

**WEST HANOVER TOWNSHIP BOARD OF SUPERVISORS
7171 ALLENTOWN BOULEVARD, HARRISBURG, PA 17112
MONDAY, JUNE 13, 2016**

WORKSHOP SESSION

CALL TO ORDER – 6:00 p.m.

Chairman Klein called the workshop to order at 6:00 pm.

ROLL CALL

Harold Harman, Supervisor

Adam Klein, Chairman

Steve Kurtz, Supervisor

Don Steinmeier, Secretary-Treasurer

Gloria Zimmerman, Vice Chairman

Parks & Recreation Staff/Board present: Dixie Fesig, Jan Bahret, Paul Boltz, Wade Cope, Donald Holmes, Jeff Holt, Gloria Zimmerman

PUBLIC COMMENT: None

OLD TOPICS: None

NEW TOPICS

Parks & Recreation Board

The Reserve at Manada FILO Fees: Mrs. Fesig addressed the board regarding the use of the FILO funds. She stated that Jerry Murphy representative for the Reserve at Manada rejected all proposed projects presented by the parks and recreation board. She said that he has requested the \$192,000.00 FILO funds for Phase I be returned to his company. Mrs. Fesig said the parks and recreation board is recommending the replacement of playground equipment at four of the township parks. Doug Maynard from Bitting Recreation made a presentation to the board regarding the playground equipment that the parks and recreation board is recommending. Bitting Recreation is an approved COSTARS vendor and highly recommends the company that manufactures the equipment. The parks that would receive playground equipment are: Fairville, Houck Manor, Lenker, and Skyline Commons. There was general discussion regarding the replacement of the equipment and fees involved. The approximate cost for all equipment is \$309,807.00. Fairville Park has the oldest playground equipment and is the park most in need of new playground equipment. Solicitor Yost said that he will provide advice to the board of supervisors in an Executive Session. Mr. Holt and Mr. Steinmeier both reiterated that Mr. Murphy rejected all proposed projects presented by the parks and recreation board.

Chairman Klein moved, seconded by Mrs. Zimmerman approved the four playground equipment projects pending legal advice from Solicitor Yost. Motion passed unanimously.

Catering Agreement: Mr. Holt addressed the board regarding the suggestion of the township working with catering companies to increase the social hall rentals. He asked if the board would consider amending Section 139-3, Section J to allow alcohol to be served at the recreation center. Don Holmes who works for C&J Catering provided an example of a catering contract and a

certificate of liability insurance from a catering company. The certificate of insurance takes the liability off the township and onto the catering company. Solicitor Yost suggested that the township should have some insurance coverage even though the public is renting the space and the caterer has the insurance. There was a brief discussion regarding additional insurance. Mr. Rosario will contact the insurance carrier for further information and comments. Mr. Holmes explained that the catering company employees who serve the alcohol are RAMP (Responsible Alcohol Management Program) certified. He stated that no alcohol will be sold, the guest provides the alcohol and caterer serves it. Mr. Holt asked for board approval to continue working toward amending the Ordinance and finalizing a catering agreement. The parks and recreation board would like to have this project completed by early fall so the recreation center can be rented for holiday parties. It was the consensus of the board that the parks and recreation board move forward with the project. Mr. Kurtz asked for a projection of the expense and potential revenue of the project before the board gives the final approval. Mr. Holmes will work with Mrs. Fesig and Mr. Rosario on the projection report.

Park Issues- Mrs. Fesig informed that board that she witnessed the following incidents at Skyline Commons Park: (1) Children moved the bleachers from the soccer field to the top pavilion and were playing on the top of the roof. Mrs. Fesig spoke to the children, but had a hard time getting them off the roof. (2) A couple and teenager were hitting golf balls of the soccer field. Mrs. Fesig explained why residents are not allowed to hit golf balls at the park. The woman said that she knew they were breaking the park rules. Mrs. Fesig asked for guidance in how to handle residents who are breaking park rules. There was discussion that the state police could be called since it is considered trespassing, but they would probably not respond quickly to the call. Mrs. Zimmerman suggested asking for their names, get license plate numbers, and take their picture. If identified a violation letter could be sent from the township. Mrs. Fesig is obtaining a quote to have concrete pads poured to the secure the bleachers.

Agreement between A.P. Williams and Township for the Recreation Center Storage Addition- Solicitor Yost stated the only issue he has with the agreement is that a payment performance bond will not be provided. He said that under the second class township code a payment performance bond is required. Solicitor Yost will want to review the bond prior to final approval of the agreement. Mrs. Fesig will contact Mr. Williams regarding the payment performance bond. Solicitor Yost said that Mr. Williams can contact him directly with any questions.

Ordinance 2016-01, ECHO Housing- Mr. McFeaters, township SEO addressed the board regarding DEP requirements on ECHO Housing. He reviewed the conditions that must be met in order to have the Act 537 sewage facilities planning requirements waived. The conditions are as follows: (1) The unit is located on a lot that is the permanent residence of the immediate family member providing the care to the immediate family member. (2) There is no subdivision of the lot to accommodate the unit. (3) The unit is temporary and will be removed when the immediate family member no longer resides in the unit. (4) The sewage flows from the unit will not exceed 400 gallons per day. (5) All applicable permits and approvals for the connection, modification, or installation of the sewage facilities to accommodate the unit are obtained from the SEO and local officials. There was general discussion regarding the proposed Ordinance. Mr. Steinmeier commented that it will be an administrative nightmare. The proposed Ordinance has been sent to TCPC for their review and comments.

ADJOURNMENT: 7:10 PM

An Executive Session was held immediately following the workshop.