

**WEST HANOVER TOWNSHIP BOARD OF SUPERVISORS
7171 ALLENTOWN BOULEVARD, HARRISBURG, PA 17112
MONDAY, AUGUST 7, 2017**

CALL TO ORDER

Chairman Klein called the meeting to order at 7:00 PM followed the Pledge of Allegiance and the invocation.

ROLL CALL

Harold Harman, Supervisor	Adam Klein, Chairman
Kyle Miller, Supervisor	Donald Steinmeier, Secretary-Treasurer
Gloria Zimmerman, Vice Chairperson	

APPROVAL OF MINUTES

Regular Meeting –July 17, 2017- Mrs. Zimmerman moved, seconded by Mr. Miller to approve the regular meeting minutes of July 17, 2017. Motion passed 4-0 with Mr. Harman abstaining.

CORRESPONDENCE

FROM: West Hanover Township Water and Sewer Authority **RE:** Houck Manor Sewer Project
Mr. Steinmeier provided a brief overview of the public meeting that will be held on August 22nd.

PUBLIC COMMENT: None

PUBLIC HEARING/MEETINGS: None

PRESENTATIONS, STAFF/BOARD REPORTS: No Comments

TREASURER’S REPORT: Mr. Steinmeier reported the following fund balances:

A. Fund Balances (Fund balances are presented for reference only.)

General Fund Balance as of August 4, 2017	\$3,441,292.16
Liquid Fuels Balance as of August 4, 2017	\$732,624.06
Capital Reserve Fund Balance as of August 4, 2017	\$647,423.20

B. Deposit Activity since July 18, 2017 \$74,605.37

Mr. Steinmeier reported the gross payroll of July 21, 2017 totaled \$39,188.00. *Mr. Miller moved, seconded by Mrs. Zimmerman to approve the payroll of July 21, 2017 in the amount of \$39,188.00. Motion passed 4-0, with Mr. Harman abstaining.*

Mr. Steinmeier reported the gross payroll of August 4, 2017 totaled \$37,501.79. *Mrs. Zimmerman moved, seconded by Mr. Miller to approve the payroll of August 4, 2017 in the amount of \$37,501.79. Motion passed 4-0, with Mr. Harman abstaining.*

Mr. Steinmeier reported the vouchers prepaid to meet due dates were \$18,486.46. ***Mr. Miller moved, seconded by Mr. Harman to approve the vouchers prepaid to meet due dates in the amount of \$18,486.46. Motion passed unanimously.***

Mr. Steinmeier reported the total for the vouchers to be approved is \$223,081.19. ***Mr. Harman moved, seconded by Mr. Miller to approve the vouchers in the amount of \$223,081.19. Motion passed unanimously.***

Mr. Steinmeier reported the total for the vouchers to be approved and paid from Fire Tax is \$8,741.87. ***Mr. Harman moved, seconded by Mrs. Zimmerman to approve the vouchers to be paid from Fire Tax in the amount of \$8,741.87. Motion passed unanimously.***

PLANNING COMMISSION AND ZONING REPORTS: None

OLD BUSINESS

Discussion- Townes at Hershey Road, Stormwater and Road Issues- Mr. Chiles from 228 Brookridge Court asked what needs to be done in order to have Tiverton Lane dedicated to the township. Mr. Rosario stated the roads are ready for dedication, but the sidewalk needs repair and the curb needs patching. Mr. Rosario will contact the bankruptcy lawyer to see what needs to be completed for the road to be dedicated to the township. Mr. Chiles stated the HOA will help in any way possible.

NEW BUSINESS

Motion – Consent Items: Section 607. (4): Donald Holmes, Playground Maintenance Training Workshop – Mr. Holmes provided a brief overview of the workshop for the board.

Mr. Steinmeier moved, seconded by Mr. Harman to authorize Don Holmes to attend the Playground Maintenance Training Workshop on September 14, 2017. Motion passed unanimously.

Motion- Resolution 2017-39, Closing of Regent Road -Residents are requesting Regent Road to be closed for a block party on September 3rd from 3:00 pm to 9:00 pm.

Mr. Miller moved, seconded by Mr. Harman to adopt Resolution 2017-39, Closing of Regent Road on September 3rd from 3:00 pm to 9:00 pm. Motion passed unanimously.

Motion-Accept Resignation of Zoning Hearing Board Member- Beth Carricato resigned from the Zoning Hearing Board effective July 25, 2017.

Mrs. Zimmerman moved, seconded by Mr. Miller to accept the resignation of Beth Carricato from the Zoning Hearing Board. Motion passed unanimously.

