

**WEST HANOVER TOWNSHIP BOARD OF SUPERVISORS  
7171 ALLENTOWN BOULEVARD, HARRISBURG, PA 17112  
MONDAY, SEPTEMBER 18, 2017**

**CALL TO ORDER**

Chairman Klein called the meeting to order at 7:00 PM followed the Pledge of Allegiance and the invocation.

**ROLL CALL**

Harold Harman, Supervisor	Adam Klein, Chairman
Kyle Miller, Supervisor	Donald Steinmeier, Secretary-Treasurer
Gloria Zimmerman, Vice Chairperson	

**APPROVAL OF MINUTES**

Regular Meeting –September 5, 2017- *Mrs. Zimmerman moved, seconded by Mr. Harman to approve the regular meeting minutes of September 5, 2017. Motion passed unanimously.*

Workshop Meeting –September 5, 2017- *Mrs. Zimmerman moved, seconded by Mr. Harman to approve the workshop minutes of September 5, 2017. Motion passed unanimously.*

Workshop Meeting –September 11, 2017- *Mrs. Zimmerman moved, seconded by Mr. Steinmeier to approve the workshop meeting minutes of September 11, 2017. Motion passed 4-0, with Chairman Klein abstaining.*

**CORRESPONDENCE**

**FROM:** West Hanover Township, Marty Sowers **TO:** Mary A. Keleman **RE:** §108.1.5 Dangerous structure or premises- Mr. Rosario stated Mr. Sowers has received no response from the resident. This letter is the final notice regarding the violation.

**PUBLIC COMMENT**

Tony Forlizzi, 6955 Ellis Circle- Mr. Forlizzi who is on the HOA board for Aarondale wanted to commend Mr. Rosario for the manner in which he conducted the meeting held on September 6<sup>th</sup>. The purpose of the meeting was to discuss stormwater issues and to clarify that the development is private and the roads are not dedicated to the township. Mr. Forlizzi commented that Mr. Rosario answered all questions asked by residents and conducted the meeting in a professional manner. Mrs. Zimmerman commented that she attended the meeting and also expressed to Mr. Rosario what a great job he did that evening.

**PUBLIC HEARING/MEETINGS: None**

**PRESENTATIONS, STAFF/BOARD REPORTS: No Comments**

**TREASURER’S REPORT:** Mr. Steinmeier reported the following fund balances:

A. Fund Balances (Fund balances are presented for reference only.)

General Fund Balance as of September 15, 2017	\$3,191,424.00
Liquid Fuels Balance as of September 15, 2017	\$739,221.10
Capital Reserve Fund Balance as of September 15, 2017	\$648,055.55

B. Deposit Activity since September 6, 2017 \$5,535.16

Mr. Steinmeier reported the gross payroll of September 15, 2017 totaled \$35,795.18. ***Mr. Miller moved, seconded by Mrs. Zimmerman to approve the payroll of September 15, 2017 in the amount of \$35,795.18. Motion passed 4-0, with Mr. Harman abstaining.***

Mr. Steinmeier reported the vouchers prepaid to meet due dates were \$500.00. ***Mr. Harman moved, seconded by Mrs. Zimmerman to approve the vouchers prepaid to meet due dates in the amount of \$500.00. Motion passed unanimously.***

Mr. Steinmeier reported the total for the vouchers to be approved is \$68,208.97. ***Mr. Miller moved, seconded by Mr. Harman to approve the vouchers in the amount of \$68,208.97. Motion passed unanimously.***

Mr. Steinmeier reported the total for the vouchers to be approved and paid from Fire Tax is \$5,195.17. ***Mrs. Zimmerman moved, seconded by Mr. Harman to approve the vouchers to be paid from Fire Tax in the amount of \$5,195.17. Motion passed unanimously.***

## **PLANNING COMMISSION AND ZONING REPORTS**

Mr. Rosario stated the requested dates for the hearings is October 16<sup>th</sup>.

Motion- Authorization to Set Hearing Date; Ordinance 2017-05, Chapter 187-38 Vehicles and Traffic- A resident asked for clarification on what this Ordinance addresses. Mr. Rosario explained that the Ordinance change would address no parking zones in the township.

Motion-Authorization to Set Hearing Date; Ordinance 2017-06, Chapter 67 Animals, Definitions- Mrs. Zimmerman asked for clarification regarding the definition added. Mr. Rosario explained that fowl including chickens would be added under Livestock. There was a brief discussion regarding domestic animals and exotic animals.

