

**WEST HANOVER TOWNSHIP BOARD OF SUPERVISORS  
7171 ALLENTOWN BOULEVARD, HARRISBURG, PA 17112  
MONDAY, DECEMBER 21, 2015**

**CALL TO ORDER**

Chairman Klein called the meeting to order at 7:00 PM followed the Pledge of Allegiance and the invocation. He announced there was an Executive Session held prior to the meeting this evening to discuss personnel items.

**ROLL CALL**

Harold Harman, Supervisor-Absent  
Jay Megonnell, Vice Chairman  
Gloria Zimmerman, Supervisor

Adam Klein, Chairman  
Donald Steinmeier, Secretary-Treasurer

**APPROVAL OF MINUTES**

Regular meeting – December 7, 2015- Mr. Megonnell pointed out a correction regarding his comments pertaining to when you can kill a rattlesnake. You can legally kill a rattlesnake between from June 13<sup>th</sup> to July 31<sup>st</sup> as long as you have a permit.

*Mr. Megonnell moved, seconded by Mrs. Zimmerman to approve the regular meeting minutes of December 7, 2015 with the correction regarding dates you can legally kill a rattlesnake. Motion passed unanimously.*

Mr. Megonnell requested copy of the corrected minutes so he can forward them to the Fish Commission.

**CORRESPONDENCE**

Chairman Klein briefly reviewed the correspondence items and informed the public that all correspondence is available for review. The following item was brought up for comment/discussion:

**FROM:** PSATS **RE:** November News Bulletin- Mr. Megonnell commented that there is a workshop for newly elected officials that he thinks Mr. Kurtz may want to attend. Mr. Rosario stated that he will register Mr. Kurtz.

**PUBLIC COMMENT**

Cathy Peppelman- Mrs. Peppelman addressed the board regarding her experience with Keystone Corrections. She said that when the center first opened she was concerned about her family's safety, how the center would affect her property value, and the impact on the community. She was not in favor of the center being located in the township. Mrs. Peppelman said she met Terry Davis at a dinner in 2014 and although she was not a supporter of the facility she accepted his offer to take a tour. She commented that everyone deserves a second chance and that her attitude regarding the facility has changed. She volunteers at least two days a week at the facility and stated that the residents are men who are trying to change their lives. Mrs. Peppelman read a letter from a resident who is an addict and is determined to turn his life around. She thanked the board for the service that they provide to the residents.

Solicitor Yost commented that not all the residents are addicts and alcoholics. He stated that there are some sexual offenders and violent offenders in the facility.

Mrs. Peppelman thanked Solicitor Yost for clarifying the types of residents at the facility.

Jessica Hanson- Ms. Hanson addressed the board and stated that she has been in recovery for thirteen years. She commented that addicts deserve respect and a second chance at life. She asked if the township can provide any opportunities to the residents of the facility.

Jacqueline Hanson- Mrs. Hanson addressed the board regarding addiction and commented that she was once a very judgmental person. She said that there are all types of addiction and it affects all types of people. She stated that dealing with her daughter Jessica's addiction and recovery has taught her to be accepting and non-judgmental. Mrs. Hanson said she volunteers at Keystone Corrections and teaches yoga to residents to help them relieve stress. She said it is very gratifying to help the residents. She thanked the board for allowing this discussion to take place this evening.

Mrs. Zimmerman commented that it is very admirable for the volunteer work that the women are doing at Keystone Corrections.

## **PRESENTATIONS, STAFF/BOARD REPORTS**

### Fire Company

Kyle Miller, Fire Company President provided the following information to the board:

- The haunted hayride was a successful event. There were 400 more riders than in 2014.
- The total revenue for the haunted hayride was over \$14,000.00

Chairman Klein commented that he attended the event and it was well organized. He asked if the fire company was going to review the program due to the one injury. Mr. Miller stated that the Fire Company will re-evaluate the event for safety issues.

