

**WEST HANOVER TOWNSHIP BOARD OF SUPERVISORS
7171 ALLENTOWN BOULEVARD, HARRISBURG, PA 17112
MONDAY, OCTOBER 26, 2015**

WORKSHOP SESSION

CALL TO ORDER – 6:00 p.m.

Vice Chairman Megonnell called the workshop to order at 6:20 pm.

ROLL CALL

Harold Harman, Supervisor
Jay Megonnell, Vice Chairman
Gloria Zimmerman, Supervisor-Absent

Adam Klein, Chairman -Absent
Don Steinmeier, Secretary-Treasurer

Parks & Recreation Board Members Present: Jeff Holt, Linda Turns, Paul Boltz, Jan Bahret

PUBLIC COMMENT

Linda Turns, 8000 Rabbit Lane-Ms. Turns commented that the proposed 2016 raises are quite large. Mr. Megonnell stated that he is not in favor of the proposed raises. Ms. Turns commented that the staff received raises for 2015. She said that any pay increases need to be equal for all employees, you can't give different raises to individual employees. Ms. Turns asked if the COMP plan is available for public review. Mr. Rosario confirmed that COMP plan is available for public review. Mr. Steinmeier stated that the staff does a good job and deserves a raise. There was discussion regarding the past and current pension program.

OLD TOPICS: None

NEW TOPICS

2016 Budget-Mr. Steinmeier stated that he wants to have a balanced budget with no tax increase.

Mrs. Fesig, parks and recreation coordinator, addressed the board and asked for clarification regarding the end of flex time. Mr. Megonnell stated that the board had discussed increasing her salary and that there would no longer be comp or flex time. He said the board was informed that she was not happy with the proposed increase and requested a higher salary to compensate for the loss of flex time. He said that the board discussed this evening prior to the workshop that they will increase her salary per her request and that flex time will be eliminated. Mr. Steinmeier brought up that the board discussed that Mrs. Fesig can have a flexible schedule to allow her to attend her programs.

Jeff Holt commented that the terminology is getting confused with flex time and comp time. He said that comp time and flex time have nothing to do with each other. He explained the difference between flex time and comp time. There was discussion regarding the recreation programs and the use of a flex schedule.

Mr. Megonnell commented that Mrs. Fesig needs to provide a work schedule to Mr. Rosario so he knows when she is working. Mrs. Fesig said that she had been submitting a monthly schedule, but she has not submitted a schedule in the past few months.

Mr. Boltz commented that Mrs. Fesig should attend all the community events. He agreed that Mrs. Fesig should be allowed to have a flexible schedule.

Mr. Megonnell brought up the suggestion of hiring a full time employee and sharing the hours between parks and recreation and public works. There was discussion regarding this suggestion. Mr. Harman commented that public works is always willing to help parks and recreation. Both departments are very busy in the summer months so it is not feasible to share one employee for that season.

There was further discussion regarding the use of a flex schedule. Mr. Megonnell said that when the full board is in attendance they will make a formal motion regarding use of a flex schedule.

Mr. Steinmeier commented that if the parks and recreation department continues to expand there will be a need for an assistant parks and recreation coordinator.

There was discussion regarding the proposed part time receptionist positions for the township office.

There was discussion regarding the John Deere tractor and three attachments that Mrs. Fesig has for sale. Ms. Turns commented that FILO funds can be used toward the purchase of the tractor. The asking price is \$8,000.00. Mr. Rosario confirmed that FILO funds can be used to purchase the tractor. Mr. Megonnell and Mr. Harman think that it is a good price for the tractor and equipment.

Mr. Rosario informed the board that parks and recreation and public works have submitted their proposed 2016 budget for the board to review. Mr. Megonnell commented that he would have liked to have had a workshop with parks and recreation and public works to review their proposed budget line by line.

A workshop will be held on November 2nd to review the parks and recreation budget.

Mr. Steinmeier commented that the proposed 2016 budget should not have a tax increase. He said that the Water & Sewer Authority budget is almost completed, and that there will be no increase in sewage rates.

There was discussion regarding the loan balance for the Exit 77 project and the hope of receiving grant money to pay down the debt.

There was more discussion regarding the purchase of the John Deere tractor with FILO funds.

Mr. Steinmeier moved, seconded by Mr. Harman to approve the purchase of a John Deere tractor and attachments from Mrs. Fesig for \$8,000.00 to be paid by FILO funds received from Yingst Homes. Motion passed unanimously.

Mr. Holt asked Mr. Rosario for a list of FILO funds available and when they expire.

OTHER BUSINESS

Mr. Megonnell commented that Mrs. Zimmerman was unable to attend the workshop this evening because she is preparing for surgery. He asked that everyone keep her in their prayers.

Mr. Megonnell acknowledged that Steve Kurtz is running for Township supervisor. He thanked him for attending the workshop this evening.

ADJOURNMENT: 7:20 PM