

WEST HANOVER TOWNSHIP BOARD OF SUPERVISORS
7171 ALLENTOWN BOULEVARD, HARRISBURG, PA 17112
MONDAY, APRIL 18, 2016

CALL TO ORDER

Chairman Klein called the meeting to order at 7:00 PM followed the Pledge of Allegiance and the invocation.

ROLL CALL

Harold Harman, Supervisor-Absent	Adam Klein, Chairman
Steve Kurtz, Supervisor	Donald Steinmeier, Secretary-Treasurer
Gloria Zimmerman, Vice Chairman	

APPROVAL OF MINUTES

Regular meeting – April 4, 2016- *Mrs. Zimmerman moved, seconded by Mr. Kurtz to approve the regular meeting minutes of April 4, 2016. Motion passed unanimously.*

Workshop meeting, Evacuation Center – April 4, 2016- *Mrs. Zimmerman moved, seconded by Mr. Steinmeier to approve the Evacuation Center workshop meeting minutes of April 4, 2016. Motion passed unanimously.*

Workshop meeting, Rt. 39 & Devonshire Heights Road – April 4, 2016- *Mrs. Zimmerman moved, seconded by Mr. Steinmeier to approve the Rt. 39 & Devonshire Heights Road workshop meeting minutes of April 4, 2016. Motion passed unanimously.*

CORRESPONDENCE

Chairman Klein briefly reviewed the correspondence items and informed the public that all correspondence is available for review.

PUBLIC COMMENT: None

PRESENTATIONS, STAFF/BOARD REPORTS

Mrs. Zimmerman commented that home at 728 Piketown Road has been demolished and the property looks great.

TREASURER’S REPORT: Mr. Steinmeier reported the following fund balances:

A. Fund Balances (Fund balances are presented for reference only.)

General Fund Balance as of April 15, 2016	\$2,233,163.57
Liquid Fuels Balance as of April 15, 2016	\$635,414.88
Capital Reserve Fund Balance as of April 15, 2016	\$634,030.20

B. Deposit Activity since April 5, 2016	\$57,447.14
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Mr. Steinmeier reported the gross payroll of April 15, 2016 totaled \$28,427.92. *Mrs. Zimmerman moved, seconded by Mr. Kurtz to approve the payroll of April 15, 2016 in the amount of \$28,427.92. Motion passed unanimously.*

Mr. Steinmeier reported the total for the vouchers to be approved is \$138,706.63. *Mrs. Zimmerman moved, seconded by Mr. Kurtz to approve the vouchers in the amount of \$138,706.63. Motion passed unanimously.*

Mr. Steinmeier reported the total for the vouchers to be approved and paid from Fire Tax is \$6,750.25. *Mr. Kurtz moved, seconded by Mrs. Zimmerman to approve the vouchers to be paid by Fire Tax in the amount of \$6,750.25. Motion passed unanimously.*

PLANNING COMMISSION AND ZONING REPORT

Motion-16.001 Final Land Development Plan, #16.001, Reserve at Manada, Phase II- Mr. Rosario stated that there are some administrative items need to be completed. He said the developer must pay the FILO fees prior to recording the land development plan. Mrs. Zimmerman commented that the board is still waiting for a letter from the developer authorizing use of FILO funds in the amount of \$192,000.00 from Phase I for the construction of the storage facility at the recreation center. Mrs. Fesig, Parks and Recreation Director, stated the developer has changed their mind and does not want their FILO contribution to be used for the construction of a storage facility at the recreation center. Mrs. Zimmerman commented in the past the board never had to ask developers what project they wanted their FILO funds to be used for. Solicitor Yost stated that the law has changed. Mr. Kurtz commented that it is in everyone's best interest to have a written mutual agreement. There was a discussion regarding the time frame in which FILO funds must be used. The FILO funds from Phase 1 must be used by December 12, 2016. Jerry Murphy a representative for the Reserve at Manada commented that they don't think that a storage facility is a community wide service. He stated that they will find some project to spend the FILO funds before the December 12th deadline. Mr. Kurtz stated that the FILO funds authorization letter is a completely separate issue than the application for the Final Land Development Plan for Phase II. He said the decision of how the developer wants the FILO funds spent has nothing to do with the application for Phase II.

