

**WEST HANOVER TOWNSHIP BOARD OF SUPERVISORS
7171 ALLENTOWN BOULEVARD, HARRISBURG, PA 17112
MONDAY, NOVEMBER 2, 2015**

CALL TO ORDER

Chairman Klein called the meeting to order at 7:00 PM followed the Pledge of Allegiance and a moment of silence.

ROLL CALL

Harold Harman, Supervisor	Adam Klein, Chairman
Jay Megonnell, Vice Chairman	Donald Steinmeier, Secretary-Treasurer
Gloria Zimmerman, Supervisor-Absent	

APPROVAL OF MINUTES

Regular meeting – October 19, 2015- *Mr. Megonnell moved, seconded by Mr. Harman to approve the regular meeting minutes of October 19, 2015. Motion passed 3-0, with Chairman Klein abstaining.*

Workshop meeting-October 19, 2015- *Mr. Megonnell moved, seconded by Mr. Steinmeier to approve the workshop meeting minutes of October 19, 2015. Motion passed 3-0, with Chairman Klein abstaining.*

CORRESPONDENCE: None

PUBLIC COMMENT

Linda Turns, 8000 Rabbit Lane- Ms. Turns informed Chairman Klein that he was not at the workshop on October 26th when she complained about the proposed salary raises for 2016. Chairman Klein stated that the budget is still being reviewed. Ms. Turns said she will attend the workshop on November 9th.

PRESENTATIONS, STAFF/BOARD REPORTS

Mr. Megonnell commented that the staff calendar in the packet was for October, he requested that Mr. Rosario provide the November calendar to the board.

TREASURER’S REPORT: Mr. Steinmeier reported the following fund balances:

A. Fund Balances (Fund balances are presented for reference only.)

General Fund Balance as of October 30, 2015	\$1,751,243.58
Liquid Fuels Balance as of October 30, 2015	\$675,789.70
Capital Reserve Fund Balance as of October 30, 2015	\$676,826.47

B. Deposit Activity since October 20, 2015	\$66,071.63
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Mr. Steinmeier reported the gross payroll of October 30, 2015 totaled \$26,963.07. ***Mr. Megonnell moved, seconded by Mr. Steinmeier to approve the payroll of October 30, 2015 in the amount of \$26,963.07. Motion passed 3-0, with Mr. Harman abstaining.***

Mr. Steinmeier reported the vouchers prepaid to meet due dates was \$15,598.78. ***Mr. Megonnell moved, seconded by Mr. Harman to approve the vouchers prepaid to meet due dates in the amount of \$15,598.78. Motion passed unanimously.***

Mr. Steinmeier reported the total for the vouchers to be approved is \$119,130.72. Mr. Megonnell asked what service Yingst Homes, Inc. provided regarding building maintenance for \$603.00. Mr. Rosario stated that ceiling tiles were repaired. ***Mr. Megonnell moved, seconded by Mr. Steinmeier to approve the vouchers in the amount of \$119,130.72. Motion passed unanimously.***

Mr. Steinmeier reported the total for the vouchers to be approved and paid from Fire Tax is \$806.62. ***Mr. Megonnell moved, seconded by Mr. Harman to approve the vouchers to be paid by Fire Tax in the amount of \$806.62. Motion passed unanimously.***

PLANNING COMMISSION AND ZONING REPORTS

Motion-Authorization to forward COMP Plan to Dauphin County Planning for Review

Mr. Steinmeier moved, seconded by Mr. Megonnell to authorize forwarding the COMP Plan to Dauphin County Planning Commission for review. A public hearing will be held on March 7, 2016 to officially adopt the COMP Plan. Motion passed unanimously.

Motion-#15.006, Hummel Landscaping Final Land Development- Mr. Rosario stated that all engineering and staff comments have been addressed. The Planning Commission and the EAC have reviewed the plan and recommend approval. The Zoning Hearing Board granted the applicant two variances. Jeff Staub from Dauphin Engineering addressed the board on behalf of the applicant. The applicant has met all requirements with the exception of addressing three comments for the Water & Sewer Authority. Mr. Staub reviewed the three waivers that the applicant is requesting. Mr. Hummel has offered a contribution of \$3,000.00 to the township for road improvements. There was discussion that when the township deems necessary the applicant will install a sidewalk. Solicitor Yost brought up that the township has a sidewalk agreement that the applicant will need to sign one.

Mr. Steinmeier moved, seconded by Mr. Megonnell to approve #15.006, Hummel Landscaping Final Land Development with the requested waivers and sidewalk agreement. Motion passed unanimously.

Motion-#15.008 Brightbill Land Development Plan- Richard Ernest from NAVTech Inc., addressed the board regarding the proposed land development plan for Martin Brightbill. He reviewed the requested waivers for the board. The Planning Commission has reviewed the plan and recommends approval. The applicant received comments regarding the plan from the Dauphin County Conservation District which will be addressed and resubmitted for review. They are also waiting for approval from the Dauphin County Conservation District regarding the E&S plan and the NPDES plan. There was discussion regarding if an access agreement is necessary. Mr. Ernst explained that all the lot owners that are contiguous with Oak Ridge Road have the right of access through their recorded deeds and their change of title. There was discussion regarding stormwater and Mr. Ernst clarified that stormwater retention is part of the plan.

