

**WEST HANOVER TOWNSHIP BOARD OF SUPERVISORS
7171 ALLENTOWN BOULEVARD, HARRISBURG, PA 17112
MONDAY, MAY 16, 2016**

CALL TO ORDER

Chairman Klein called the meeting to order at 7:00 PM followed the Pledge of Allegiance and the invocation. Chairman Klein stated that an Executive Session was held at 6:00 PM to discuss legal, employment, and real estate issues.

ROLL CALL

Harold Harman, Supervisor	Adam Klein, Chairman
Steve Kurtz, Supervisor, Absent	Donald Steinmeier, Secretary-Treasurer
Gloria Zimmerman, Vice Chairman	

APPROVAL OF MINUTES

Regular meeting – May 2, 2016- Mr. Harman moved, seconded by Mr. Steinmeier to approve the regular meeting minutes of May 2, 2016. Motion passed 3-0, with Mrs. Zimmerman abstaining.

CORRESPONDENCE

Chairman Klein briefly reviewed the correspondence items and informed the public that all correspondence is available for review. The following items were brought up for comment/discussion:

FROM: Dauphin County Economic Development Corporation **RE:** Dauphin County invited to be “Urban Status” – Chairman Klein suggested that the township opt out of the “Urban County” status so the township can be eligible for state CDBG funds. Mr. Rosario will contact Dauphin County Economic Development Corporation to inform them of the township’s decision to not participate in the Urban County program.

FROM: Horse-Shoe Trail Conservancy, Inc. **RE:** Thank You- Mrs. Zimmerman asked if the donation was from the EAD or the township. She suggested the EAC be forwarded a copy of the letter if the donation was made on their behalf.

FROM: Londonderry Township **RE:** Request Assistance of Fire Police-Chairman Klein asked that the requested be forwarded to the fire police.

FROM: Linglestown Fire Company No. 1 **RE:** Request Assistance of Fire Police-Chairman Klein asked that the requested be forwarded to the fire police.

PUBLIC COMMENT

Michelle Olivieri, 154 Needlewood Drive- Mrs. Olivieri asked if the township can control what developers build in the township. She commented that she heard that McNaughton Homes is banned in the township. Chairman Klein stated that the township can’t discriminate towards developers. He said that McNaughton Homes is not banned in the township. Mrs. Olivieri said that Classic Communities should be held accountable for the work that has not been completed in the Pine View development. Chairman Klein stated that the township is putting as much pressure on Classic Communities as possible by law. Solicitor Yost reiterated that the township can’t prohibit developers in the township due to state laws. He did suggest that the township be more vigilant in making sure that developers completed their Projects in a specific time frame. Mrs. Olivieri asked if the funds being held can be used for something

else other than originally intended. Solicitor Yost will meet with Mr. Rosario to review the file. Mrs. Olivieri asked if Pine View can be added to the meeting agenda. Chairman Klein suggested that the Agenda list Classis Communities to include the three developments that have outstanding issues.

Mark Miller, Pine View Development- Mr. Miller asked what the township can do to get the road paved. He said residents can't park on the street because they are too narrow and emergency vehicles would not be able to access the development if necessary. Chairman Klein stated that the township is doing everything possible to resolve the issues in the development.

Ralph Diekemper, Pine View Development- Mr. Diekemper asked for an update regarding the public hearing that was postponed. Mr. Rosario explained that the district justice has directed the constable to serve Classic Communities. Mr. Diekemper asked if the unpaved road is listed in the violations. Mr. Rosario said that storm water violations are listed which is a result of the unpaved road. Mr. Rosario stated that the next hearing date set will depend on when Classic Communities is served.