Mrs. Zimmerman moved, seconded by Mr. Kurtz to approve application #16.001 waivers for: Section 173-15 A. Plan sheet size requirement; Section 173-15 B. (3) Driveway profile scale requirement; Section 173-37 B. (2) Fee-in-lieu of dedication of recreation space. Any oversight or omission during the review process is not a waiver of any of the requirements of applicable Zoning and or Subdivision & Land Development Ordinances of West Hanover Township and does not relieve the applicant, Developer and or property Owner from complying with them. Motion passed unanimously.

Mr. Steinmeier moved, seconded by Mrs. Zimmerman to approve Application #16.001, Final Land Development Plan for the Reserve at Manada, Phase II. Motion passed unanimously.

OLD BUSINESS

Motion- Scope of Work, Pedestrian Path Master Plan, Tabled 3/16/2015

Motion- Authorization to Advertise Section 195-100, ECHO Housing, Tabled 4/20/2015- Chairman Klein stated a workshop was held this evening to review Section 195-100. Mr. Rosario will make the suggested changes and the board will review it at a future meeting.

Discussion- Townes at Hershey Road, Pond Issues- Mr. Rosario stated the court hearing is on April 26th at 2:15 pm.

Motion-Township Garage Roof Replacement-3/7/2016, Waiting on Additional Quotes- Mr. Rosario reviewed the three quotes that were received. Mrs. Zimmerman commented that the quote from Nicholas Evanoff requires the township to pay for a dumpster for debris. Mr. Rosario said that Houck Services, Inc. also requires the township to pay for a dumpster.

Mrs. Zimmerman moved, seconded by Mr. Steinmeier to have Houck Services, Inc. replace the township garage roof for \$8,870.00. Motion passed unanimously.

Discussion-Noise Strips for Avondale Terrace and Manor Drive- Mr. Rosario stated this issue was discussed with the PSAB and they recommended that the township rent a radar speed sign. Mr. Steinmeier commented that on North Hanover Street in South Hanover Township has several speed bumps. Mr. Rosario will contact Mr. Harman to get a cost of renting a radar speed sign.

NEW BUSINESS

Motion – Consent Items: Section 607. (4): Improvement Guarantee Reduction #2, Sleep Inn- Mrs. Zimmerman asked if \$21,317.33 is going to be enough money to finish the work that needs to be completed. There was discussion regarding the items that need to be completed.

Chairman Klein moved, seconded by Mr. Kurtz to approve Improvement Guarantee Reduction #2 for Sleep Inn by \$7,608.00 from the current amount of \$28,925.33 leaving a balance of \$21,317.33. Motion passed unanimously.

Motion-Resolution 2016-35, Vacate a Portion of Hillcrest Avenue- Solicitor Yost stated that the board approved the agreement at a prior meeting. Mr. Rosario explained that a resolution is necessary because the township will no longer received liquid fuels for that portion of the street. The resolution will be recorded and forwarded to PennDOT.

Mr. Steinmeier moved, seconded by Mrs. Zimmerman to adopt Resolution 2016-35, Vacate a Portion of Hillcrest Avenue. Motion passed unanimously.

Motion- Relief of Obligation for Emergency Access Road in Lexington Woods- Mr. Rosario explained that the homes being built in the development will have fire sprinklers systems installed. As a result, there is no need for the emergency access road that was proposed on the original development plan.

Mr. Kurtz moved, seconded by Mr. Steinmeier to approve the Relief of Obligation for Emergency Access Road in Lexington Woods. Motion passed unanimously.

Motion-Award Bid for Smith-Hoffman Culvert Project- Mr. Rosario stated HRG is still working on finalizing the bids and requests that this item be tabled until the May 2nd meeting.