Motion-Approve Purchase of 2017 Peterbilt Truck- Mr. Harman provided a brief overview of the accident that occurred on July 13, 2017. The truck involved was a 2005 Peterbilt and it was totaled as a result of the accident. The township will receive approximately \$29,880.00 from the insurance company. The truck Mr. Harman would like the township to purchase is a 2017 Peterbilt truck that will cost \$127,816.00. Liquid fuels will pay for \$102,816.00 with the balance from the General Fund. There was brief discussion regarding lease options. Mrs. Zimmerman and Mr. Steinmeier

stated they are in favor of the lease/purchase option for township equipment. Mr. Rosario asked if the funds received from the insurance company can be placed in a separate account for new equipment. There was a brief discussion of the equipment that needs to be replaced.

Mr. Miller moved, seconded by Mr. Harman to authorize the purchase of the 2017 Peterbilt Truck. Motion passed unanimously.

Motion-Request for Septic Pumping Extension, 135 Spruce Lane- The resident is requesting a two year septic pumping extension. The home has been vacant for six years but has not been pumped since 2006. Mr. Steinmeier stated that residents must follow the mandates set by DEP.

Mr. Steinmeier moved, seconded by Chairman Klein to deny the request for a pumping extension for the property at 135 Spruce Lane. Motion passed unanimously.

Motion- Request for Septic Pumping Extension, 7348 Trent Street- The resident is requesting a two year septic pumping extension. Mr. Steinmeier stated the resident will need to connect to public sewer in 2018 as part of the sewer expansion project.

Mrs. Zimmerman moved, seconded by Mr. Harman to approve the request for a pumping extension for the property at 7348 Trent Street. Motion passed unanimously.

Discussion-HRG-2018 MS4 Application-Mr. Rosario reviewed the Chesapeake Bay Pollutant Reduction Plan (CBPRP) Overview for the township. The township must complete three projects in the next five years for this permit cycle. The project sites include: (1) Central Dauphin High School Stream Project (Beaver Creek) (2) Lenker Park Stream Project (Beaver Creek) and (3) Lakeside Avenue Stream Project (Manada Creek). The approximate cost of the projects is \$1,100,000.00 over five years and must be completed due to a federal mandate. The Lakeside Avenue project will affect private residences. Mr. Harman commented that he is opposed to the township doing work on private residences. Mr. Rosario stated once the work is complete it is the resident's responsibility to maintain the land. There was general discussion regarding the Lakeview Project. Mr. Rosario will update the board as the project moves forward.

Discussion-Request for Signs Near 1221 Piketown Road- Mr. Rosario provided a brief overview of the request from a resident who lives on Piketown Road. The resident is requesting two signs to be installed (1) School Bus Stop Ahead (2) Mentally Impaired Child Area. There was a brief discussion regarding the request.

Chairman Klein moved, seconded by Mr. Miller to approve the request for sign installation near 1221 Piketown Road. Motion passed unanimously.

Presentation-Parks & Recreation 2nd Quarter Review-Mr. Holmes briefly reviewed the 2nd Quarter report for the board. He stated the department is offering new programs and events for township residents. His goal is to improve relationships with businesses and have a greater presence in the township. Mr. Holmes reviewed the projects and programs for the 2nd quarter. Mr. Steinmeier commented that revenue for park and room rentals have increased from 2016. The "Music in the Park" program will begin on August 17th. Three events are scheduled for this year, a food truck will be at the events for residents to purchase food. Mrs. Zimmerman asked if the township is getting a percent of the food truck sales. Mr. Holmes stated the township will not receive a percentage of food sales.

Mrs. Zimmerman commented her family reunion was held at Skyline Commons Park on Sunday. She said residents used a grill and the restrooms and didn't clean up. She suggested that a sign or banner be posted to let residents know the pavilion is rented for a private party.

Discussion-Structural Assessment of Buck's Tavern- Mr. Holmes stated the overall assessment of the building is very encouraging. He briefly reviewed the report submitted by HRG. The main addition in the back of the building is in the worst condition. Mr. Holmes said the board needs to make a decision regarding what they want to do with the building. Chairman Klein suggested a workshop so the board can walk the property and inspect the building.

OTHER BUSINESS THAT MAY COME BEFORE THE BOARD

Mrs. Zimmerman brought up the letter Mr. McCahan sent to PSAT's regarding HB #160. She asked Mr. Rosario to send a letter of support from the board for HB #160 to PSAT's, Representative Marsico, and Senator DiSanto.

Mrs. Zimmerman requested a workshop on August 14th to review the personnel manual.

Chairman Klein stated there was an Executive Session held prior to the meeting to discuss legal and personnel issues.

PUBLIC COMMENT: None

SUPERVISORS COMMENTS

Mrs. Zimmerman reminded everyone that Community Day is August 19th.

Mr. Steinmeier suggested that the township put information on the website asking for volunteers for township boards and commissions. He said the residents need to get involved in the community.

ADJOURNMENT: 8:00 PM