter of recommendation to the BOS in favor of the park land donation, seconded by Marc Ehnot. Motion passed unanimously.
- b) Comprehensive Plan – Work in progress. Don gave a recap of the meeting with Daniel Rosario, Township Manager, and Erin Letavic from HRG. Proposal is being prepared and will be presented to the BOS upon completion.
- c) Steel Doors – Don presented 4 quotes to be considered. The Board chose the quote by Central State Door Service to put forth to the BOS for approval. Motion made by Mrs. Bahret to put forth steel door quotes and recommendation to the BOS, seconded by Mrs. Hetrick. Motion passed unanimously.
- d) Ped Path – Rebecca Schwartz will be presenting to the BOS at a workshop on Monday April 3 at 6:00 pm.

- e) Fee Schedule – Don presented an updated proposal for review, based on recommendations from the Board. A motion was made by Mrs. Hetrick to put the proposed fee schedule forward to the BOS for approval, seconded by Mr. Ehnot. Motion passed unanimously.
- f) Mowing Contract – Upon recommendation from the P&R Board, Green’s Lawn Care has been selected by the BOS to hold the mowing contract for 2017.
- g) Rec Center Promotion – Once the new fee schedule is approved, the Board will make recommendations for advertising the Rec Center Rentals.

VII. New Business

- a) Lezzer Lumber – Donating \$1000 in store credit and employees will volunteer their time on a weekend to help us build something in one of our parks. They asked the Board for a recommendation. Board discussed several projects and will recommend the Horseshoe Pit project for Lenker Park. Don will meet with the General Manager to get his input on the project.
- b) Hall Dedication – To show appreciation for those in our township who support Parks & Recreation, the Board made motions to put forward recommendations to the BOS to make the following dedications:
 - a. Mrs. Hetrick made a motion to dedicate the Social Hall in the Rec Center to the Hoffman Family, formally known as ‘Hoffman Hall’, seconded by Mr. Ehnot.
 - b. Mr. Ehnot made a motion to dedicate the Activity Room to the men and women, past and present, who have served for our Fire Company 36, formally known as the ‘Engine Room’, seconded by Mrs. Bahret. Motion passed unanimously.

VIII. Upcoming Events

- a) Discussed upcoming events and excursions.

IX. Correspondence - None

X. Public Comment – None

XI. Board Comments - None

XII. Adjournment - Motion made by Mrs. Bahret to adjourn meeting at 8:04 pm, seconded by Mrs. Hetrick. Motion passed unanimously.