Mrs. Zimmerman moved, seconded by Mr. Steinmeier to table awarding the bid for the Smith-Hoffman Culvert Project until the May 2nd meeting. Motion passed unanimously.

Motion- Brookview Phase IV -Fire Hydrant Agreement- Mrs. Zimmerman asked if there is a cost to the township for the installation of the fire hydrants. Mr. Rosario confirmed that there is no cost to the township.

Mrs. Zimmerman moved, seconded by Mr. Kurtz to approve the fire hydrant agreements for Brookview Phase IV. Motion passed unanimously.

Discussion/Update-PA American Water Preliminary Cost Estimate for Houck Manor & Holiday Park- Mr. Rosario provided a brief overview of the three phases of the proposed project. Phase 1 will cost \$1,268,750.00 (\$500,000.00 of this phase is the cost to run water to the recreation center); Phase 2 will cost \$1,627,500.00; Phase 3 will cost \$982,625.00. The township would have to pay for the project up front. Mr. Rosario stated that PA American Water (PAWC) will issue a \$12,400 rebate for each home that hooks up. Mr. Kurtz asked Mr. Rosario to contact PAWC to find out what is the standard rate of resident conversion. Solicitor Yost asked if there is a connection fee. Mr. Rosario explained that PAWC will run the main line and that from the water meter pit to the home will be the homeowner's responsibility. There was discussion of the cost to run water to the recreation center. Mr. Rosario said that he will schedule a public forum to meet with residents.

OTHER BUSINESS THAT MAY COME BEFORE THE BOARD

Mrs. Zimmerman said the bunk room mattresses at the fire station need to be replaced. She asked for board approval to authorize the fire company to purchase new mattresses not to exceed \$1,000.00.

Mrs. Zimmerman moved, seconded by Mr. Kurtz to authorize the fire company to purchase new mattresses not to exceed \$1,000.00. Motion passed unanimously.

Mr. Kurtz commented that there seems to be a lot of confusion regarding FILO fees. He asked Mr. Rosario for a presentation at the next meeting to review the rules and regulations regarding FILO. He asked Mrs. Fesig to make a presentation regarding her recommendation for use of the existing FILO funds.

PUBLIC COMMENT

Vaughn Miller, 147 Needlewood Drive- Mr. Miller stated that he is a member of the Pine View Home Owners Association. He asked Mr. Rosario what he is going to present at the hearing on April 26th. Mr. Rosario said because it is a legal matter he really can't discuss what he is going to present. He stated the road issue and stormwater violations will be presented.

Sam Potteiger- Mr. Potteiger asked if pictures of walkways that were taken four years ago will be presented at the hearing. Mr. Rosario said that the walkways were part of the final inspection.

Mrs. Zimmerman asked that all public utility invoices for the recreation center that are mailed to the township office be copied and forwarded to Mrs. Fesig. The parks and recreation board would like to review the utility bills.

SUPERVISORS COMMENTS

Mrs. Zimmerman reminded everyone of the following events:

- Historical Society Meeting on April 21st at the recreation center. There will be a presentation on the Manada Hill Furnace.
- Indoor Yard Sale on April 23rd at the recreation center.
- Soup and Sandwich Sale on Election Day at the recreation center.

Mr. Steinmeier commented that the Water & Sewer Authority is considering using Penn Vest to offer low interest loans to residents in Houck Manor and Holiday Park.

Mr. Kurtz asked if there are any vacant positions for any township boards or commissions. Mr. Rosario will research and inform the board.

Mrs. Zimmerman asked Mr. Rosario is he is still advertising for the codes administrator position. Mr. Rosario said he is not currently advertising for the position and that he received only one application from the initial ad. Mrs. Zimmerman said she spoke with a lot of interested individuals at the PSAT's convention. Mr. Rosario said he will forward the application he received to the board for their review.

ADJOURNMENT: 8:05 PM