PRESENTATIONS, STAFF/BOARD REPORTS: None

TREASURER'S REPORT: Mr. Steinmeier reported the following fund balances:

A. Fund Balances (Fund balances are presented for reference only.)

General Fund Balance as of May 13, 2016	\$2,287,545.97
Liquid Fuels Balance as of May 13, 2016	\$635,623.21
Capital Reserve Fund Balance as of May 13, 2016	\$634,238.08

B. Deposit Activity since May 2, 2016 \$44,589.90

Mr. Steinmeier reported the gross payroll of May 13, 2016 totaled \$28,715.42. *Mrs. Zimmerman moved, seconded by Mr. Steinmeier to approve the payroll of May 13 2016 in the amount of \$28,715.42. Motion passed 3-0, with Mr. Harman abstaining.*

Mr. Steinmeier reported the vouchers prepaid to meet due dates were \$6,658.87. *Mrs. Zimmerman moved, seconded by Mr. Harman to approve the vouchers prepaid to meet due dates in the amount of \$6,658.87. Motion passed unanimously.*

Mr. Steinmeier reported the total for the vouchers to be approved is \$73,359.76. *Mrs. Zimmerman moved, seconded by Mr. Harman to approve the vouchers in the amount of \$73,359.76. Motion passed unanimously.*

Mr. Steinmeier reported the total for the vouchers to be approved and paid from Fire Tax is \$12,431.57. *Mr. Harman moved, seconded by Mrs. Zimmerman to approve the vouchers to be paid by Fire Tax in the amount of \$12,431.57. Motion passed unanimously.*

PLANNING COMMISSION AND ZONING REPORTS

Motion-#16.002 Preliminary/Final Lot Add-On & Land Development Plan for Sheetz, Inc.

Chairman Klein moved, seconded by Mr. Steinmeier to table #16.002 Preliminary/Final Lot Add-On & Land Development Plan for Sheetz, Inc. Motion passed unanimously.

OLD BUSINESS

Motion-Scope of Work, Pedestrian Path Master Plan, Tabled 3/16/2015

Discussion- Section 195-100, ECHO Housing, Tabled 4/20/2015- Mr. Rosario will distribute the proposed changes/additions to the board for their review. The board will email Mr. Rosario any final comments.

Discussion- Classic Communities, Stormwater and Road Issues- The constable will serve Classis Communities.

Discussion – Speed Humps for Avondale Terrace and Manor Drive- Mrs. Zimmerman commented that she spoke with Bruce Hetrick, PSAB member, who said speed humps really don't work. Mr. Hetrick addressed the board and explained that speed humps are ineffective because drivers get use to them and speed up between the humps. There was general discussion regarding the installation of speed humps.

Mr. Harman stated that the public works department tried to repair the wall at the intersection of Jonestown Road and Route 39, but the tractor trailers continue to hit the wall.

NEW BUSINESS

Motion – Consent Items: Section 607. (4): None

Motion- Scope of Work for Permitting Services for Steam Bank Stabilization along Beaver Creek

Erin Letavic from HRG addressed the board regarding the proposed scope of work. She stated that approximately 260-feet of streambank should be stabilized in order to protect Piketown Road. In order for the township to complete the work it is anticipated that the bank stabilization will consist of rock stabilization, similar to what is currently in the area of the project location. A General Permit Application is required by PaDEP to complete the project. Ms. Letavic briefly reviewed the scope of work.

Mr. Steinmeier moved, seconded by Mr. Harman to approve the Scope of Work for Permitting Services for Steam Bank Stabilization along Beaver Creek presented the HRG. Motion passed unanimously.

Motion- Extension Request for Home Demolition, 1133 North Fairville Avenue- Chairman Klein asked if there is a court order for demolition of the home. Mr. Rosario stated that a resident complaint initiated the request for demolition. Debbie Hetrick, daughter of the home owner addressed the board regarding the project. She explained that a demolition permit has been obtained and that a contractor has been hired to demolish the home. Mr. Rosario explained that work must start within six months of obtaining the permit. The permit issued has an expiration date of April 7, 2017.

Mrs. Zimmerman moved, seconded by Mr. Harman to grant a 60 day extension for the home demolition at 1133 North Fairville Avenue. Motion passed unanimously.

Motion- Execute Contract for Smith-Hoffman Culvert Replacements- Solicitor Yost commented that he has a couple of issues that need to be resolved before he can recommend approval. He suggested that the board approve the contract subject to his review and approval.

Chairman Klein moved, seconded by Mr. Harman to execute the contract for the Smith-Hoffman Culvert Replacement project subject to the Solicitor's review and approval. Motion passed unanimously.

