

**WEST HANOVER TOWNSHIP BOARD OF SUPERVISORS  
7171 ALLENTOWN BOULEVARD, HARRISBURG, PA 17112  
MONDAY, NOVEMBER 2, 2015**

**WORKSHOP SESSION**

**CALL TO ORDER – 6:00 p.m.**

Chairman Klein called the workshop to order at 6:00 pm.

**ROLL CALL**

Harold Harman, Supervisor  
Jay Megonnell, Vice Chairman  
Gloria Zimmerman, Supervisor-Absent

Adam Klein, Chairman  
Don Steinmeier, Secretary-Treasurer

**PUBLIC COMMENT**

Anthony Fultz, ADF Cable Construction, 600 Picketown Road-Mr. Fultz addressed the board regarding a piece of ground in front of his property that he is trying to obtain. He spoke with Solicitor Yost regarding a “quick deed” about six month ago. Solicitor Yost had informed him that he was working on the document, however Mr. Fultz has not received any information in the past few months. Chairman Klein stated that Solicitor Yost is not attending the workshop and that Mr. Fultz should contact him directly for an update.

**OLD TOPICS: None**

**NEW TOPICS**

2016 Budget- Mr. Rosario addressed the board regarding the proposed revenue figures for the 2016 budget. He reviewed the individual line items. The following line items were brought up for discussion:

- 34100 Interest Earnings- Mr. Steinmeier commented that the proposed figure was low and asked Mr. Rosario how he obtained the figure. Mr. Rosario said he used the same figure as the 2014 budget, but would research the information he used and would clarify the figure at the workshop next week.
- 35501-There was no description, Mr. Rosario confirmed that the line item is for Public Utility Realty Tax. He commented that no funds have been received year to date. There was discussion regarding this line item. The board suggested the line item be removed if no revenue will be received.

Mr. Rosario reviewed all proposed revenue line items for 36100, Planning and Zoning and 36200, Codes. He also reviewed the 2015 budget and actual revenue for both categories.

- 36620 Senior Van Donations- This line item will be removed since all donations to the senior van are deposited directly to the senior van account for future van purchases and expenses. Donations do not pass through the general fund account.

- 36732 Community Event Fees/Donations- Mrs. Fesig suggested that the 2016 proposed revenue be increased by \$3,000.00 to \$23,000.00.
- 36740 Misc. Sales-Concession Stands-This line item will be removed, there are no sales from concession stands.
- 38020 Act 100 Fees (Right to Know) - There was discussion regarding the regulation of fees that can be charged for Right to Know Requests. Chairman Klein suggested that the board confirm the fee regulations with Solicitor Yost. Currently there is no revenue budgeted for this line item.
- 38050 EAC Programs and Activities- Mr. Rosario explained that there will be projects sponsored by the EAC that will bring in \$5,000.00. Mr. Megonnell asked what the projects will be that will generate \$5,000.00. Mr. Rosario will provide a list of the projects at a future meeting.
- 39110 Sale of Fixed Assets- The sale of Truck #4 is budgeted to be sold for \$5,000.00.

Mr. Harman brought up that Truck #1 (2005, F-250) needs the motor replaced, it will cost a minimum of \$10,000.00 for the repair. There are additional repairs that need to be completed in order to be able to be in service. Mr. Harman received a COSTARS quote from Hoffman Ford for a 2016 F-350 for \$27,546.55. There was brief discussion regarding the cost of the needed repairs and the age of the vehicle. Mr. Megonnell suggested that this item be discussed at the board meeting immediately following the workshop.

There was discussion on the timeline that must be met regarding the advertisement of the proposed 2016 budget. The proposed budget must be available for public review for a period of no less than twenty (20) days prior to final approval. A workshop will be held on November 9<sup>th</sup> at 6:00 pm.

Mr. Rosario commented the current proposed 2016 budget is not balanced due to fire station #1 debt service payment, Exit 77 debt service, and funds budgeted for 2016 projects. Chairman Klein brought up the proposed salary increases. Mr. Steinmeier commented that now is not the time to raise taxes. Chairman Klein commented that the township can't raise taxes to increase salaries. The board discussed the \$250,000.00 that is budgeted for future projects; it was the consensus of the board to remove that line item. Mr. Rosario will review and adjust the salary line items prior to the workshop on November 9<sup>th</sup>.

**OTHER BUSINESS: None**

**ADJOURNMENT: 6:55 PM**