

**WEST HANOVER TOWNSHIP BOARD OF SUPERVISORS
7171 ALLENTOWN BOULEVARD, HARRISBURG, PA 17112
MONDAY, NOVEMBER 16, 2015**

CALL TO ORDER

Chairman Klein called the meeting to order at 7:00 PM followed the Pledge of Allegiance and a moment of silence.

ROLL CALL

Harold Harman, Supervisor	Adam Klein, Chairman
Jay Megonnell, Vice Chairman	Donald Steinmeier, Secretary-Treasurer
Gloria Zimmerman, Supervisor-Absent	

APPROVAL OF MINUTES

Regular meeting – November 2, 2015- *Mr. Megonnell moved, seconded by Mr. Harman to approve the regular meeting minutes of November 2, 2015. Motion passed unanimously.*

Workshop meeting – October 26, 2015- *Mr. Megonnell moved, seconded by Mr. Harman to approve the workshop meeting minutes of October 26, 2015. Motion passed 3-0, with Chairman Klein abstaining.*

Workshop meeting – November 2, 2015- *Mr. Megonnell moved, seconded by Mr. Steinmeier to approve the workshop meeting minutes of November 2, 2015. Motion passed unanimously.*

Workshop meeting – November 9, 2015- *Mr. Megonnell moved, seconded by Mr. Steinmeier to approve the regular meeting minutes of November 9, 2015. Motion passed unanimously.*

CORRESPONDENCE

Chairman Klein briefly reviewed the correspondence items and informed the public that all correspondence is available for review. The following items were brought up for comment/discussion:

FROM: Dauphin County Conservation District **RE:** Dirt, Gravel, and Low Volume Road Maintenance Program Updates- Vice Chairman Megonnell asked Mr. Rosario if the township will apply for grants. Mr. Rosario asked the board for projects that they would like the township to apply for from the grant money.

FROM: Diane G. Radcliff, Esquire **TO:** West Hanover Township Historical Society **RE:** Estate of Dorothy E. Fritchey- Mr. Megonnell commented that the Historical Society has been designated as a Tier 2 Beneficiary of the Trust created by Dorothy E. Fritchey.

PUBLIC COMMENT: None

PRESENTATIONS, STAFF/BOARD REPORTS: None

TREASURER’S REPORT: Mr. Steinmeier reported the following fund balances:

A. Fund Balances (Fund balances are presented for reference only.)

General Fund Balance as of November 13, 2015	\$1,686,207.51
Liquid Fuels Balance as of November 13, 2015	\$675,875.79
Capital Reserve Fund Balance as of November 13, 2015	\$676,912.70

B. Deposit Activity since November 3, 2015 \$10,773.10

Mr. Steinmeier reported the gross payroll of November 13, 2015 totaled \$26,473.19. ***Mr. Megonnell moved, seconded by Mr. Steinmeier to approve the payroll of November 13, 2015 in the amount of \$26,473.19. Motion passed 3-0, with Mr. Harman abstaining.***

Mr. Steinmeier reported the vouchers prepaid to meet due dates were \$71,704.21. ***Mr. Megonnell moved, seconded by Mr. Harman to approve the vouchers prepaid to meet due dates in the amount of \$71,704.21. Motion passed unanimously.***

Mr. Steinmeier reported the total for the vouchers to be approved is \$127,759.62.

Mr. Steinmeier commented that the cost of the new truck for public works was \$27,546.55. He stated that liquid fuels funding will pay for the truck. Mr. Megonnell asked if there will be any additional invoices for line painting. Mr. Harman stated that there will be no additional invoices for line painting. Mr. Megonnell asked for clarification regarding the invoice from Triple K in the amount of \$542.94. Mr. Harman stated that truck #2, needed inspection and some repairs. Mr. Harman commented that Triple K’s fees are expensive. Mr. Steinmeier commented that the cost for the line painting was \$30,108.35 which covers all township roads except developments. He stated that the proposed 2016 budget has \$25,000.00 allocated for line painting. Mr. Harman said that white lines were painted on Devonshire Height Road; a separate invoice will follow for that project.

Mr. Megonnell moved, seconded by Mr. Harman to approve the vouchers in the amount of \$127,759.62. Motion passed unanimously.

Mr. Steinmeier reported the total for the vouchers to be approved and paid from Fire Tax is \$6,542.15. ***Mr. Megonnell moved, seconded by Mr. Harman to approve the vouchers to be paid by Fire Tax in the amount of \$6,542.15. Motion passed unanimously.***

PLANNING COMMISSION AND ZONING REPORT

Motion- #15.010 Geppert Land Development/Lot Consolidation Authorization to send to Dauphin County Planning Commission- Mr. Steinmeier asked if the developer is keeping in touch with the Water and Sewer Authority regarding the project. Mr. Rosario stated that the project is just getting started but they will contact the Water and Sewer Authority when necessary.

Mr. Megonnell moved, seconded by Mr. Steinmeier to authorize sending #15.010 Geppert Land Development/Lot Consolidation to Dauphin County Planning Commission. Motion passed unanimously.

Memo from PSAB-Public vs. Private Fire Hydrants- Mr. Steinmeier asked if the township is paying a lease rate for private fire hydrants. Mr. Rosario said that he will contact Pennsylvania American Water to find out. The PSAB suggests that the township no longer allow private fire hydrants. Mr. Megonnell suggested that Mr. Rosario speak to Bill McCahan regarding this issue. Mr. Rosario commented that there are some developments with private fire hydrants that have not been tested. Mr. Steinmeier asked for Mr. Rosario to confirm the number of fire hydrants that Pennsylvania American Water is billing the township. Chairman Klein suggested that this item be moved to Old Business on the agenda until the Planning Commission reviews this issue.

