

**WEST HANOVER TOWNSHIP BOARD OF SUPERVISORS
7171 ALLENTOWN BOULEVARD, HARRISBURG, PA 17112
MONDAY, SEPTEMBER 19, 2016**

CALL TO ORDER

Chairman Klein called the meeting to order at 7:00 PM followed the Pledge of Allegiance and the invocation.

ROLL CALL

Harold Harman, Supervisor Adam Klein, Chairman
Donald Steinmeier, Secretary-Treasurer Gloria Zimmerman, Vice Chairman

APPROVAL OF MINUTES

Regular meeting – September 6, 2016- *Mrs. Zimmerman moved, seconded by Mr. Steinmeier to approve the regular meeting minutes of September 6, 2016. Motion passed unanimously.*

Workshop meeting – September 6, 2016- *Mrs. Zimmerman moved, seconded by Mr. Steinmeier to approve the workshop meeting minutes of September 6, 2016. Motion passed unanimously.*

Workshop meeting – September 12, 2016- *Mrs. Zimmerman moved, seconded by Mr. Harman to approve the workshop meeting minutes of September 12, 2016. Motion passed unanimously.*

CORRESPONDENCE

Chairman Klein briefly reviewed the correspondence items and informed the public that all correspondence is available for review.

PUBLIC COMMENT

Mark Chiles, 228 Brookridge Court- Mr. Chiles thanked the board and Mr. Rosario for helping get Tiverton Lane paved. He asked when the outstanding items (replacement of concrete curbs, drains, and inlet boxes) will be completed. Mr. Chiles asked if the retention pond is still in violation with DEP. Chairman Klein stated that the problem is that the township can't do anything while Classic Communities is in bankruptcy. He said the township has filed a claim against the bankruptcy but the legal process must be followed. Solicitor Yost commented that no work will be completed during the bankruptcy proceedings. Mr. Chiles stated the development is looking for guidance from the board of supervisors. Chairman Klein said the board needs to find how far along they are in bankruptcy court. The board will hold an Executive Session to develop a plan.

Patrick Mowery, 218 South Fairville Avenue- Mr. Mowery stated he heard speed bumps were going to be installed along Manor Drive. Mr. Harman explained that if speed bumps are installed the township will lose the liquid fuels allocation from PennDOT for that road. He explained that speed humps are permissible however a traffic study must be completed in order for PennDOT to approve. The issue is still under consideration by the board.

PRESENTATIONS, STAFF/BOARD REPORTS: None

TREASURER’S REPORT: Mr. Steinmeier reported the following fund balances:

A. Fund Balances (Fund balances are presented for reference only.)

General Fund Balance as of September 16, 2016	\$2,355,601.25
Liquid Fuels Balance as of September 16, 2016	\$557,597.09
Capital Reserve Fund Balance as of September 16, 2016	\$635,091.10

B. Deposit Activity since September 6, 2016 \$28,859.12

Mr. Steinmeier reported the gross payroll of September 16, 2016 totaled \$29,091.43. *Mrs. Zimmerman moved, seconded by Mr. Steinmeier to approve the payroll of September 16, 2016 in the amount of \$29,091.43. Motion passed 3-0, with Mr. Harman abstaining.*

Mr. Steinmeier reported the vouchers prepaid to meet due dates were \$15,039.50. *Mrs. Zimmerman moved, seconded by Mr. Harman to approve the vouchers prepaid to meet due dates in the amount of \$15,039.50. Motion passed unanimously.*

Mr. Steinmeier reported the total for the vouchers to be approved is \$30,921.95. *Mr. Harman moved, seconded by Mrs. Zimmerman to approve the vouchers in the amount of \$30,921.95. Motion passed unanimously.*

Mr. Steinmeier reported the total for the vouchers to be approved and paid from Fire Tax is \$1,632.61. *Mrs. Zimmerman moved, seconded by Mr. Harman to approve the vouchers to be paid by Fire Tax in the amount of \$1,632.61. Motion passed unanimously.*

PLANNING COMMISSION AND ZONING REPORTS: None

OLD BUSINESS

Discussion- Classic Communities, Stormwater and Road Issues- Discussed under Public Comment.