Motion-Resolution 2016-39, Sewage Facilities Planning Module for 1049 North Fairville Avenue- Mr. Rosario explained that the septic system has failed at this property and the resolution is a DEP requirement for the township. Chairman Klein stated that he would like to see more information from the applicant before making a decision.

Chairman Klein moved, seconded by Mr. Harman to table Resolution 2016-39, Sewage Facilities Planning Module for 1049 North Fairville Avenue. Motion passed unanimously.

Motion-Purchase of Utility Trailer for Parks & Recreation Department- Mrs. Fesig requested board approval to purchase a utility trailer to transport the tractor to the township parks. She recommends purchasing the trailer from Tool Sheds of America.

Mrs. Zimmerman moved, seconded by Mr. Steinmeier to authorize the purchase of a utility trailer from Tool Sheds of America. Motion passed unanimously.

Motion-Replacement of Light Fixtures at Parks & Recreation Center- Mr. Harman asked if the lights were replaced when the recreation center was renovated. Mrs. Fesig explained that not all the lights were replaced during the renovation. The replacement of the existing fluorescent fixtures with LED fixtures will complete the lighting project for the recreation center. Mrs. Fesig recommended awarding the project to J.A. Kolva, Inc. since they replaced the lights during the renovation project.

Mrs. Zimmerman moved, seconded by Mr. Harman to authorize J.A. Kolva, Inc. to complete the replacement of light fixtures at the recreation center for a fee of \$4,780.00. Motion passed unanimously.

OTHER BUSINESS THAT MAY COME BEFORE THE BOARD

Mrs. Zimmerman stated that Mrs. Fesig has the letters from the developers who are pledging their FILO contribution to be used for the addition of a storage shed at the recreation center. She would like board approval to move forward with the project.

Mrs. Zimmerman moved, seconded by Mr. Steinmeier to authorize beginning the project of a storage addition at the parks and recreation building to be paid by FILO fees. Motion passed unanimously.

Chairman Klein stated that the board has decided to form a parks and recreation FILO committee consisting of two members of the board of supervisors. The committee will work directly with the parks and recreation board to assist in the projects funded by FILO fees. They will be able to make decisions on behalf of the board of supervisors.

Chairman Klein moved, seconded by Mr. Harman to nominate Mrs. Zimmerman and Mr. Steinmeier to the FILO committee. Motion passed unanimously.

Mr. Rosario asked the board for direction regarding the rain garden at fire station #1. The Dauphin County Conservation District (DCCD) has issued notice of violation. HRG has proposed the addition of an infiltration trench within the existing swale. Mrs. Zimmerman stated that what was originally designed never worked. Ms. Letavic explained that DCCD requires the township to redo the original

design or provide an alternative plan. Public Works can complete the necessary work. HRG will send a letter to the DCCD outlining the work that will be completed.

Mr. Rosario said the parks and recreation office needs to add a full-time office staff member. He said Mrs. Fesig would like to promote a part-time employee to the full-time position and hire a new part-time employee. It was the consensus of the board to have Mr. Rosario work with Mrs. Fesig to fill the positions.

PUBLIC COMMENT

Jeff Holt, Parks and Recreation Board Chairman- Mr. Holt stated the parks and recreation board is requesting a workshop meeting on June 13th with the board of supervisors. They would like to discuss suggestions and ideas to market the recreation center to increase banquet room rentals. Mr. Holt asked for clarification regarding the formation of a FILO committee. Mrs. Zimmerman stated that she will explain the purpose of the committee at the parks and recreation board meeting on Wednesday night.

SUPERVISORS COMMENTS

Mrs. Zimmerman reminded everyone of the upcoming events:

- Senior Luncheon-May 19th
- Strawberry Festival-June 10th
- Movies in the Park begins June 14th
- Community Day-August 20th

Mrs. Zimmerman stated that she is in agreement that developers need to follow time limitations. She said the township needs to be more aggressive on time limitations with developers.

Mr. Steinmeier suggested the board authorize the fire police to assist with the events in Londonderry Township and Lower Paxton Township as requested in correspondence.

Chairman Klein moved, seconded by Mr. Harman to authorize the fire police to assist in events in Londonderry Township and Lower Paxton Township. Motion passed unanimously.

ADJOURNMENT: 8:00 PM