

**WEST HANOVER TOWNSHIP BOARD OF SUPERVISORS
7171 ALLENTOWN BOULEVARD, HARRISBURG, PA 17112
TUESDAY, SEPTEMBER 5, 2017**

CALL TO ORDER

Chairman Klein called the meeting to order at 7:00 PM followed the Pledge of Allegiance and the invocation.

ROLL CALL

Harold Harman, Supervisor	Adam Klein, Chairman
Kyle Miller, Supervisor	Donald Steinmeier, Secretary-Treasurer
Gloria Zimmerman, Vice Chairperson	

APPROVAL OF MINUTES

Regular Meeting –August 21, 2017- *Mrs. Zimmerman moved, seconded by Mr. Miller to approve the regular meeting minutes of August 21, 2017. Motion passed unanimously.*

CORRESPONDENCE: None

PUBLIC COMMENT: No Comments

PUBLIC HEARING/MEETINGS: None

PRESENTATIONS, STAFF/BOARD REPORTS: No Comments

TREASURER’S REPORT: Mr. Steinmeier reported the following fund balances:

A. Fund Balances (Fund balances are presented for reference only.)

General Fund Balance as of September 1, 2017	\$3,300,151.80
Liquid Fuels Balance as of September 1, 2017	\$739,221.10
Capital Reserve Fund Balance as of September 1, 2017	\$648,055.55

B. Deposit Activity since August 22, 2017 \$120,991.24

Mr. Steinmeier reported the gross payroll of September 1, 2017 totaled \$39,258.08.00. *Mr. Miller moved, seconded by Mrs. Zimmerman to approve the payroll of September 1, 2017 in the amount of \$39,258.08. Motion passed 4-0, with Mr. Harman abstaining.*

Mr. Steinmeier reported the vouchers prepaid to meet due dates was zero.

Mr. Steinmeier reported the total for the vouchers to be approved is \$101,556.24. *Mr. Harman moved, seconded by Mr. Miller to approve the vouchers in the amount of \$101,556.24. Motion passed unanimously.*

Mr. Steinmeier reported the total for the vouchers to be approved and paid from Fire Tax is zero.

PLANNING COMMISSION AND ZONING REPORTS: None

OLD BUSINESS

Discussion- Townes at Hershey Road, Stormwater and Road Issues- Solicitor Yost stated letters were sent to the parties involved. He has received two responses requesting additional information.

Motion-2017-2018 Medical Insurance – Chairman Klein stated a motion was made at the workshop regarding the 2017-2018 medical insurance renewal.

Motion-VoIP Phone System- Mr. Rosario stated after further review of the proposals and how the project would affect the 2018 budget the project has been put on hold. He recommended to the board that an additional phone line be installed at the parks and recreation building. A second phone number would be installed to allow a phone line in the kitchen.

Chairman Klein moved, seconded by Mr. Harman to authorize installation of a phone line and phone number at the parks and recreation building. Motion passed unanimously.

NEW BUSINESS

Motion – Consent Items: Section 607. (4): None

Motion –Resolution 2017-40, Closing of Hillcrest Avenue

Mr. Miller moved, seconded by Mr. Harman to adopt Resolution 2017-40, the closing of Hillcrest Avenue on September 16th from 10:00 am to 3:00 pm. Motion passed unanimously.

Motion- Request for Septic Pumping Extension, 7208 Fishing Creek Valley Road

Mrs. Zimmerman moved, seconded by Mr. Harman to approve the request for a pumping extension for the property at 7208 Fishing Creek Valley Road. Motion passed unanimously.

OTHER BUSINESS THAT MAY COME BEFORE THE BOARD

Mrs. Zimmerman asked the board if they would approve sponsoring a tee at the WES golf tournament. The tee sponsorship is \$50.00.

Mrs. Zimmerman moved, seconded by Mr. Harman to approve a tee sponsorship at the WES golf tournament. Motion passed unanimously.

Mr. Rosario brought up the sign request from the resident at 7033 Sleepy Hollow Road. There is a dangerous blind curve near their driveway where the children are picked up by the school bus. The resident is requesting the installation of “Bus Stop”, “Dangerous Curve”, or “Hidden Driveway” signs to alert drivers. Mr. Harman will visit the location and install signs that he deems appropriate.

Mr. Rosario handed out the draft of Part 1 of the 2018 budget. A workshop will be held at 6:00pm on September 11th. Mr. Steinmeier commented the Parks & Recreation COMP plan meeting is being held the same night at 7:00pm.

PUBLIC COMMENT

Mark Chiles, 228 Brookridge Court- Mr. Chiles asked if Solicitor Yost was encouraged by the response letters. Solicitor Yost commented they were neither encouraging nor discouraging, they

were just requesting additional information. Mr. Chiles asked for an update regarding the installation of a stop sign at the intersection of Manor Drive and Tiverton Lane. Mr. Harman stated an engineering study needs to be completed in order to install a stop sign. Public Works can install a “Hidden Driveway” or “Slow Down” sign near the intersection.

Jay Megonnell, 7440 Fishing Creek Valley Road- Mr. Megonnell asked for clarification regarding the increase in the amount of vouchers to be approved this evening. Mr. Harman stated invoices for the Lawrence Drive paving project was approximately \$45,000.00. The project will be paid by Liquid Fuels funds.

SUPERVISORS COMMENTS

Mrs. Zimmerman commented the last movie night for the summer was held on Sunday night. She said the concession stand at Houck Manor looks great. She thanked Don Holmes and his staff for the repairs to the building.

Mr. Steinmeier had the following comments:

- The Water & Sewer Authority held a public meeting on August 22nd to review the Houck Manor project for township residents. The meeting was well attended.
- The lights for the stop sign at Manor Drive cost \$888.00. Mr. Rosario stated the cost was for twelve solar powered lights. Public Works only used four at the stop sign. The additional lights will be used for other projects. Mr. Steinmeier asked that Mr. Rosario shop other companies for lower prices.
- A staff meeting will be held Thursday at 2:00 pm to review the pension plan.
- He asked for clarification regarding the agreement between the Township and Central Dauphin School District. Mr. Holmes explained that he didn't realize there was an agreement until an audit was completed. No changes were made to the agreement for the current year. Mr. Holmes will ensure the agreement is renewed in 2018.

Chairman Klein moved, seconded by Mrs. Zimmerman to approve the agreement between the Township and the Central Dauphin School District for 2017. Motion passed unanimously.

Mrs. Zimmerman commented that at the Water & Sewer Authority public meeting a couple stated that they had to move the well and install a sand mound at the home they recently purchased. Mr. Rosario stated the septic must have failed if a sand mound was installed. The couple stated that they had no idea that public sewer was going to be installed. Mrs. Zimmerman said that all residents were sent letters regarding the sewer installation project. She commented either the previous owner or the realtor never informed the couple of the sewer project. Mr. Steinmeier stated the asking price of the home was \$150,000.00 and the couple paid \$120,000.00. The seller gave a \$30,000.00 credit at settlement to compensate the couple for the sand mound. Mr. Steinmeier said residents made comments that the Water & Sewer Authority should give the couple a credit of \$18,000.00 toward the price of hooking up to public sewer. Mrs. Zimmerman stated that part of the story was not told at the meeting and that it was coming back on the township.

ADJOURNMENT: 7: 20 PM