- Elected Officers for 2016 are as follows:

Chief – Tim Shatto (re-elected)

President – Kyle Miller (re-elected)

Deputy Chief – Matt Senft (re-elected)

Vice President – Mike Keller (newly elected)

Secretary – Cathy Kissinger (re-elected)

Financial Secretary – Don Poole (re-elected)

Treasurer – Missy Schmidt (newly elected)

Trustees: Bill Haig (re-elected), Dean Zimmerman, John Rowe and John Dymond

Fireman's Relief Treasurer – Bill McCahan (re-elected)

Chairman Klein asked how the new Heavy Rescue is working. Mr. Miller stated the Heavy Rescue is great.

Mr. Megonnell asked if anyone has been chosen to be mentored by Bill McCahan. Mr. Miller said that they are a few individuals who are interested in learning the job duties. Mr. Megonnell commented that Mr. McCahan's position is very essential and that there is a lot to learn. Mr. Miller stated that in 2016 he will try to get the process started.

**TREASURER'S REPORT:** Mr. Steinmeier reported the following fund balances:

A. Fund Balances (Fund balances are presented for reference only.)

General Fund Balance as of December 18, 2015	\$1,507,163.95
Liquid Fuels Balance as of December 18, 2015	\$675,959.12
Capital Reserve Fund Balance as of December 18, 2015	\$676,996.16

B. Deposit Activity since December 8, 2015 \$26,506.62

Mr. Steinmeier reported the gross payroll of December 11, 2015 totaled \$25,406.45. ***Mr. Megonnell moved, seconded by Mrs. Zimmerman to approve the payroll of December 11, 2015 in the amount of \$25,406.45. Motion passed unanimously.***

Mr. Steinmeier reported the vouchers prepaid to meet due dates was zero.

Mr. Steinmeier reported the total for the vouchers to be approved is \$169,373.89. Mr. Megonnell asked clarification of the invoice from UGI for a fuel line installation. Mr. Rosario explained that the fuel line needed to be installed for the gas stove.

***Mr. Megonnell moved, seconded by Mrs. Zimmerman to approve the vouchers in the amount of \$169,373.89. Motion passed unanimously.***

Mr. Steinmeier reported the total for the vouchers to be approved and paid from Fire Tax is \$23,256.92. ***Mr. Megonnell moved, seconded by Mrs. Zimmerman to approve the vouchers to be paid by Fire Tax in the amount of \$23,256.92. Motion passed unanimously.***

## **PLANNING COMMISSION AND ZONING REPORT**

Motion- #15.010 Hillcrest Business Center, Final Subdivision Land Development Plan- Tim Mellott, Engineer for the project addressed the board regarding the plan. He explained that the applicant wishes to consolidate three parcels into one parcel. The applicant is proposing two 6,000 square foot buildings; building A will be office space and building B will be professional services. Mr. Mellott reviewed the three waivers requested: (1) Preliminary Plan Requirements (173-11.A), (2) Driveway Profile Scale Requirements (173-11.B.2.C), and (3) Stormwater Management Release Rate Compliance (168-15.A.2). There was discussion regarding the request to defer the requirement for sidewalk installation within the PennDOT right-of-way on Allentown Boulevard until the future land development plan for the residual tract, or upon the request from the Township. Solicitor Yost commented that he has spent a lot of time working on the vacation of Hillcrest Avenue with Mr. Mellott. Solicitor Yost suggests a \$500.00 reimbursement from the applicant to the Township for services involved with the agreement.

***Mrs. Zimmerman moved, seconded by Mr. Steinmeier to approve application #15.010, Hillcrest Business Center, Final Subdivision Land Development Plan to include the three waivers and \$500.00 reimbursement to the Township for services involved with the street vacation agreement. Motion passed unanimously.***

## **OLD BUSINESS**

Motion- Scope of Work, Pedestrian Path Master Plan, Tabled 3/16/2015

Motion- Authorization to Advertise Ordinance 2015-02, ECHO Housing, Tabled 4/20/2015

Chairman Klein suggested a workshop in 2016 to review the Scope of Work, Pedestrian Path Master Plan and Ordinance 2015-02, ECHO Housing.

Discussion- Townes at Hershey Road, Pond Issues- Mr. Rosario stated that he has not received any updates from Classic Communities.