OLD BUSINESS

Motion- Scope of Work, Pedestrian Path Master Plan, Tabled 3/16/2015

Motion- Authorization to Advertise Ordinance 2015-01, ECHO Housing, Tabled 4/20/2015

Discussion-Townes at Hershey Road, Paving of Tiverton Lane and Pond Issues- Mr. Rosario said that HRG has provided a punch list to Classic Communities of what items need to be completed in order to dedicate Tiverton Lane to the township. Until the township accepts Tiverton Lane, Classic Communities will be responsible for snow plowing. Regarding the pond issue Mr. Rosario stated that Classic Communities is soliciting prices to resolve the issues.

There were several residents from the Townes in attendance who thanked the board and Mr. Rosario for all the time and effort involved to get the issues resolved in their development.

Motion - Financial investments for 2016, Tabled 11/2/2015

NEW BUSINESS

Motion – Consent Items: Section 607. (4): None

Resolution 2015-37, 2016 Tax Levy- Chairman Klein stated that there will be no tax increases in 2016.

Mr. Megonnell moved, seconded by Mr. Steinmeier to adopt Resolution 2015-37, Tax Levy. Motion passed unanimously.

Resolution 2015-38, 2016 Fee Schedule- Mr. Rosario stated that the only changes to the fee schedule is to the charges for Right-To-Know requests. There was discussion that the township can't charge for staff time worked to complete the Right-To-Know requests. Mr. Megonnell asked for clarification regarding the flat fee for an all-day room rate rental at the recreation center.

Mr. Megonnell moved, seconded by Mr. Steinmeier to adopt Resolution 2015-38, 2016 Fee Schedule. Motion passed unanimously.

Motion-Advertisement of 2016 Budget

Mr. Megonnell moved, seconded by Mr. Harman to authorize the advertisement of the 2016 Budget. Motion passed unanimously.

Motion- Purchase of Chassis for 2016 CAT Truck- Mr. Steinmeier asked if the truck is a winter truck or a year round truck. Mr. Harman stated that the truck will be used year round and will replace Truck #4. Mr. Harman explained that the chassis will be built separate from the body of the truck. The chassis will be paid by liquid fuel funds.

Mr. Megonnell moved, seconded by Mr. Steinmeier to approve the purchase of the chassis for the 2016 CAT truck. Motion passed unanimously.

OTHER BUSINESS THAT MAY COME BEFORE THE BOARD

Mr. Steinmeier asked for an update on the addition to the parks and recreation building. Mr. Rosario said that he doesn't know what the parks and recreation board wants to do. Mr. Steinmeier said that he thinks that they want a pole building. Mr. Rosario said that he will do some research and contact some contractors. The FILO funds need to be used by December 2016. Mr. Steinmeier commented that if the project had been bid out over the winter months the rates would have been lower.

Mr. Megonnell asked if there are any RFP's out currently. Mr. Rosario said the only RFP that was out was for the certificate of deposits.

Mr. Megonnell asked if Mr. Rosario has started to search for new employees. Mr. Rosario said he will begin the employee search this week.

Mr. Rosario reminded the board that the gaming grant presentation is November 23rd at 6:30pm. Mr. Megonnell stated that he will not be able to attend the presentation.

Mr. Rosario stated that the Waste Management contract will expire in 2018, he asked the board to think about renewing the contract or putting the service out for bid.

Mr. Rosario stated that the COMP plan has been sent to Dauphin County for review and comments. The COMP plan is scheduled to be adopted on March 7, 2016.

PUBLIC COMMENT

Brett Hoachlander, Pine View Development HOA- Mr. Hoachlander asked for an update regarding Classic Communities paving the roads in the development. Mr. Rosario said that Classic Communities stated that they were only the builder and that the developer is responsible for the paving. McNaughton Homes was the developer and therefore Mr. Rosario will send the notice of violation to them.

SUPERVISORS COMMENTS

Mr. Harman wished everyone a Happy Thanksgiving.

Mr. Steinmeier said that Mr. Rosario will make a presentation to the Water and Sewer Authority at their meeting tomorrow evening regarding the COMP plan.

Mr. Megonnell wished Mr. Rosario a Happy Birthday.

Mr. Megonnell said he heard that Mrs. Zimmerman is home from the hospital.

Chairman Klein commented that Alpha Space Controls did a horrible job on the line painting in the township. He said that his wife's car has paint all over it, and that she lodged complaint with them. He said that there is paint all over Manor Drive, he asked Mr. Rosario to contact Alpha Space Controls to see if they can cover up the mistakes.

Chairman Klein asked why Waste Management does not have a leaf collection date in December. He asked if December can be added to the pick up schedule.

Chairman Klein wished everyone a Happy Thanksgiving.

Mr. Megonnell reminded everyone to not rake or blow leaves into the streets. The leaves clog the stormwater drains and the public works have to clean them up. He suggested that the board update the Ordinance and get information out to remind residents.

Mr. Steinmeier commented that years ago when the state ordered the township to pick up the leaves they did have grant money available to purchase a truck to pick them up. He said he does not know if grant money is still available.

Mr. Rosario commented that according to the Act 101, 904 grant if the township was to obtain a truck exclusively for recycling efforts the truck can be added to reporting data and the township could get more recycling money. He read from the Waste Management contract which states the rates would be higher to have leaf collection in December.

Mr. Steinmeier stated that there will be no public sewer rate increases in 2016.

ADJOURNMENT: 7:45 PM