Mr. Steinmeier moved, seconded by Mr. Megonnell to approve #15.008, Brightbill Land Development Plan. Motion passed unanimously.

OLD BUSINESS

Motion- Scope of Work, Pedestrian Path Master Plan, Tabled 3/16/2015

Motion- Authorization to Advertise Ordinance 2015-01, ECHO Housing, Tabled 4/20/2015

Discussion-Townes at Hershey Road, Paving of Tiverton Lane and Pond Issues- Chairman Klein stated that Tiverton Lane has been paved. Mr. Rosario commented that some of the inlet boxes need to be repaired. Solicitor Yost asked if a maintenance guarantee has been provided. Mr. Rosario stated that HRG will need to complete inspections when all the outstanding issues have been completed. Classic Communities wants the township to accept the road, but HRG has denied the request for road dedication in 2015.

NEW BUSINESS

Motion – Consent Items: Section 607. (4): Improvement Guarantee Reduction #1, Reserve at Manada Hill-Phase 1; Improvement Guarantee Reduction #3, Mapleton Grove

Mr. Megonnell moved, seconded by Mr. Steinmeier to approve Improvement Guarantee Reduction #1 for the Reserve at Manada Hill, Phase 1 by \$375,570.50 from the current amount of \$616,805.75 leaving a balance of \$241,235.25. Motion passed unanimously.

Mr. Harman moved, seconded by Mr. Steinmeier to approve to reduce the Improvement Guarantee for Mapleton Grove to the maintenance guarantee amount of \$30,787.43. Motion passed unanimously.

Motion - Financial investments for 2016- Mr. Rosario briefly reviewed the two quotes that were received for the certificates of deposit. Mid-Penn's interest rate was .66% and Fulton's interest rate was .50%. There was discussion of the terms of the certificates and what the penalty fee would be if a certificate was cashed prior to the maturity date. Mr. Steinmeier suggested that Mr. Rosario request no penalty certificates of deposit.

Mr. Megonnell moved, seconded by Mr. Harman to table the 2016 investment funds for 12 month certificates of deposit until November 16, 2015. Motion passed unanimously.

OTHER BUSINESS THAT MAY COME BEFORE THE BOARD

Mr. Rosario asked the board for authorization to pay an invoices from Tillett in the amount of \$4,108.85 and Tuckey Mechanical Services in the amount of \$481.13for invoices for repairs and maintenance at station #1. Mr. Megonnell commented that the board already approved the invoices at a prior meeting.

Mr. Megonnell moved, seconded by Mr. Harman to approve the payment to Tillett in the amount of \$4,108.85 and Tuckey Mechanical Services in the amount of \$481.13. Motion passed unanimously.

Mr. Rosario provided the board with a 2016 calendar to discuss what holidays the board will approve for next year. There was discussion of when the township office is closed for the current year. Mr. Megonnell suggested that the board discuss this topic at the workshop on November 9th.

PUBLIC COMMENT

Mitch Moritz, 215 Brookridge Court- Mr. Moritz asked for an update on the status of the retaining pond. Mr. Rosario stated that he will follow up on the issue. Mr. Moritz asked Mr. Rosario if he sent a letter to Classic Communities fining them for not completing the outstanding issues in the development. Mr. Rosario explained that since they began work on the outstanding issues that they are in compliance of the first notice and therefore are not subject to fines. Mr. Moritz thanked the board and Mr. Rosario for all their help with getting Tiverton Lane paved. He asked what the speed limit is on Tiverton Lane. Mr. Rosario stated that HRG will establish a speed limit when it becomes a public road.

SUPERVISORS COMMENTS

Mr. Harman informed the board that Truck #1 (2005, F-250) needs the motor replaced, it will cost a minimum of \$10,000.00 for the repair. There are additional repairs that need to be completed in order to be able to be in service. Mr. Harman received a COSTARS quote from Hoffman Ford for a 2016 F-350 for \$27,546.55. He stated that Liquid Fuels funds can be used to purchase a new vehicle.

Mr. Megonnell moved, seconded by Mr. Steinmeier to approve the purchase of a 2016 F-350 for \$27,546.55 to be paid by Liquid Fuels funds. Motion passed unanimously.

Mr. Megonnell asked for clarification of ownership of the rock wall at the intersection of Blue Ridge Avenue and Route 22. Mr. Harman confirmed that it is township property and that we must repair or eliminate the wall. There was discussion that PennDOT erected the wall and that they should be responsible for the wall. Mr. Steinmeier said Representative Marsico should contact Mike Kraiser from PennDOT to get the problem resolved. Mr. Megonnell commented that the resident who had the accident at the wall should have paid to have the wall repaired.

Mr. Steinmeier commented that he likes that Public Works has been helping the Parks and Recreation department when necessary. He said that all township employees are here to serve the residents.

Chairman Klein congratulated the fire company on a successful fall festival/hayride. He said there were a lot of volunteers and the event was well attended by the community. Mr. Megonnell commented that the fire company made approximately \$1,600.00 profit on the first weekend.

ADJOURNMENT: 7:50 PM