Memo from PSAB-Public vs. Private Fire Hydrants- Mr. Rosario stated that Pennsylvania America Water has been testing and inspecting fire hydrants in the township.

Motion-8049 Allentown Boulevard, Request for Relief from Land Development Plan Requirements

Solicitor Yost stated he has reviewed the request for the relief from the land development plan and has no objections, however the timeframe needs to be limited to three years. Mr. Megonnell commented that the proposed storage structure needs to be removed in three years or a land development plan must be completed. Chairman Klein suggested that Solicitor Yost draft an agreement for the board to review. Mr. Steinmeier stated the Mr. Tyndale needs to appear before the Zoning Hearing Board to request a variance for the fence.

***Mr. Steinmeier moved, seconded by Mrs. Zimmerman to approve the request for relief from land development plan requirement for 8049 Allentown Boulevard, subject to the requirements of the zoning hearing board approval, and the three year contract. Motion passed 3-1, with Chairman Klein voting nay.***

**NEW BUSINESS**

Motion – Consent Items: Section 607.(4): Improvement Guarantee Reduction #1, Olde Towne Hanover Final Subdivision; Daniel Rosario, UCC Courses

***Mr. Megonnell moved, seconded by Mr. Steinmeier to approve Improvement Guarantee Reduction #1 for Olde Towne Hanover Final Subdivision by \$11,250.00 from the current amount of \$15,400.00 leaving a balance of \$4,150.00. Motion passed unanimously.***

***Mr. Megonnell moved, seconded by Mrs. Zimmerman to authorize attendance for Daniel Rosario to attend the Accurate Documentation for Manufactured Home Permitting & Inspection Class on January 14, 2016. Motion passed unanimously.***

***Mr. Megonnell moved, seconded by Mrs. Zimmerman to authorize attendance for Daniel Rosario to attend the UCC Refresher Course on January 19, 2016. Motion passed unanimously.***

Motion- Resolution 2015-40, Appointment of Elected Auditor- Chairman Klein suggested that the board move the appointment of the Elected Auditor to the reorganizational meeting on January 4, 2016.

Motion-Resolution 2015-41, 2016 Budget

***Mr. Megonnell moved, seconded by Mr. Steinmeier to adopt Resolution 2015-41, 2016 Budget. Motion passed unanimously.***

Mrs. Zimmerman stated that she is opposed to this budget, however due to the time period the budget must be passed this evening. She said when the board met in October they reviewed and agreed upon insurance, benefits, and staff salary increases. The budget passed this evening contains no staff salary increases and she is disappointed. Due to no fault of the board or herself she had to miss the November meetings, and in her absence the staff salary increases were removed from the budget. She commented that there is an administrative assistant who earns only \$6.00 more than part time employees yet is responsible for multiple projects and assignments. Mrs. Zimmerman stated that the staff is the glue that holds the township office together and she thinks that they deserve a salary increase.

Motion- Septic Plumbing Extension Request, 7471 Appalachian Trail- Chairman Klein asked if this was the same letter that was reviewed by the board at the last meeting. Mr. Rosario explained that it is the same letter but he provided the wrong address to the board at the last meeting. The resident has been issued a property maintenance violation letter from staff. Mrs. Zimmerman said that all violation letters must have a timeframe in which the violations must be fixed.

***Chairman Klein moved, seconded by Mrs. Zimmerman to reject the request for a pumping extension for the property at 7471 Appalachian Trail. Motion passed unanimously.***

Motion-Street vacation for a portion of Hillcrest Avenue- Solicitor Yost commented that the agreement has been completed and reviewed by the Dauphin County Planning Commission.