Mitch Moritz, 215 Brookridge Court- Mr. Moritz asked how many bonds are being held by the township and the amount of the bonds. Mr. Rosario stated that Phase 1 has been completed and all bonds were released. There was discussion as to why a completion date was never set for the pond. Mr. Rosario explained that the township can’t dictate the developers schedule for completion. Solicitor Yost will research the bond issue and amount.

NEW BUSINESS

Motion – Consent Items: Section 607. (4): Daniel Rosario, PENNBOC Conference

Mrs. Zimmerman moved, seconded by Mr. Harman to authorize attendance for Daniel Rosario to the PENNBOC Conference from September 28-30, 2016 at a cost of \$429.00. Motion passed unanimously.

Motion- Approval of Abandonment of Emergency Access Road in Brynfield Development- Steve Dzurandin legal counsel for the Brynfield Homeowners Association addressed the board. Mr. Dzurandin explained the request for approval of abandonment of the emergency access road. Mr.

Steinmeier asked if the residents of the development have been notified on this request. Mr. Dzuranin stated that residents were informed at the annual HOA meeting. Mr. Steinmeier asked what the HOA plans to do with the land. Mr. Dzuranin said there are no immediate plans for the land and that it will remain an open area. Mr. Steinmeier commented that once the township vacates a road the township has no further responsibility. Mr. Dzuranin explained that this is not a request to vacate a road, that it is a request for approval of abandonment of the emergency access road. Chairman Klein suggested that staff prepare a Resolution for the board to adopt. Mr. Dzuranin requested to review the draft of the Resolution.

Motion-Authorization to pay Verizon for Utility Relocation at Exit 77/Agreement with PennDOT-

Mr. Rosario provided the background regarding the utility relocation as part of the Exit 77 project. He reviewed the email correspondence between the township and a PennDOT representative in March 2013 regarding payment to Verizon. Mr. Rosario explained that the township's contract was never closed out by the township and the township never requested a final invoice from Verizon. The township is to pay the invoice and then submit a request to PennDOT for 50% reimbursement. Solicitor Yost stated his concern is that PennDOT may not authorize a 50% reimbursement. Chairman Klein suggested to hold off on paying the invoice until Solicitor Yost can review the agreement and statute of limitations.

Motion-Authorization to Purchase Mower- Mr. Harman explained that the existing mower is very old and needs to be repaired. The new mower will be used at the township building, fire station #1, and for certain residential mowing areas. Three quotes have been obtained. Mr. Harman recommends purchasing a Ferris Mower from Messick's. The quote is part of the state contract and can be paid by liquid fuels.

Mrs. Zimmerman moved, seconded by Mr. Harman to purchase a Ferris Mower from Messick's for \$10,529.00 to be paid by liquid fuels. Motion passed unanimously.

OTHER BUSINESS THAT MAY COME BEFORE THE BOARD

Mr. Rosario stated that he will advertise to set a date for a public hearing for the addition of ECHO Housing regulations to 195-100 of the Zoning Ordinance.

Mr. Steinmeier asked the Mr. Harman contact Don Weikel. Mr. Weikel informed Mr. Steinmeier that the drainage problem between his home, fire station #1, and the Zink property is getting worse.

Mr. Rosario presented a memo to the board regarding the maintenance and utility costs for the recreation center and the township building from 2013 to present. He provided a brief overview of the two lots that the township owns which is approximately 10.62 acres. Mr. Rosario presented a concept plan for the township staff to move to the parks and recreation center for the board to review and discuss. Chairman Klein commented that moving township staff to the recreation center would be an expensive project. He stated that Mr. Rosario is putting the cart before the horse. Chairman Klein suggested the township property be appraised if the board wants to consider moving the township staff. Mr. Steinmeier suggested a restoration company be contacted to see what would need to be done to bring the township building up to date. He suggested finding out how much it would cost to upgrade the township office building. Mr. Harman commented that some mornings the odor is so strong that the township staff open the front door air out the building. Mrs. Zimmerman thanked Mr. Rosario for his presentation.

PUBLIC COMMENT

Jay Megonnell, 7440 Fishing Creek Valley Road- Mr. Megonnell stated the every month the township receives rent for the cell tower and that lot should not be sold. Mrs. Zimmerman commented that the township would not sell that tract of land.

SUPERVISORS COMMENTS: None

ADJOURNMENT: 8:00 PM