Motion-Authorization to Set Hearing Date; Ordinance 2017-07, Chapter 195, Zoning Development Standards- No comments or questions.

Motion-Authorization to Set Hearing Date; Ordinance 2017-09, Chapter 195, BOCA to UCC revised – No comments or questions.

***Chairman Klein moved, seconded by Mr. Miller to set a hearing date of October 16<sup>th</sup> for Ordinance 2017-05, Chapter 187-38 Vehicles and Traffic, Ordinance 2017-06, Chapter 67 Animals, Definitions, Ordinance 2017-07, Chapter 195, Zoning Development Standards, and Ordinance 2017-09, Chapter 195, BOCA to UCC revised. Motion passed unanimously.***

## **OLD BUSINESS**

Discussion- Townes at Hershey Road, Stormwater and Road Issues- Solicitor Yost stated HRG provided a new punch list which he forwarded to the attorney for the bonding company. Someone from the bonding company may come to inspect the development; however he is waiting on a confirmation. Mr. Chiles, HOA board member, asked if the punch list was bigger or smaller than the prior list. Solicitor Yost commented the list was modified.

## **NEW BUSINESS**

Motion – Consent Items: Section 607. (4)- Improvement Guarantee Reduction #1, Winslett, Phase 5

*Mrs. Zimmerman moved, seconded by Mr. Harman to approve Improvement Guarantee Reduction #1 for Winslett, Phase 5 by \$348,019.70 from the current amount of \$679,201.00 leaving a balance of \$331,181.30. Motion passed unanimously.*

Presentation (HRG)-Update for Devonshire Heights/Rt. 39 Project-Mr. Rosario explained the project is on hold because one resident has retained an appraiser in order to make a fully informed decision regarding the offer made. The resident had some other areas of concern and has retained legal counsel. The maximum amount the township will pay to the resident is \$4,000.00 for reimbursement for professional services. Mrs. Zimmerman asked if the project can be done by eminent domain. Mr. Rosario confirmed eminent domain can be invoked by the Board of Supervisors. PennDOT permits have been approved and are pending release upon proof of recording of all documents involved in the project.

Motion –Resolution 2017-41, Road Acceptance, Brookview Phase 2

*Mr. Harman moved, seconded by Chairman Klein to adopt Resolution 2017-41, Road Acceptance, Brookview Phase 2. Motion passed unanimously.*

Motion –Resolution 2017-42, Fees charged by the Elected Tax Collector- Mr. Rosario stated that the rates have not changed since approved by the board in 2014. The Dauphin County Treasurer suggested the township set the rates for the next four years since Mr. Stewart will be reappointed in January. There was discussion regarding the duplicate fee cost and the tax certification fee. Mrs. Zimmerman asked for clarification on the salary the tax collector receives from the township. Mr. Rosario confirmed that tax collector receives a salary of \$8,000.00 per year. There was discussion that the stipend can only be changed every four years. Mr. Stewart pays the township \$100.00 per month for rent; the township pays all the utilities.

*Mr. Steinmeier moved, seconded by Mr. Miller to adopt Resolution 2017-42, Fees charged by the Elected Tax Collector. Motion passed 4-0, with Mrs. Zimmerman abstaining.*

## **OTHER BUSINESS THAT MAY COME BEFORE THE BOARD**

Mrs. Zimmerman commented that the parking lot at Fire Station #1 needs sealed.

Mrs. Zimmerman asked who will be in charge of the township office when Mr. Rosario is on vacation next week. Mr. Rosario stated that he will have his manager cell phone with him and that no one is in charge of the office in his absence.

## **PUBLIC COMMENT**

Richard Enck, 7112 Hillside Road- Mr. Enck asked if Public Works is still paving. Mr. Harman stated that the paving projects are complete. Mr. Enck questioned the invoices that were approved for payment this evening. Mr. Harman explained that the invoices are sent after the supplies are purchased.

## **SUPERVISORS COMMENTS**

Mr. Steinmeier commented on the Water & Sewer Authority (WSA) meeting that was held for the residents in Houck Manor. One resident sent a letter suggesting the WSA give free grinder pumps to residents that will need to install them. They also suggested a rate reduction of \$25.00-\$40.00 per quarter because they will have a low pressure sewer system. Mrs. Zimmerman commented if the WSA were to give a rate reduction to residents who will install grinder pumps they will have give refunds to residents who already have grinder pumps installed.

## **ADJOURNMENT: 7:30 PM**

An Executive Session was held immediately following the meeting.