***Mr. Megonnell moved, seconded by Mrs. Zimmerman to approve the street vacation for a portion of Hillcrest Avenue. Motion passed unanimously.***

Discussion-Recreation Center Boiler Repair/Replacement- Three bids were received to replace the boiler at the recreation center. The bids are as follows: (1) Eshenaur & Son, \$13,595.00 (2) G.F. Bowman, \$21,626.00 (3) Hummelstown Fuel, \$14,085.00. There was discussion regarding the bids received regarding price and specifications. Representatives from Hummelstown Fuel and Eshenaur & Son addressed the board regarding their bids. Hummelstown Fuel proposed installing a steel boiler and Eshenaur & Son proposed installing a cast iron boiler. Both companies explained to the board the reason they chose the type of boiler. Mr. Steinmeier suggested that the board accept the lowest bid. The representative from Hummelstown Fuel informed the board that they would match the Eshenaur & Son bid. There was further discussion among the board members regarding the bids.

***Mrs. Zimmerman moved, seconded by Mr. Steinmeier to approve the bid from Eshenaur & Son in the amount of \$13,595.00 for a new boiler for the recreation center. Motion passed 3-1, with Mr. Megonnell voting nay.***

## **OTHER BUSINESS THAT MAY COME BEFORE THE BOARD**

Mr. Megonnell commented that the rock wall at the red light by the PennDOT building has been repaired. Mr. Rosario stated that the public works staff fixed it and didn't need to add any additional rock or wire.

Mr. Steinmeier asked Mr. Rosario for an update on Ted's Bar & Grill. Mr. Rosario stated that they have been issued a temporary occupancy permit. He said that there were parking issues over the weekend. Customers were parking along the road and on Mr. Cassel's property. There was discussion that no parking signs will need to be installed.

Mr. Megonnell asked Mr. Rosario if he found out who is responsible for patching the pot holes on the bridge on Blue Ridge Avenue. Mr. Rosario stated that it is the township's responsibility and that he will speak to Mr. Harman regarding the necessary repairs.

Mr. Megonnell asked if the concrete monuments were erected on the west side of Fairville Park. Mr. Rosario said he thinks that HRG installed them, but he will contact them to confirm. Mr. Megonnell said that once they are installed he wants no hunting signs posted.

## **PUBLIC COMMENT**

Linda Turns, 8000 Rabbit Lane-Ms. Turns commented that she spoke to Mr. Rosario regarding the 2016 budget. She said that the parks and recreation department is not making any money on renting the banquet hall and asked what is the board's plan to increase revenue. She stated that there is no marketing plan in place to rent the facility. Mr. Megonnell commented that the parks and recreation board should develop a marketing plan. Chairman Klein said the board will have a workshop with the parks and recreation board next year and will discuss the matter. Ms. Turns commented that the board needs to consider allowing alcohol to be served when the banquet room is rented. Mrs. Zimmerman suggested putting information regarding renting the banquet room in the township newsletter.

Neil Shatto, 1452 Mumma Road-Mr. Shatto welcomed Mr. Kurtz to the board and said there will be many new challenges as a board member. He thanked Mr. Megonnell for his service on the board and his work as a liaison to the fire company.

Dixie Fesig-Mrs. Fesig stated that the parks and recreation board has discussed ways to rent the banquet hall. She said that she has met with C&J Catering and has meetings scheduled with other caterers. The parks and recreation board will present the proposals to the board of supervisors for their review. The plan is to sign with one caterer who will cater all events and also be able to serve alcohol. Mrs. Fesig said that she plans to send information to local businesses regarding room rental information. Mr. Steinmeier commented that if alcohol is served, the township will need to look into liability insurance.

## **SUPERVISORS COMMENTS**

Mrs. Zimmerman said that Mr. Kurtz's biggest challenge was sitting next to her this evening. She wished everyone Happy Holidays and a blessed New Year.

Mr. Steinmeier wished everyone a Merry Christmas and Happy New Year. He said it was a pleasure to serve on the board with Mr. Megonnell.

Mr. Megonnell said serving on the board was a learning experience and he had a lot of fun. He said he met lots of people and thanked the residents for allowing him to represent the township on their behalf. He said his goal of restoring the log cabin at Fairville Park was not accomplished during his time on the board and asked Mrs. Zimmerman to continue work towards restoration of the log cabin.

Chairman Klein thanked Mr. Megonnell for his service on the board and wished Mr. Kurtz good luck when he joins the board in 2016.

## **ADJOURNMENT: 8:20 PM**

